Minutes of a Meeting of the Board held at 10.00 a.m. on Thursday, 25th January 2018, at
Winthorpe Community Centre.

**Elected Members**
* Messrs  W.J. Staunton (Chairman)  
* J. Miller (Vice-Chairman)  
* R. Warburton (Vice-Chairman)  
* A. Arden  
* T.H. Farr  
* N.J. Greenhalgh  
R.J. Jackson  
D. Loates  
* J. Pask  
* R.N.J.S. Price  
S.E. Richardson  
* Mrs  J. Love

**Nominated Members**
Bassetlaw District Council
* Cllrs  K.H. Isard  
* Mrs S. Fielding  
D. Pidwell
Newark and Sherwood District Council
* Cllrs  D.R. Payne  
* I. Walker  
* B. Wells  
* Mrs S. Michael
Rushcliffe Borough Council
* Cllrs  R. Hetherington  
* J. Thurman  
* Mrs C. Jeffreys  
N. Lawrence
Gedling/Melton Borough Councils
* Mr  J. Evens
West Lindsey/North Kesteven District Councils
* Cllr  Mrs P. Whittaker (NKDC)
**Present  Staff**
* Messrs  A. McGill (Chief Executive)  
* D.J. Sisson (Engineer)  
* T. Sharp (Civils Project Manager)  
* M.S. Everett (Operations Manager)  
* Mesdames  J.D. Watson (Operations Director)  
* D. Proctor (Finance Officer)
* In attendance

1. **APOLOGIES**

Apologies for absence were received from Messrs R. J. Jackson, D. Loates, S. E. Richardson, Miss S. Jaques, Cllrs D. Pidwell, D. R. Payne, B. Wells, N. Lawrence and Mrs S. Fielding.

2. **DECLARATION OF INTEREST**

Mr A. Arden declared an interest in Agenda item 15, planning application at Thorney.  Cllr K. Isard declared an interest in Agenda item 15, planning application at Tuxford.

3. **NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS**

NONE.

4. **BOARD MINUTES (Pages 306 to 311)**

RESOLVED

That the minutes of the meeting of the Board held on 30th November 2017 be confirmed as a correct record subject to the amendment that the next Board meeting is to be held on the 31st May 2018 and not 31st March 2018.
5. MATTERS ARISING

Regarding Item 15 - Byelaw application, the Chairman confirmed that the Ferry Drain in question was in Burton Joyce.

The Chief Executive presented an update on staffing and confirmed that the Board’s Engineer had been considering flexible retirement but would continue on a full time basis until October to assist with a heavy workload and then reduce to three days a week before retiring in October 2019. He also confirmed that the temporary Finance Officer would be leaving the Consortium and the vacancy would be advertised shortly.

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6. FINANCE AND PLANT COMMITTEE MINUTES

RESOLVED

That the minutes of the Finance and Plant committee held on the 9th November 2017 be confirmed as correct.

7. DRAINAGE RATES AND SPECIAL LEVIES

Officers reported that the total of drainage rates and special levies collected to date was 97.62%. A total of nine cases were to be sent to the bailiffs at the end of January for non-payment. Of the previous year’s outstanding balance, £879.05 had been collected.

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8. FINANCE

The accounts for the period ended 31st December 2017 were presented to the Board by the Finance Officer who explained that she was continuing to reprofile the accounts. The report included a more detailed breakdown of cash reserves and investments showing the total amount utilised since last period.

In response to Mr R.N.J.S. Price, she explained that grant contributions would show as a variance until the amount had been received. The capital works programme involved a continual grant application programme. All figures shown had been approved and the funds would be allocated when received. Mr R N.J.S Price suggested that a forecast column could be included in the future.

The Finance Officer explained that although the reprofiling was time consuming, it was a completeness check. In response to Mr R.N.J.S. Price, the Chairman confirmed that all the information contained in the reports was now being extracted straight from the accounting system.

Mr R. Warburton queried the cost of the new offices at the Newark Beacon and the Chairman confirmed that the cost was substantially less than the running costs of the old Castlegate Office.

In response to Mrs J. Love, the Chief Executive explained that higher returns on investments may be available but the Board’s appetite for risk must be explored. He confirmed that this would be a task for the new Finance Manager.

RESOLVED

(a) That the Board’s financial position be noted.
That the attached payment schedule be approved.

9. **ESTIMATES OF INCOME AND EXPENDITURE**

The Finance Officer presented for consideration the attached report and estimates for the year 2018/19.

The Board were asked to consider a 2% increase on Drainage Rates and Special Levies.

Mr T. Farr suggested that perhaps it would be useful to include report on the progress of the works programme against budget. The difficulties in recording this information were discussed and the Chief Executive commented that the Consortium was working towards an electronic system for the DLO to use.

**RESOLVED**

(a) That the attached Estimates of Income and Expenditure for the year commencing 1st April 2018 be approved.

(b) That the amounts to be raised by means of drainage rates in respect of agricultural land and agricultural buildings, special levies on the local charging authorities and estimates of the amount added to balances, for the year commencing 1st April 2018 be as follows:

   (i) by drainage rates levied in respect of agricultural land and agricultural buildings £369,131;

   (ii) by special levies on the local charging authorities £1,250,820.

(c) That the special levy for the financial year commencing 1st April 2018 on Newark and Sherwood District Council be made and sealed in the sum of £523,224 (Area A).

(d) That the special levy for the financial year commencing 1st April 2018 on Rushcliffe Borough Council be made and sealed in the sum of £114,352 (Area A) and £133,539 (Area B).

(e) That the special levy for the financial year commencing 1st April 2018 on Bassetlaw District Council be made and sealed in the sum of £382,154 (Area A).

(f) That the special levy for the financial year commencing 1st April 2018 on West Lindsey District Council be made and sealed in the sum of £36,805 (Area A).

(g) That the special levy for the financial year commencing 1st April 2018 on North Kesteven District Council be made and sealed in the sum of £26,884 (Area A).

(h) That the special levy for the financial year commencing 1st April 2018 on Gedling Borough Council be made and sealed in the sum of £17,259 (Area A).

(i) That the special levy for the financial year commencing 1st April 2018 on Melton Borough Council be made and sealed in the sum of £16,603 (Area A).
Minutes of a meeting of the Trent Valley Internal Drainage Board held on 25th January 2018

(j) That the statutory record of levies be made up.

(k) That the drainage rate for the financial year commencing 1st April 2018 be made and sealed in the total sum of 8.80 pence in the pound (Area A) and 1.65 pence in the pound (Area B).

10. OPERATIONS REPORT

The Operations Director presented an update on work undertaken by the Direct Labour Organisation. It was confirmed that 32% of the winter work had been completed to date. Current wet weather conditions were making progress slow.

There were three outstanding issues with Pumping Stations which were being investigated by specialist companies. Beckingham Pumping Station was still awaiting final commissioning.

All plant was fully operational. It was also reported that the Case excavator which was due to be traded in had been sold for £21,000 which was £6,000 favourable on the expected trade in figure.

A presentation was made to the Board with the results of the tenders for the purchase of a new excavator for the Laneham area. This detailed the features of the machines and price. A discussion took place on the operational advantages/disadvantages of the machines. The Operations Director confirmed that the team would investigate further the Sany, Hitachi and JCB Hydradig. The Chairman asked the Board to consider delegating authority to the Chairman and Vice Chairman to approve the purchase of the new machine.

A number of questions were raised in respect of the Operations Report.

Mr R.N.J.S. noted that last year’s drain maintenance programme had not been completed and whether there was sufficient resource to undertake the work. The Chief Executive stated that a number of factors had contributed to this but he hoped that once the new Forman had settled into the role there would be a greater focus and improved organisation within the operations team.

In response to Mrs J. Love the Operations Manager confirmed that although underspent at the moment the full budget for Kingston and Fairham Brook would be spent this year, as further works were to be completed.

Mr R.N.J. S Price suggested that an extra forecasting column would make it easier to monitor progress of projects.

RESOLVED

That the final decision in respect of the purchase of a new excavator be granted to the Chairman and Vice Chairman

11. COMPENSATION

The Operations Director presented the Board’s compensation rates for the year 2018/19 and confirmed that to date this year less than £500.00 had been paid.

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12. ASSET RENEWAL AND REFURBISHMENT PROJECTS
The Engineer presented the results of the tender process for the civil works at Torksey Pumping Station. He was happy to recommend the two lowest tenders to the Board and asked that they delegate authority to the Chairman and Vice Chairmen to make the final decision following full adjudication.

In respect of the refurbishment of the pumps at Torksey he presented three options to the Board. Having considered these options, the Board made the decision to promote option 2, and the refurbishment of Fenton March Pumping Station in the sum of £856,000. This was on the basis that it provided an acceptable scheme life of 30 years. Tenders for the work were to be received in March in time for the Plant and Finance Committee Meeting and he asked that the Board consider delegating authority to the Plant and Finance Committee to decide.

The Engineer reported that there were no issues with the Kingston Brook Catchment Study and the Sutton on Trent Improvement Scheme.

In respect of the Egmanston Village Improvement Scheme further problems had been encountered in respect of the ownership of the proposed land to be used. The Board’s Solicitors were being consulted as this matter was of some urgency because the County Council may lose their funding.

Beckingham Pumping Station was still awaiting a date for the new power installation.

The Board was asked to consider an amended proposal for the Lowfield Pumping Station refurbishment and to approve an increase in budget of £7,000.

RESOLVED

(a) To grant delegated authority to the Chairman and Vice-Chairman to award the contract for the civils work at Torksey Pumping Station if within budget provision.

(b) To delegate authority to the Finance and Plant Committee to authorise the award of the contract for pump renewal and improvements at Torksey Pumping Station provided it was within budget and met the required specifications.

(c) Approval of the additional spending on Lowfield Pumping Station of £7,000.

13. ENVIRONMENT AGENCY (EA) AND PARTNERSHIP MATTERS

The Engineer reported that the EA Partnership on the River Greet was progressing well and that work would begin shortly on the Station Road to Fiskerton Mill stretch. In respect of Rolleston mill it would be necessary to negotiate with the owners. Bidding for funds to carry out further modelling was underway.

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14. ENVIRONMENTAL REPORT

The Engineer presented the Environmental report and confirmed that the Water Resources Abstraction Licences would not affect the Trent Valley area greatly.

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15. DELEGATED MATTERS – PLANNING, BYELAWS AND SUPERVISORY ROLE

15:1 Byelaw Applications
The following consents had been granted under delegated authority since the last Board meeting:

TVIDB/LDC/2016/029 Installation of sheet piling and fencing alongside the culvert and widening of the crossing on the Board maintained Morton Railway Feeder Drain in the parish of Fiskerton cum Morton at national grid reference SK72362 51474.

TVIDB/LDC/2017/025 Installation of a fibre optic crossing on the Board maintained Kennel Drain in the parish of Bleasby at national grid reference SK72396 49846.

TVIDB/LDC/2017/026 Discharge of surface water into the Board maintained Boarder Drain in the parish of Kettlethorpe and national grid reference SK71341 34058.


TVIDB/LDC/2017/029 Construction of a 25 metre culvert on the Board maintained Holme Dyke in the parish of Bleasby at national grid reference SK71238 49623.

TVIDB/LDC/2017/030 Construction of a bridleway bridge over the Board maintained Carr Drain in the parish of Treswell at national grid reference SK82869 79832.

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15:2 Section 23 Applications

No Section 23 consents had been issued under delegated authority since the last meeting.

No applications had been received on behalf of the Lead Local Flood Authority.

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15:3 Planning Applications

The Engineer reported on 92 planning applications that had been reviewed by Officers since the last Board meeting and appropriate comments made.

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16. HEALTH AND SAFETY

The Operations Director reported on one incident that had been recorded since the last Board Meeting.

There were no changes in legislation that would affect the Board’s operations.
17. ASSOCIATION OF DRAINAGE AUTHORITIES (ADA)

17:1 Trent Branch

The Chief Executive confirmed that the next Branch Meeting would be held at 10.00 a.m. on Thursday, 22nd February at the Doncaster Knights Rugby Football Club, Armthorpe Road, Doncaster. The following Board members expressed an interest in attending, Chairman, Vice Chairman, Cllr D. Payne, Messrs T. Farr, I. Davis and J. Bowler. Any other Board members wishing to attend were advised to contact Carol Davies.

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17:2 Nominations for ADA Executive Board

The Chief Executive explained that nominations were being sought for the ADA Executive Board. The current Trent Branch representative (Mr M.A. Harris, Chairman of the Isle of Axholme and North Notts WLMB) was resigning and Mr W.J. Staunton had indicated that he would be willing to stand. The Board was asked to support his application. The support was generous, and members were content to support his application.

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18. ANY OTHER BUSINESS

In response to a question from Mr J. Evans, the Chief Executive explained that the Isle of Axholme and North Nottinghamshire Water Level Management Board was currently negotiating with the Environment Agency regarding demaining of Snow Sewer. If negotiations were successful, this could be an excellent example to support the demaining of other main rivers where this proved beneficial and cost effective to the Environment Agency and the Board.

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CHAIRMAN