



Trent Valley Internal Drainage Board

Water Management Consortium

Privacy Notice (General Enquiries)

Trent Valley Internal Drainage Board is a Data Controller and can be contacted at:

Wellington House
Manby Park
Manby
LOUTH
Lincolnshire
LN11 8UU
Tel: 01507 328095

The Data Protection Officer can be contacted on governance@tvidb.co.uk or at the address above.

We are processing data in order to respond to your enquiry/request. The majority of enquiries received by the Board require information to be gathered in order for us to perform our statutory duty under the Land Drainage Act 1991 or performance of a task which is in the public interest.

The Board is a member of the Water Management Consortium and personal data may be shared with/ processed by other members of the Consortium in line with our data sharing agreement.

Your data will not be shared with other third parties unless you give us permission to do so but may be used for drainage board purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Depending on the type of enquiry the Board may retain your personal information. A copy of the Board's Records Retention and Destruction Policy can be found on our website.

You have the right to access your data and to rectify mistakes. In some circumstance you may also have the right to request we erase your data, restrict our processing, object to processing or move your data. Please contact the Data Protection Officer for further information or go to the Data Protection page of our website where your rights are explained in more detail (www.wmc-idbs.org.uk/TVIDB/Governance/Data-Protection.aspx).

If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance.

If the matter is not resolved, you can contact the Information Commissioner's Office at:

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113.