

## TRENT VALLEY INTERNAL DRAINAGE BOARD

Minutes of a Meeting of the Trent Valley Internal Board held at the Winthorpe Community Centre on 28th November 2024 commencing at 10.00a.m. following a half-hour training session for members.

### Elected Members

- \* Messrs J. Miller (Chairman)
- \* T.H. Farr (Vice-Chairman)
- \* A. Arden
- \* J.B. Ashworth
- \* A. Bradley
- \* D. Gash
- \* N.J. Greenhalgh
- \* T. Hawthorne
- \* R. Holt
- \* R.J. Jackson
- \* D. Loates
- \* W.J. Staunton

### Appointed by Basseltaw District Council

- Cllrs D. Bamford
- \* D. Pulk
- Mrs S. Shaw

### Appointed by Newark and Sherwood District Council

- \* Cllrs Mrs L. Dales
- \* A. Freeman
- \* K. Melton
- \* Mrs S. Michael

### Appointed by Rushcliffe Borough Councils

- Cllrs J. Billin
- \* Mrs T. Combella
- G. Fletcher
- T. Wells

### Appointed by Gedling/Melton Borough Councils

- Cllrs J. Evens

### Appointed West Lindsey/North Kesteven District Councils

- Cllr D. Dobbie

\* *Present*

### Officers

- \* Messrs A. McGill (Chief Executive)
- \* R. Brown (Senior Engineer)
- \* A.J. Malin (Senior Operations Manager)
- \* M. Everett (Operations Manager)
- \* N.J. Hind (Finance Manager)
- \* C.B. Davies (Corporate Services Manager)
- \* *In attendance*

## 1. APPOINTMENT OF CHAIRMAN PRO TEM

The Chief Executive was appointed pro tem to conduct the election of Chairman of the Board.

## 2. ELECTION OF CHAIRMAN

It was proposed, seconded and RESOLVED unanimously

That Mr J. Miller be elected Chairman of the Board for the ensuing year.

## 3. ELECTION OF VICE-CHAIRMAN

It was proposed, seconded and RESOLVED unanimously

That Mr T.H. Farr be elected Vice-Chairman of the Board for the ensuing year.

## 4. APOLOGIES

Apologies for absence were received from Messrs A. Arden, A. Bradley, T. Hawthorne and Cllrs J. Billin, D. Dobbie, G. Fletcher, T. Wells and Mrs S. Shaw.

Membership

The Chairman reported that Mr A. Bradley had resigned his seat on the Board leaving a vacancy in the Laneham district which would be advertised on the Board's website. If members knew of anyone interested, they should be advised to contact the office for further details.

It was noted that a short tour would be held after the meeting with a visit to Torksey Pumping Station and Sutton-on-Trent.

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5. DECLARATIONS OF INTEREST

None.

6. NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS

None.

7. BOARD MINUTES (Pages 657 to 663)

RESOLVED

That the minutes of the meeting of the Board held on 26th September 2024 be confirmed as a correct record subject to the date being amended on Minute 13 (last sentence) from 2024/25 to 2023/24.

8. MATTERS ARISING

(a) Minutes 5:2 and 5:3, Page 658 - Operations Report (Dalby Brook and Cottam Silt Ponds)

Officers had heard nothing from the Canal and Rivers Trust. Cllr D. Pulk agreed to pass on details of a contact at the Canal and Rivers Trust so that these matters could be progressed.

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(b) Minute 5:5, Page 659 - Balancing Pond, Hoveringham

The Senior Operations Manager had nothing further to report; he understood that the gentleman that had been dealing with this matter had now left the organisation.

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(c) Minute 7, Page 659 - Operations

Regarding the penstocks at Cottam, the Engineer reported that consideration was being given to automating these.

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(d) Minute 12, Page 662 Finance (Use of Fossil Fuels)

In response to Cllr K. Melton, the Chairman stated that the Board did not have the resources to look into this properly at the moment, however, the Association of Drainage Authorities was developing a workstream to define and promote carbon reduction and climate change adaptation measures to support IDBs and a report on this would be brought back to the Board once this work was complete.

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9. CONSORTIUM COMMITTEE

The attached minutes were presented.

RESOLVED

That the minutes of the meeting of the Consortium Committee held on 29th October 2024 be confirmed as a correct record and noted; the pay award for 2025/26 to be considered under the Joint Negotiating Committee below.

10. JOINT NEGOTIATING COMMITTEE

The attached minutes of the meeting of the Joint Negotiating Committee (JNC) held on 29th October 2024 were presented for consideration. The Chief Executive had provided a briefing for the Committee showing CPIH and CPI figures, highlighting that although the Weekly Average Earnings Index had shown a 5.1% increase this was skewed by NHS salary increases. It was noted that the ADA Lincolnshire Branch had offered the 5.1% increase but refused the additional £500 increase put forward by the Union. The Chief Executive emphasised that the Chairman of the Consortium's JNC had made it clear at the meeting that, if the Board's agreed to raising all spine points by £500 and awarding a 5.1% increase, this would be a one-off as it would bring them into line with similar roles - future increases would only reflect CPI.

Officers left the meeting whilst this item was discussed.

Members considered the difficulties with staff recruitment and retention together with the cost of recruitment, training of new staff and the importance of retaining knowledge of the Board's area. It was noted that this was the first year for some time that the Board had completed the planned summer maintenance programme in full.

It was noted that the total cost of salary increases to TV, including the National Insurance increase would be £79,764.

Officers were asked, in future, to include the supporting documentation relating to the annual pay rise with the Board papers.

RESOLVED with effect from 1st April 2025

- (a) That the annual Duty Officer payments be increased from £1,950 to £2,067 and from £975 to £1,033.50 (an increase of 6%).
- (b) That all salary points be increased by £500 and a 5.1% increase applied.

11. MEETINGS AND COMMITTEES

(a) Board and Committee Meetings

The Corporate Services Manager proposed the following dates:

<i>Date</i>	<i>Time</i>	<i>Meeting</i>
30th January 2025	10.00 a.m.	Board (approval of estimates and rate setting)
27th March 2025	10.00 a.m.	Board
16th April 2025	10.00 a.m.	WMC Conservation Advisory Group
14th May 2025	11.00 a.m.	Consortium Committee
14th May 2025	2.00 p.m.	Joint Negotiating Committee

26th June 2025	10.00 a.m.	Board (Approval of final accounts)
17th September 2025	10.00 a.m.	WMC Conservation Advisory Group
25th September 2025	10.00 a.m.	Board
22nd October 2025	11.00 a.m.	Consortium Committee
22nd October 2025	2.00 p.m.	Joint Negotiating Committee
27th November 2025	10.00 a.m.	Board (Annual General meeting)

Once agreed, diary invitations would be sent out via MS Outlook to the relevant members.

RESOLVED

That the above dates be approved and noted.

(b) Other Dates

The following were presented for information:

3rd December 2024		ADA AGM (online)
28th January 2025		ADA Policy Committee
11th February 2025		ADA Advisory Committee
12th February 2025	<i>Provisional MS Teams</i>	ADA Trent Branch and Annual EA/IDB Liaison Meeting (postponed from November)
20th May 2025		ADA Policy Committee
10th June 2025		ADA Advisory Committee
11th June 2025	<i>Provisional</i>	ADA Trent Branch AGM
18th and 19th June 2025		Lincolnshire Show
10th September 2025		ADA Policy Committee
23rd September 2025		ADA Advisory Committee
12th November 2025	<i>TBC</i>	ADA Conference
19th November 2025	<i>Provisional</i>	ADA Trent Branch/Annual EA/IDB Liaison Meeting

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(c) Committees

Members were asked to consider that the proportion of representation should, wherever possible, equally reflect appointed and elected members.

RESOLVED

- (i) That the Chairman, Vice-Chairman, Mr R.J. Jackson, Cllrs A. Freeman, Mrs S. Shaw and Mrs T. Combellack continue on the Standards Committee.
- (ii) That the Chairman and Vice-Chairman represent the Board on the Consortium Committee with Mrs L. Dales as alternate.
- (iii) That the Chairman represent the Board on the Joint Negotiating Committee with the Vice-Chairman as alternate.
- (iv) That Cllrs Mrs T. Combellack and T. Wells represent the Board on the Conservation Advisory Group.

12. HEALTH, SAFETY AND WELFARE

The Operations Manager reported on five incidents across the Consortium since the last Board meeting. Two of these had been in the TV area, with one involving damage to an unmarked gas supply to private property; Cadent Gas were looking into moving the pipe

which would also be marked on the Board's GIS so the Board's operatives were aware in the future.

The Health and Safety Policy had been reviewed and items detailed in the Action Plan for 2024/25 would be discussed at the Health and Safety Committee meeting in December.

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### 13. OPERATIONS

Officers presented the attached report for information. It was noted winter maintenance would focus on the River Greet, Sutton-on-Trent and Carlton-on-Trent catchments (see item 2 of the attached report).

The Operations Manager highlighted the work which was due to be undertaken by contractors on the section of the Environment Agency River Smite from Oscar Bridge at Thoroton to Aslockton. This had not been maintained for several years and was in a poor condition with bank slips, blockages and fallen trees. Unfortunately, the EA had put a hold on the works although some of the blockages and trees had been removed. The EA was of the opinion that the work being undertaken was outside the scope of authorised works in a couple of areas, and that the amount of silt being removed from the river was more than expected and there was concern that it may damage water vole habitat. Two fish had been found in the silt and the EA had stated that a banksman should have been present during the work to check for fish. The Chairman had spoken to the Deputy President at the National Farmers' Union to see whether they could assist with progressing this as maintenance work on the rivers needed to be progressed. The Board had worked within the EA guidance and the EA Operations Team was supportive of the work being undertaken. The Chief Executive reported that water overtopped from the river, properties flooded, and business were at risk of going bankrupt. Landowners were maintaining the riparian watercourses but there was nothing further they could do. The response from the EA was that as they were in Flood Zone 3 they would be at risk of flooding. The Chief Executive understood that other IDBs had also been stopped from working for the same reason. The Operations Manager understood that the EA was to undertake further surveys of the river and he did not expect work to recommence this year. He stated that this had also been frustrating for the contractor who had had to cease work and wait several days for a decision as to whether work could continue. This channel fed a much larger catchment in the Vale of Belvoir.

Mr D. Gash stated that he had been asked by local landowners to thank the Chief Executive for his efforts in pushing for maintenance of the river.

Cllr Mrs S. Michael queried whether it would be possible to get the river demained. The Chief Executive confirmed that it was possible but not necessary as long as it was properly maintained and the Board was keen to do the maintenance under the Public Sector Cooperation Agreement.

It was noted that of the £25M requested by the EA for maintenance, only £12.6M had been granted but the chances of this being spent on low or medium consequence main rivers was slim.

The Chief Executive emphasised that the EA Operations Team was keen to see the work proceed, but work had been halted by their Fisheries and Biodiversity Team. The Chairman stated that the Floods Minister and the local M.P. needed to be aware of the issues. The Vice-Chairman stated that he would also raise the issue of communications within the EA with the Association of Drainage Authorities as those higher up within the EA may not be aware.

*Cllr K. Melton arrived.*

Officers presented a schedule of compensation payments made since the last meeting totalling £2,383.05. These had been calculated in accordance with the Board's approved rates.

RESOLVED

- (a) That the attached report detailing progress and rainfall be noted.
- (b) That the attached schedule of compensation payments be approved.

*Cllr D. Pulk left the meeting.*

14. PUMPING STATION STATUS

Officers presented the attached report for information, highlighting issues at Cottam, Marton and Sturton pumping stations.

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15. ASSET RENEWAL AND REFURBISHMENT

Officers presented the attached report for consideration and updated on progress with projects.

A slide showing the timeline for planned capital projects for the Consortium up to 2030 was presented for information. A copy of the TV projects would be circulated to members.

Regarding the application for Tranche 2 funding (see 1:4 of the attached report), it was noted that £489,739.20 had been awarded to the Board; this would cover the cost of the surveys in the Dover Beck and River Greet catchments, installation of ten water level monitoring stations, delivery of part of the Bulham Lane Drain channel and installation of new flow control structures as part of the Sutton-on-Trent improvements.

Officers and members expressed their frustrations with the process for application of funds. Mr T.H. Farr stated that this view was shared by local farmers who felt that there was no underpinning structure to this. The Senior Engineer understood that a significant portion of the funding had been awarded to IDBs undertaking repair work on EA main river banks. The Chief Executive reported that, as stated on the application form, the Board had only included in the application for Tranche 2 funding, that work which could be delivered by the end of March 2025, however, this date had now been extended and additional work could have been included.

RESOLVED

- That the attached progress report be noted.

16. PLANNING, CONSENTING AND ENFORCEMENT

Officers presented the attached report together with a schedule detailing four Byelaw and one Section 23 consents that had been granted under delegated authority since the last meeting together with eight planning applications where comments relating to surface water drainage had been submitted. An update on six large scale projects ongoing across the Board's area was also given; Officers continued to liaise with developers and consultants.

The Senior Engineer referred to item 2 of the attached report (development at Misterton). It was noted that the developers had amended the site layout and discharge rate to comply with the Board's requirements; the development (with the exception of a continuation of the access road for which application to cross the Board maintained watercourse was expected)

had been moved nine metres from the bank top and the discharge rate amended to 3l/s as required by the Board.

RESOLVED

That the attached report be noted and Officers' actions approved.

#### 17. ENVIRONMENTAL REPORT

The attached report was presented for information. Officers highlighted 2:4 and were pleased to see that provision was being made to allow IDBs to deal with any obstructions caused by Beavers.

RECEIVED

#### 18. ENVIRONMENT AGENCY AND PARTNERSHIP MATTERS

The Chief Executive reported that the Department for Environment, Food and Rural Affairs was undertaking a cost review of IDBs. He had highlighted to the ADA Policy and Finance Committee that this should also include the value of IDBs. The Chief Executive had written to DEFRA requesting details on the content and purpose of the review together with clarification as to whether this was linked to the concerns that had been raised by the Special Interest Group; details were awaited.

There was some concern around the potential conflict of interest with the preferred contractor undertaking the review and Mr W.J. Staunton confirmed that he had raised this with ADA and also asked for a copy of the brief. A meeting of the ADA Board would be held to discuss this further as it was important that the Directors were consulted. Mr Staunton stated that it was difficult to consider this without details of what the review would entail. Mr T.H. Farr was astounded that IDBs were not aware until the announcement at Conference and concerned that the breadth of the remit and parameters of the review had not been circulated.

RECEIVED

#### 19. DRAINAGE RATES AND SPECIAL LEVIES

Drainage rates outstanding at 31st October 2024 totalled £32,684.32 (95.6% collected) and special levies £1,111,313.00 (50% collected). Final reminders for drainage rates had been issued on 13th October 2024 and summonses would be prepared in December for posting in January 2025.

RECEIVED

#### 20. FINANCE

The attached report was presented for information.

One loan remained outstanding with the Public Works Loan Board in the sum of £476,983.81. Two further loans (£428,000) were planned to be taken in 2025/26 to fund the work at Cuckstool/Bulham Lane and Thurgarton Beck Flood Alleviation Scheme.

Cash balances totalled £2,098,296.01 with a further £250,000 invested; this included £1,192,426.58 reserved for Scheme expenditure and £41,800 for plant replacement. The Chairman asked whether consideration could be given to investing a large sum to maximise the return. In response, the Finance Manager reported that the investment amount was in line with the Board's policy, however, alternative accounts were being considered to achieve a higher interest rate.

The Finance Manager presented the attached Management Accounts (Appendix 2) together with the Balance Sheet (Appendix 3).

In response to Cllr K. Melton, the Finance Manager explained that any funds left over at the year-end in the Plant Reserve Account would be carried over.

The Forecast of outturn was presented at Item 3:1 of the report. It was noted that since the report had been prepared, confirmation of the Tranche 2 funding had been received which would improve the year-end position by £96,640; an update on this would be presented to the January meeting.

The Schedule of Payments over £500 (Appendix 4 of the attached report) was presented.

The Finance Manager referred to Item 3:3:1 of the report, stating that tenders had been sought for the provision of audit services for Lincolnshire and Bedford IDBs with the successful tenderer being Lighthouse UK Consultancy Ltd.

#### RESOLVED

- (a) That the attached Management Accounts be approved.
- (b) That the Forecast of Outturn figure of £766,336.74 at 31st March 2025 be noted (28.58% of net operating costs); excluding Tranche 2 funding.
- (c) That the attached Schedule of Payments over £500 totalling £680,254.87 be approved.
- (d) That Lighthouse UK Consultancy Ltd be appointed as the Board's internal auditor with effect from 2024/25 for a period of five years with an option to renew for a further two years.
- (e) That the attached Audit Programme (Appendix 5) be approved.

#### 21. PLANT REPLACEMENT PROGRAMME

The attached report was presented for information.

The Senior Operations Manager gave an update on plant purchased and sold during 2024/25; there were still two items left to purchase before the year end (pickup and diesel tank).

A review of plant and equipment had been undertaken and the following was proposed for replacement/purchase in 2025/26:

- (a) Purchase of a self-propelled flail mower to replace the Case CVX140 tractor (YN61 AZF) and Bomford flail (tractor purchased in 2011, hours in excess of 9,326, flail completed four seasons). Officers stated a self-propelled machine would increase productivity, flexibility and reliability as well as having ergonomic benefits. Estimated cost of new machine £255,000 less £27,000 disposal of tractor/flail.
- (b) Purchase of a ride-on mower to replace the Etisia Attila purchased in 2014 (parts no longer manufactured). Estimated cost of new machine £10,000 less £250 disposal of Etisia mower.
- (c) Replacement of hedge trimmer, chainsaw and pole pruner as these were becoming difficult to operate and maintain. Estimated cost £8,000.



- (d) Purchase of seven vans for use by the Direct Labour Organisation (DLO) at a total estimated cost of £126,000. The Board currently owned four 4x4 pickups and the DLO used these or their own vehicles for travelling to and from their machines. Mileage for using their own vehicles was reimbursed at 65p per mile. Travel involved at times traversing over rough-terrain and staff had raised concerns about the potential damage to their own vehicles and had also highlighted the increased costs of business use insurance and maintenance. It was noted that the Board had an obligation to ensure that any vehicles used were safe and legal and that drivers were properly licenced and insured; the risk of not complying could result in an investigation by the HSE and penalties ranging from fines to prosecution. Checking of licences, insurance and MOTs was an onerous task as there was a reluctance from several of the DLO to comply. The benefits of providing vehicles for use by all the DLO included increased visibility for the Board (all vehicles would be sign-written), increased productivity (the DLO would go straight to site) and an increase in staff morale (other Consortium Boards provided vehicles for use by the DLO). The annual cost of purchasing an additional seven vehicles (including insurance, road fund licence, repairs/servicing and fuel was estimated to be £26,200 and provision had been made in the estimates for this amount and an initial purchase cost of £126,000.

In response to Cllr K. Melton who queried whether electric vehicles had been considered, the Chief Executive reported that the DLO would mainly be working in remote areas and there were few charging points. Should the DLO have to travel to and wait to use charging points at the depots, this would result in loss of productivity. The current range of electric vehicles was not sufficient for them to be cost-effective for use by the DLO but Officers would continue to monitor this. Cllr K. Melton stated that he would continue to press this matter to ensure it was reviewed as 2030/35 was the date for change so it did need to be considered. Cllr Melton also queried whether vans would be suitable for travelling across rough terrain. The Senior Operations Manager confirmed that the vans did have a higher ground clearance than a car and the Board already had four 4x4 vehicles; these, together with the vans would be used where most suitable, e.g. excavator drivers would most likely use the pick-ups. It was also noted that the other Boards' DLOs had been using vans for some years with no major issues with access. Regarding security of tools, the Corporate Services Manager stated that tools were not insured to remain in vehicles overnight. Mr R. Holt suggested that Officers investigate fitting trackers to vehicles and suggested that this may also help with lone working.

Mr R.J. Jackson highlighted that the self-propelled flail mower was considerably more expensive than a tractor and flail. The Operations Manager stated that the self-propelled machine would be more reliable and have a longer lifespan - there had been a lot of downtime with the Bomford flail. The Chief Executive suspected that this was likely down to this specific flail as other Boards had very few issues.

It was noted that tenders for the above purchases would be brought back to the Board for approval before any purchases were made.

The attached plant replacement programme for 2026/27 to 2029/30 was presented for information together with a schedule detailing all plant and equipment owned by the Board.

#### **RESOLVED**

That provision of £399,000 be made in the estimates for the purchase of seven small vans, a ride-on mower, self-propelled flail mower and small tools, less disposals of £27,250.

22. DRAFT ESTIMATES OF INCOME AND EXPENDITURE FOR THE PERIOD 1ST APRIL 2025 TO 31ST MARCH 2026

The Finance Manager presented the attached report and five-year plan on the proposed estimates for 2025/26. With the inclusion of the Tranche 2 funding, the Finance Manager expected the outturn figure at 31st March 2025 to be £862,976 which would give reserves in excess of 30%.

The DRAFT five-year plan showed that the Board would be able to maintain a zero percent increase for the next two years with a 4% increase in the three years after although reserves would drop below the 30% in years four and five. The Finance Manager emphasised that the Board should consider its reserves in monetary terms, not just as a percentage.

Officers highlighted 2.2.3 in the attached report which detailed changes in tax classification for double-cab pickups and the implications that this would have on the Board.

The Chairman asked the councillors to discuss the increase with their respective councils before the Board set the rates and special levies in January 2025.

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23. ANY OTHER BUSINESS

The Chairman reminded Members that there would be a visit Torksey Pumping Station in the afternoon. On route there would be an opportunity to see a working demonstration of plant and equipment and to view the area around the proposed Sutton-on-Trent scheme.

CHAIRMAN

# CONSORTIUM COMMITTEE

Minutes of a Meeting held at 1.00 p.m. on Tuesday, 29th October 2024 at Torksey Pumping Station.

Present: Messrs J. Coggon (Committee Chairman) and Peter Cornish (AX), J. Miller (TV), G. Crust and S.W. Eyre (LM), and C. McGuinness and Peter Horne (DE).

In attendance: Mr A. McGill (Chief Executive) and Mrs C. Davies (Corporate Services Manager).

It was agreed that Mr J. Coggon would continue as Chairman for a further 12 months.

## 1. APOLOGIES

Apologies for absence were received from Mr T.H. Farr and Mrs L. Dales.

## 2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 15th May 2024 were noted; these had already been approved by the four Boards.

## 3. MATTERS ARISING

### 3:1 Minute 3:1, Page 1 - Telemetry

The Chief Executive confirmed that, where possible, an additional 'storm level' setting had been implemented. It was agreed that Duty Officers monitoring the telemetry must be aware of the need to make adjustments or take appropriate actions when pumps were removed/out of action.

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### 3:2 Minute 9:5, Page 5 - Storm Recovery and Asset Improvement Fund

The Chief Executive reported that although the Tranche 1 bids had been successful, payment had not yet been received. Officers were still awaiting a decision on the Tranche 2 applications.

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## 4. UPDATE ON PROJECT DELIVERY

The Chief Executive reported that a review of the Asset Renewals and Refurbishment Programme had been undertaken to ensure it was deliverable and had resulted in some projects being put back 18 months. Additional work had been included following the storms earlier in the year but many of these were small pumps, e.g. in the DE area. There was a lot of work in the programme and the Boards did not have the resources to do everything; a more focussed schedule should improve productivity. There needed to be some resilience to enable additional work to be undertaken, e.g. small investigations. The revised programme would be presented to the individual boards.

It was noted that preparation of the Outline Business Case for Wiseton Pumping Station was underway and channel works in the catchment would be undertaken this winter.

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## 5. MAIN RIVER MAINTENANCE/PSCA WORKS

The Chief Executive had recently attended a meeting organised by the Lincolnshire National Farmers Union and given a presentation on the work undertaken by LM on main rivers; EA Officers were also present and Mrs V. Atkins, M.P. attended remotely. It had been reported that £11.3M had been awarded to the EA to undertake main river maintenance work compared to their regional maintenance bid of £27M. In response to Mr C. McGuinness, the Chief Executive agreed to forward costs for the Trent and Nottinghamshire areas. Concern had been expressed at the meeting about the cut backs. Mr C. McGuinness understood that this maintenance money had been robbed to enable them to top up the capital fund and emphasised that more houses were at risk of flooding now than previously. Mr P. Cornish referred to the £3.2B allocated for capital works that the EA could not spend and stated that some of this should be used for maintenance. He stated that the boards must continue to push this with their local MPs. The Chief Executive reported that Mr P. Lockhart from the EA had said that all major capital investment in the Nottinghamshire area was complete.

Members expressed concern about a recent comment from the EA that 'IDBs just do land drainage, the EA does flood risk'. He was expecting the narrative to change from 'they are not doing maintenance' to 'they are cash strapped'.

In response to members, the Chief Executive confirmed that the trial in the LM area had gone well. LM had undertaken maintenance on six of the seven agreed main rivers to the Board's standard and feedback from the adjacent landowners had been very positive.

The Chief Executive reported that there was talk about a similar arrangement in the Nottinghamshire area and the EA seemed positive about this. All works were recharged at cost (man and machine) plus a small cost to cover administration costs. If a firm commitment was given by the EA for future works, the boards could consider hiring an additional member of staff.

It was noted that work was due to commence today on the River Smite. In response to Mr J. Miller, the Chief Executive reported that he had seen no changes in the EA following the change in Government.

Mr P. Cornish confirmed that work had started on the River Idle at Bawtry (from Bawtry to the mushroom factory) and reported silt levels of one metre which the contractor reported was worse than expected.

Mr C. McGuinness referred to the last ADA Trent Branch meeting where he had asked why the EA was applying more environmental benefit than was required.

The Chief Executive stated that a uniformed approach across all government departments was required.

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#### 6. UPDATE FROM INDIVIDUAL BOARDS ON OTHER MATTERS

Mr G. Crust expressed disappointment at the liaison between the Lincolnshire councils and IDBs, in particular with regard to the special levy which they classed as a drain on their finances. He was concerned about the way the Special Interest Group was taking this and the possibility of splitting the special levy from the council tax. Mr C. McGuinness agreed, stating that this could mean that if IDBs needed additional funding, they could be told they had a mechanism for raising funds locally. The Chief Executive had attended the meeting in Parliament on 8th October 2024 and understood that ADA was now fully aware of the boards' position on this.

Mr J. Miller praised the TV workforce, stating that they had been busy catching up with work that did not get done last year; there was still more to do but work on the ground was going well. He emphasised that it was important for the community to see work being undertaken, particularly following the flooding last winter.

Mr C. McGuinness reported that some councils were less keen to engage on matters where there were issues with joint assets. He explained that many of the council representatives on the DE board were not councillors so it was important that the council officer attended to feed back. Overall, support from DMBC was positive and they understood the need for the rate increase to maintain services. Mr P. Horne reported that the delivery time for pumps/spares seemed to have increased. In response, the Chief Executive reported that this was not helped by the fact that many IDBs were experiencing pump failures due to increased runtime last winter and they too were undertaking repairs/replacement. He stated that this demonstrated the need to keep assets in good order, e.g. regular maintenance/refurbishment and reforming, as it took a long time to catch up if the programme slipped. Mr C. McGuinness agreed, stating that this also helped with financial planning to smooth the rate.

Mr J. Coggon reported that two pumping stations were out of action in AX but the summer maintenance programme was progressing well with work in the northern area completed. Both the AX Chairman and Vice-Chairman were pleased to see an improvement in communication.

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## 7. STRATEGIC ENGAGEMENT AND PUBLIC RELATIONS

The Chief Executive updated on the following meetings:

8th October	AX	Parliamentary Reception – Special Interest Group regarding special levies (attended by MPs, IDBs, DCs)	Andrew McGill
9th October	AX	Daryl Road, Retford – meeting with residents regarding Carr Dyke and River Idle (attended by EA, IDB, DCs)	Chief Executive and Engineer
5th November	TV	North Scarle Flood Group	Engineer, Senior Operations Manager and Operations Manager
11th November	TV	Nottinghamshire NFU	Chief Executive
11th November	TV	Sutton-on-Trent Flood Alleviation Scheme meeting with Parish Council followed by meeting with landowners (work due to commence before Christmas 2024)	Chairman, Engineer, Senior Operations Manager and Operations Manager
12th November	AX	Wiseton Pumping Station and Catchment Improvements – meeting with landowners	Vice-Chairman, Engineer, Senior Operations Manager and Operations Manager
27th November	LM	Lincolnshire NFU	Chief Executive
28th November	TV	Thurgarton Flood Group	
13th November		ADA Conference	

The Chief Executive reported that there were more M.P.s present at the recent Parliamentary reception and he had met with several local ones and would be following this up with an invitation to visit the boards' areas. Mr J. Miller referred to the DEFRA visit in August and suggested that the new Floods Resilience Taskforce should be invited to visit the boards.

The Chief Executive reported that a review of the cost of IDBs was being undertaken and he had suggested that this should also include the value of IDBs.

### RECEIVED

## 8. STAFFING

The Corporate Services Manager updated on staffing across the Consortium.

Regarding the pay increase for 2025/26, the Union had submitted a claim for a consolidated £500 plus a 5.1% increase, applicable to all salary points and this was circulated to members. Members were also provided with information from the Office of National Statistics and a schedule showing the additional cost to each board for a lump sum of £300 plus options for a 3%, 4% and 5.15% increase, and a straight 5.1% increase (no lump sum).

The Corporate Services Manager reported that concerns had been raised by the TV workforce regarding use of their own vehicles for work and it was agreed that this would be discussed by the TV Board in November.

The Corporate Services Manager further reported that (in accordance with the Terms and Conditions which stated that these would be reviewed every three years) the Duty Officer payments were now due for review. She explained the roles of the WMC Duty Officer and the DLO Duty/Appointed Person.

*The Chief Executive and Corporate Services Manager left the meeting whilst the 2025/26 pay increase was discussed.*

### RECOMMENDED

- (a) That the annual Duty Officer payments be increased from £1,950 to £2,067 and from £975 to £1,033.50 respectively (an increase of 6%).

- (b) That with effect from 1st April 2025 the Consortium increase all salary points by £500 and then apply an increase of 5.1%.

9. ANY OTHER BUSINESS

None.

CHAIRMAN

# Water Management Consortium

## Joint Negotiating Committee

Minutes of a Meeting held at 3.00 p.m. on Tuesday, 29th October 2024 at Torksey Depot.

Present:

Board representatives: Giles Crust (LM Chairman), John Coggon (AX Chairman), John Miller (TV Chairman) and Chris McGuinness (DE Chairman).

Employee representatives: [REDACTED] (TV DLO), [REDACTED] (LM DLO) and [REDACTED] (DE DLO).

Union representative: [REDACTED] (Secretary, Unison East Midlands IDBs Branch).

In attendance:

Officers: Andrew McGill (Chief Executive) and Carol Davies (Corporate Services Manager).  
LM Vice-Chairman, S.W. Eyre.

John Coggon chaired the meeting.

### 1. APOLOGIES

Apologies for absence were received from [REDACTED], [REDACTED] and [REDACTED]

### 2. NOTES OF THE LAST MEETING

The Notes of the meeting held on 15th May 2024 were circulated for information, these had been approved by the Boards.

RECEIVED

### 3. MATTERS ARISING

It was noted that AX and DE were still awaiting costs from the East Riding Pension Scheme.

### 4. PAY INCREASE FOR 2025/26

John Miller stated that the Chairmen were aware that the DLO pay had been reviewed but not the office staff which may mean that they may still be slightly behind inflation.

The DLO had asked for annual increases to be applied to the Duty Officer payments, stating that this was what used to happen prior to the salary review and it was not made clear at the time that this would not be the case going forward. John Miller agreed that this could be reviewed every year, however, the Chairman stated that there were no guarantees that it would be increased.

[REDACTED] supported the paper put forward by the Union for a £500 plus 5.1% increase.

The Chairman reported that the pay increase had been considered at the Consortium Committee meeting and had accepted that some spine points could be slightly behind and agreed to recommend that the boards approve (with effect from 1st April 2025) a £500 increase on all spine points and then apply a 5.1% increase. In addition to this, they would recommend that the Duty Officer payments be increased by 6% and reviewed again next year.

[REDACTED] and [REDACTED] also stated that the DE, AX and LM DLO would be happy with the offer.

[REDACTED] stated that he would have to take this back to the Union members but was confident they would be accept the offer.

#### 5. TERMS AND CONDITIONS

John Miller confirmed to [REDACTED] that the TV Board would be considering travelling and provision of vehicles at the November Board meeting. [REDACTED] stated that all other Land Drainage Operatives across the Consortium were provided with a vehicle, the TV DLO were incurring huge costs for using their own vehicles for work (e.g. insurance, additional servicing and wear and tear) and felt that the current mileage allowance did not cover this.

[REDACTED] agreed to send through some examples of this to [REDACTED] so that it could be taken into account.

CHAIRMAN



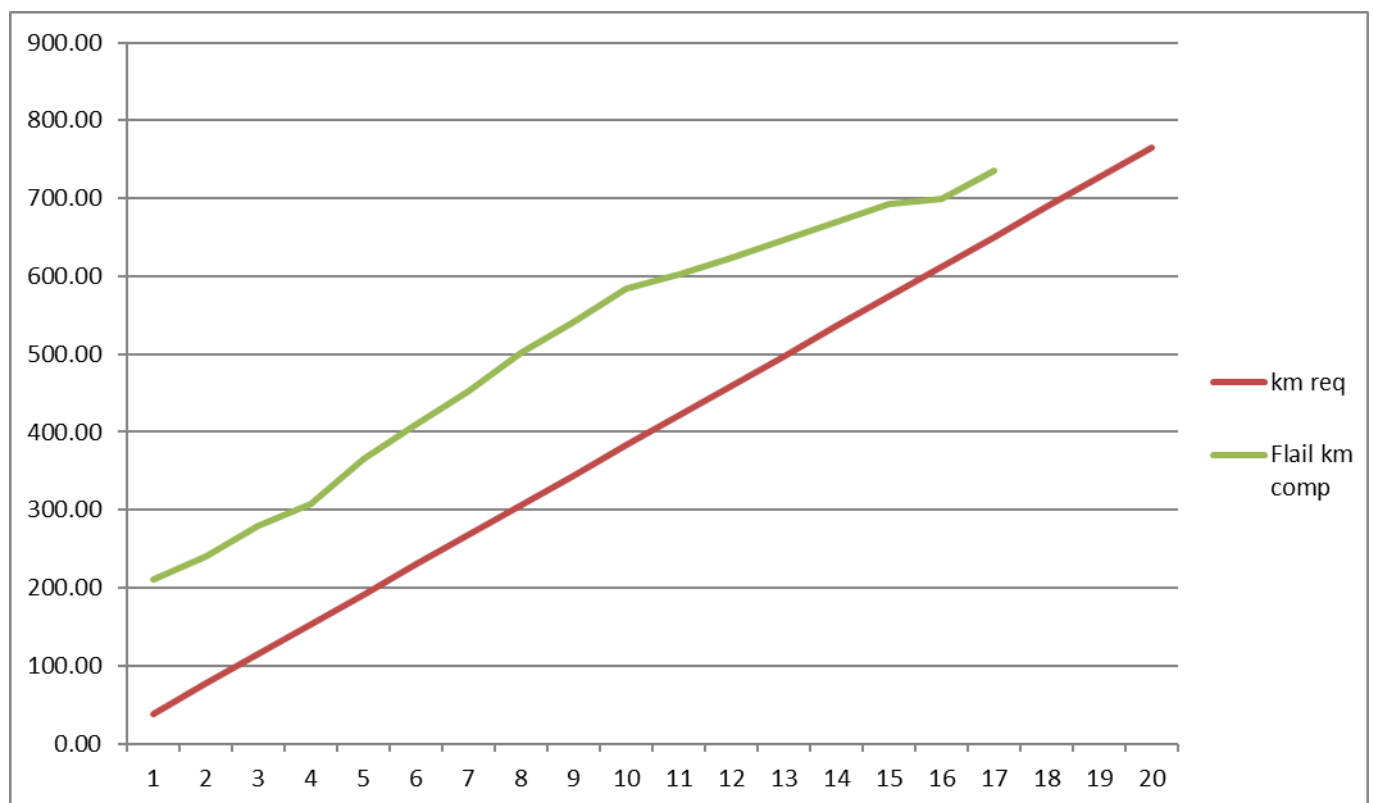
FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>	File Ref:	Agenda Item: <b>13</b>
Meeting: Board Meeting Date: <b>28th November 2024</b>	Subject: <b>OPERATIONS</b>	

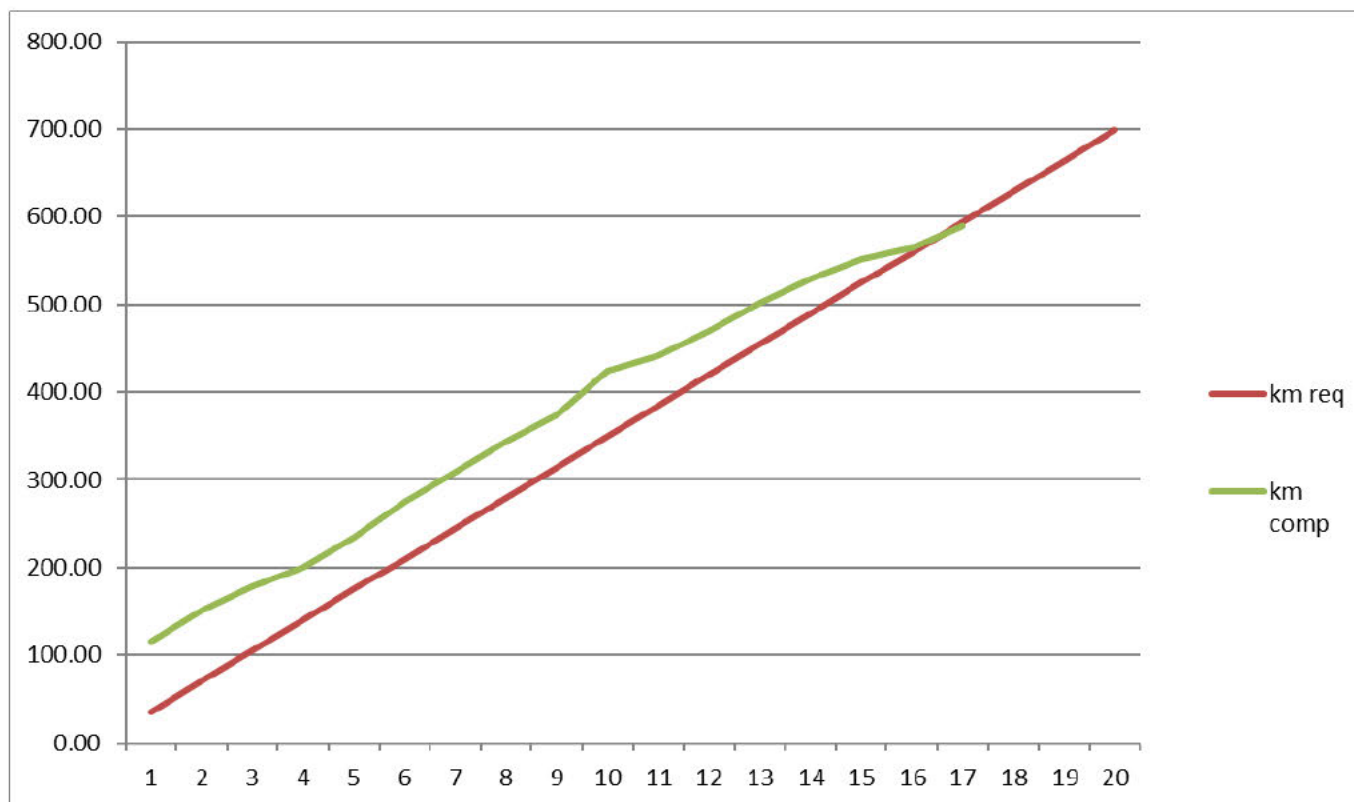
1. Summer Maintenance Works

1:1 At the time of writing this report 96% of the flailing (735km from 765km) and 84% of the weed cutting (590km from 700km) work has been completed. Officers are confident that the remainder of the programme will be completed before the end of the calendar year.

1:2 Summer Flail Mowing Progress:



### 1:3 Summer Weed Cutting Progress:



## 2. Winter Maintenance Works

2:1 The planned winter maintenance works on the River Greet catchment are currently underway, progress to date is detailed below:

Drain Name	Catchment	Works Description	Length(m)	Status
River Greet	River Greet	Tree & Bush/Desilting	5,470	Flail mowing completed. Currently Tree & Bush works
Maythorne Feeder	River Greet	Tree & Bush/Desilting	110	Flail mowing completed
Northern Drain	River Greet	Tree & Bush/Desilting	3,130	Flail mowing completed
Home Farm Outfall	River Greet	Desilting	330	Completed
Halam Beck	River Greet	Tree & Bush/Desilting	2,920	Flail mowing completed
Halam Beck Feeder	River Greet	Desilting	180	Completed
Edingley Beck	River Greet	Desilting	2,030	Completed
Cotton Mill Dyke	River Greet	Desilting	2,820	Completed
Springs Dyke	River Greet	Desilting	860	Completed
<b>Total (m)</b>			<b>17,850</b>	

## 2:2 Sutton on Trent Watercourse Improvement Works

Phase 1 of the watercourse improvement works at Sutton on Trent is due to commence this winter. The mitigation mowing has been completed on Bulham Lane Drain and Nursery Dyke in readiness for the works to commence in January.

Drain Name	Catchment	Description of Works	Length (m)
Bulham Lane Drain	Sutton on Trent	Watercourse Improvements	1078
Nursery Dyke	Sutton on Trent	Reforming / Regrading	430
<b>Total</b>			<b>1,508</b>

2:3 The proposed winter maintenance programme for 2025/26 is detailed below. The 2025/26 programme will prioritise Phase 2 of the Sutton on Trent and Carlton on Trent catchment improvement works. The watercourses below have been identified for works to be undertaken to increase storage within the catchment during adverse weather events.

Drain Name	Catchment	Description of Works	Length (m)
Cuckstool Dyke	Sutton on Trent	Watercourse Improvements	659
Carlton Cross Drain	Carlton on Trent	Watercourse Improvements	200
Carlton Mill Drain	Carlton on Trent	Watercourse Improvements	1060
Carlton Lane Feeder	Carlton on Trent	Watercourse Improvements	690
Riparian Watercourse Adoption	Carlton on Trent	Watercourse Improvements	406
<b>Total</b>			<b>3,015</b>

## 3 Mitigation Works

The October mitigation period has recently closed with drains being cut or sprayed in readiness for the upcoming winter works programme. Any mitigation work that has not yet been completed will be carried forward to the second mitigation period commencing on the 15th of February 2025.

## 4. Construction Works

4:1 No construction works, or access improvements have been completed since the last meeting. Officers are currently assessing issues reported during the summer cutting season with a view of undertaking any works from April 2025 onwards.

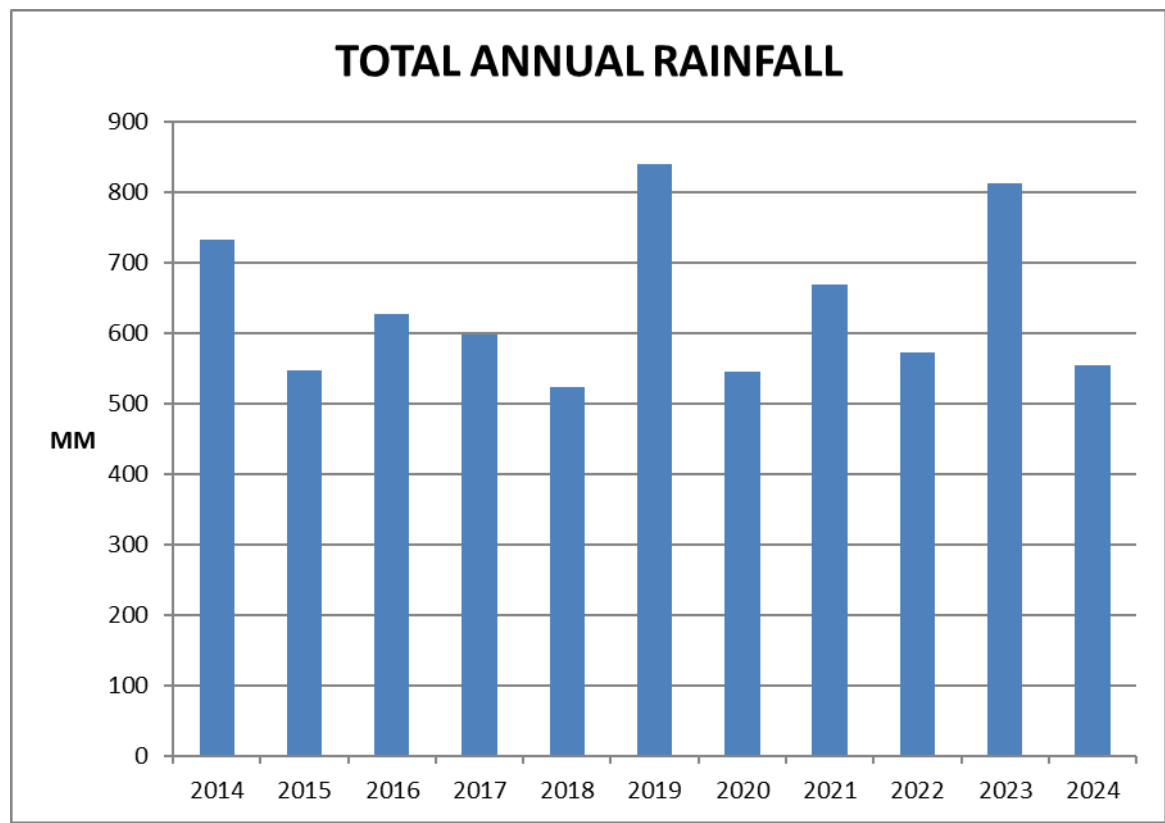
## 5. Environment Agency Works (PSCA)

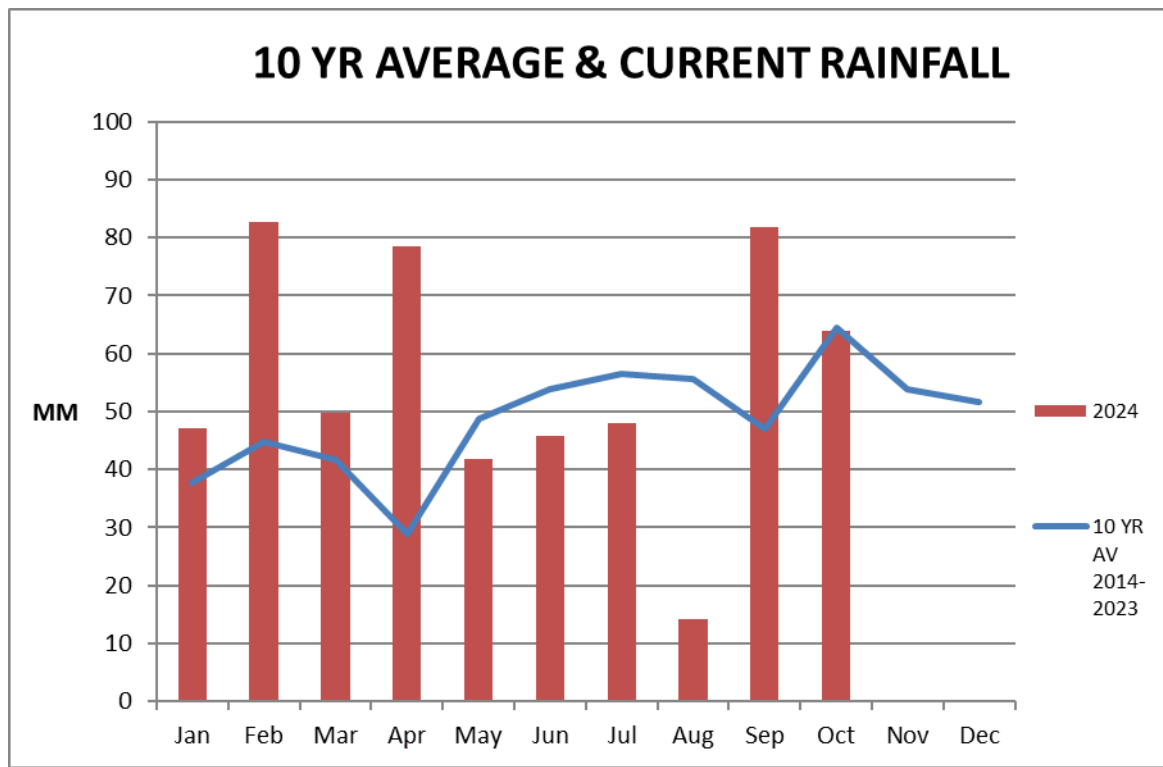
- 5:1 The Boards DLO have completed the annual summer maintenance works including the flail mowing and weed cutting of the Girton Fleet, Slough Dyke, Middle Beck, Lowfield Drain, Marlock Dyke and Cocker Beck.

Flail mowing has also been completed prior to enhanced maintenance works being undertaken on behalf of the EA on the River Smite. Removal of fallen trees, blockages and silt beds were partially completed between Orston and Aslockton. The Environment Agency have since stopped the works due to concerns regarding environmental impacts.

## 6. Rainfall

- 6:1 Rainfall figures are attached for members information.





## 7. Compensation

7:1 Compensation payments totalling £2,383.05 have been made since the last meeting, details of which are attached for information.

A. Malin  
Senior Operations Manager

M. Everett  
Operations Manager

FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>	File Ref:	Agenda Item: <b>14</b>
Meeting: Board Meeting Date: <b>28th November 2024</b>	Subject: <b>PUMPING STATION STATUS</b>	

1. Overview (Current Focus and/or Status)

1:1 The current issues at the Board's pumping stations are shown below.

Asset	Pumps Available	WSC Available	At Risk	Planned Works & Owner	Completion Date
Beckingham PS	1	Yes	Farm land. 10 properties.	No issues	
	2				
	3				
Bole Ings PS	1	Yes	Localised flooding of farm land. 0 properties.	No issues	
	2				
Burton Round PS	1	Yes	Farm land. 4 properties.	No issues	
	2				
	3				
	4				
Church Laneham PS	1	Yes	Farm land. 192 properties.	No issues	
	2				
Cottam PS	1	Yes	Farm land. 20 properties.	Pump 3 has been lifted by NLE - Awaiting parts (moisture in motor fault) - CM	30/11/2024
	2				
	3				
Cuckstool PS	1	Yes	Sutton On Trent - 633 properties.	No issues	
	2				
Drinsey Nook PS	1	N/A	Farm land. 40 properties.	No issues	
Fenton Marsh PS	1	N/A	Farm land. 2 properties.	No issues	
Fledborough PS	1	Yes	Farm land. 15 properties.	No issues	
	2				
Hams Dyke PS	1	N/A	Farm land. 88 properties.	No issues	
	2				
Lowfield PS	1	N/A	235 properties.	No issues	
	2				



Asset	Pumps Available	WSC Available	At Risk	Planned Works & Owner	Completion Date
Marton PS	1	Yes	Farm land. 493 properties.	Three pumps available for a short duration only; phases overloaded due to exceeding power availability / weedscreen cleaner frequently requires reset - PS is due for full refurbishment 2025/2026	2026/2027
	2				
	3				
Moor Lane PS	1	N/A	Farm land. 157 properties.	No issues	
	2				
South Clifton PS	1	N/A	Farm land. 173 properties.	No issues	
Sturton PS	1	Hand	Farm land. 56 properties	No issues	
	2				
Torksey PS	1	Yes	Localised at the PS. 886 properties.	Butterfly valves to be installed February 2025	31/03/2025
	2				
Weir Dyke PS	1	Yes	Farm land. 185 properties.	No issues	
	2				
Wheatley Beck PS	1	N/A	Farm land. 0 properties.	No issues	
	2				

Robert Brown  
Senior Engineer

Antony Malin  
Senior Operations Manager

FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>	File Ref:	Agenda Item: <b>15</b>
Meeting: Board Meeting Date: 28th November 2024	Subject: <b>ASSET RENEWAL AND REFURBISHMENT</b>	

1. Overview of Current Focus

1:1 Projects Completed

Project and Tasks	Description of Works	Budget	Expenditure	Final Out-turn
<b>Bole Ings Pumping Station Refurbishment</b>	2 x pump refurbishments	50,000.00	16,319.65	N
<b>Torksey Pumping Station Refurbishment</b>	Major refurbishment now complete	1,485,576.95	1,426,172.79	N
<b>Moor Lane Pumping Station Refurbishment</b>	2 x pump refurbishments	30,000.00	18,961.08	N
<b>Cuckstool Pumping Station - Repairs to wingwall</b>	Rebuild of PS wingwall	Emergency Repair Budget	18,415.00	N

1:2 Current Focus

Del Order	Project and Tasks	Description of Works	Budget	Expenditure	Planned Completion
1	<b>Torksey Pumping Station - Recovery Works</b>	Replacement of outfall flap valves and replacement penstocks with new butterfly valves	252,538.00	315,491.22	30/11/2024
2	<b>Cottam Pumping Station - Repairs</b>	Pump 3 moisture in motor fault - requires repair	PS Emergency Repair Budget	22,181.93	14/12/2024
Del Order	Project and Tasks	Description of Works	Budget	Expenditure	Planned Completion



3	<b>Sutton on Trent - Flood Alleviation Works</b>	Flood alleviation works - Channel widening in Bulham Lane Drain / Cuckstool Dyke and in channel flow control structures - Possible 3rd pump at Cuckstool PS	159,626.22	129,962.18	31/03/2025
4	<b>Thurgarton Village Flood Alleviation Scheme</b>	Flood alleviation works	58,719.69	65,343.37	2025

### 1:3 Other Projects

The following projects are within the planned works programme for this year but are not being progressed due to lack of resource which has been diverted to focus on the more critical schemes, emergency works and the Flood Recovery Bids and projects.

Risk	Project and Tasks	Description of Works
	<b>Marton Pumping Station Refurbishment</b>	Major pumping station refurbishment (overdue)
	<b>South Clifton Pumping Station Refurbishment</b>	Major PS refurbishment (delayed since 2018)
	<b>Hamsdyke PS Concept Study</b>	Study / concept to inform refurbishment works to pumping station
	<b>Burton Round Pumping Station Refurbishment</b>	Major PS refurbishment (overdue) - 4 replacement pumps, control panel, refurbishment of weedscreen cleaner and ancillary works
Risk	Project and Tasks	Description of Works

	<b>Fenton Marsh Pumping Station Refurbishment</b>	Major PS refurbishment (overdue)
	<b>Fenton Marsh Pumping Station - New penstock</b>	To provide a second line of defence on back of gravity doors to close off gravity stop water coming back into catchment (possible joint project with EA)

#### 1:4 IDB Storm Recovery and Asset Improvement Scheme

- 1:4:1 Tranche 1 - Members will recall that funding was awarded for the Tranche 1 bids with payment due in full during September 2024. There has been a delay in receiving payment which is due to further information being required by the EA including the issue of eel exemptions. Officers were not made aware of this until recently and a project closure report and further claim form has now been completed and submitted. The EA have confirmed payment in full can now be made.
- 1:4:2 Tranche 2 – The Board's Officers have received notification from the Environment Agency (EA) that full award of the part funding requested has been awarded to the Board in the amount of £498,739.20. This is following a recent announcement made at the ADA conference by the Minister for Water and Flooding of the government's commitment to extending the IDB fund. Officers were previously contacted by the EA to ascertain what work, out of the recent bids submitted, would be achievable for delivery by the 31<sup>st</sup> March 2025. This funding will allow the watercourse surveys to be undertaken by external contractors in the Dover Beck and River Greet catchments, installation of 10 water level monitoring sites across the Board's area and part delivery of the channel improvements on Bulham Lane Drain and the installation of new flow control structures as part of the Sutton on Trent improvements.
- 1:4:3 Tranche 2 funding will continue and a new round of funding will be open to IDBs in December this year with completion of projects by 31<sup>st</sup> March 2026.
- 1:4:4 Latitude Surveys have already commenced the watercourse surveys in the River Greet catchment with surveys in the Dover Beck catchment to follow.

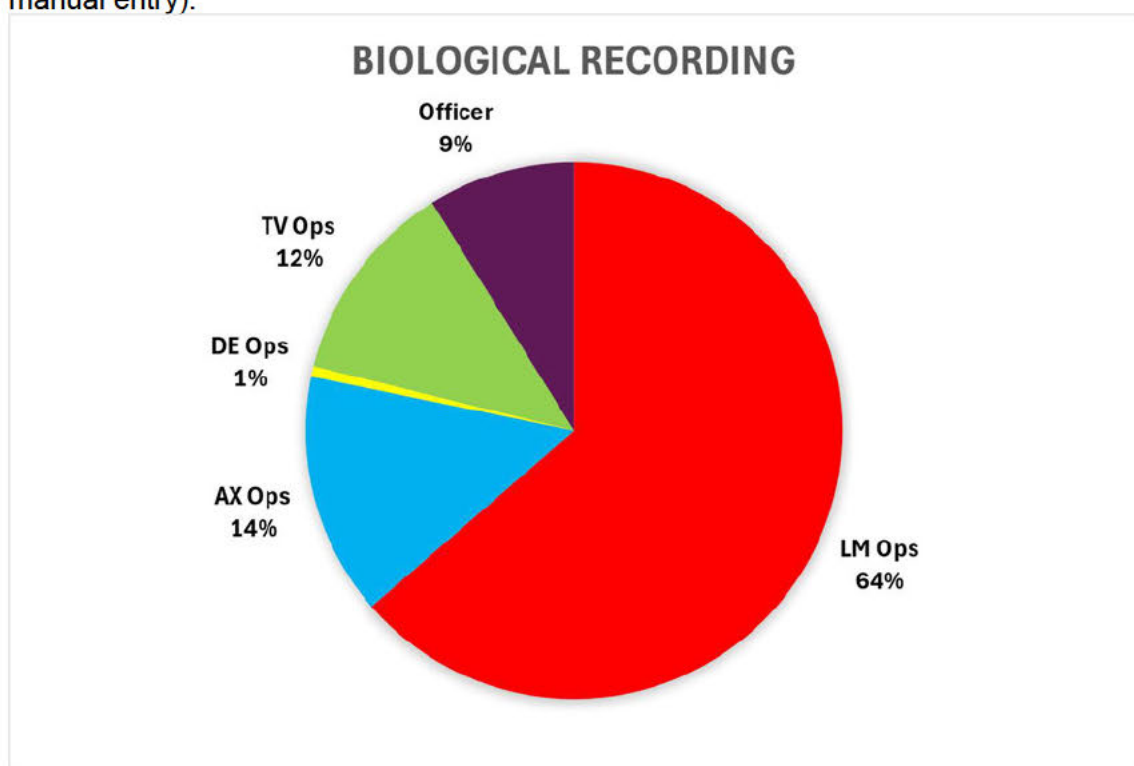
Robert Brown  
Senior Engineer

FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>	File Ref:	Agenda Item: <b>17</b>
Meeting: Board Meeting Date: <b>28th November 2024</b>	Subject: <b>Environmental Matters</b>	

1. Overview (Current Focus and/or Status)

- 1:1 **Electronic Recording** – Over 1100 biological records have been collected across the Consortium so far this year, this already excels last year's total. The below chart indicates where the data has been collected across the Consortium (NB - DE numbers are awaiting manual entry).



- 1:2 **Top Recorders** – A mention for the top five Operational Staff collecting biological records this year to date:

1. [REDACTED] LM 213
2. [REDACTED] LM 113
3. [REDACTED] AX 98
4. [REDACTED] LM 97
5. [REDACTED] LM 70

- 1:2 **Ecological Surveys** - The table below represents Board areas in which ecological surveys are being undertaken to enable the winter works programme and licensable monitoring of protected species.

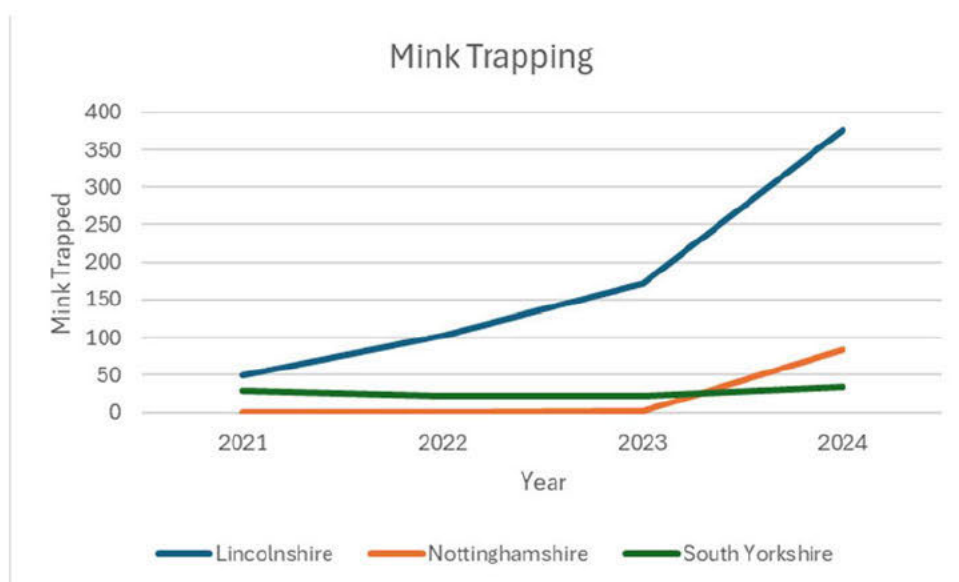


Area of Focus	Survey Reason(s)	Status	Concerns / Mitigation
Sutton on Trent	Winter works	Near complete	
River Greet, Ropewalk, Halem Beck, Maythorne	Winter works	Ongoing	
Dover Beck, Grimesmoor, Calverton	Winter works	Ongoing	No signs of water vole although EA note signs on nearby Cocker Beck
Edingley Beck, Cotton Mill,	Winter works	Early stages	
Northern, Home Farm	Winter works	Ongoing	

## 2. Matters for Note

### 2:1 **Mink and Water Vole**

- 2:1:1 There is continuing success regarding mink eradication across the UK, 1394 have been dispatched so far this year (latest data to 30<sup>th</sup> September), with a predicted 2000 by the years end. Currently, Lincolnshire has the highest number caught this year. The graph below shows the importance in continuing to support mink eradication within our Consortium.



### 2:2 **Badgers**

- 2:2:1 Following meetings between IDB Environmental Officers, ADA and Natural England There is now an improved understanding Class Licence (CL27). The licence allows vital works to continue whilst causing minimal disturbance to badgers, Officers had noted inconsistencies and grey areas within in the wording of the licence.

2:3 **Birds**

- 2:3:1 As previously reported, IDB Environmental Officers were discussing whether training developed by the British Trust of Ornithology (BTO) and delivered to the Environment Agency would be beneficial to IDB Operational Staff. The training had been trialled by one group of IDBs but would not be recommended to IDBs more widely given its general scope. One group of IDBs is developing more condensed and relevant guidance and is willing to share its work.

2:4 **Beavers**

- 2:4:1 Environmental Officers recently had a discussion around beavers and their impacts within lowland pumped catchments. The River Stour IDB in Kent hosted a field visit by the National Beaver Management Forum set up by Natural England (NE) in June to look at the impacts of their presence on lowland water management. ADA's Technical Manager has been invited to join an Infrastructure sub-group of the Beaver Management Forum set up by the Environment Agency (EA) who are looking to commission guidance on the management of beavers. ADA attended alongside representatives of EA, NE and the Canal and Rivers Trust (CRT) to discuss this challenge further.
- 2:4:2 IDB Environmental Officers, as well as relevant staff from the CRT will be attending a training course in November hosted by NE to be held over two days within Kent, where free living beavers are present. This training will be relevant for Officers working towards a licence to modify or remove dams, burrows and lodges (CL51).

**Recommendation:**

To note report of Officers

Robert Brown  
Senior Engineer

Iain Turner  
Environmental Officer

FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>  Meeting: Board Meeting  Date: <b>28th November 2024</b>	File Ref:	Agenda Item: <b>20</b>
	Subject: <b>FINANCE</b>	

1. Overview – Current Position

1:1:1 Current Cash / Bank Position – as at 30<sup>th</sup> September 2024

<i>Account name</i>	<i>Balance</i>	<i>Interest Rate %</i>
NatWest Current Account	£10,000.00	0.00%
NatWest Bus Reserve Account	£1,285,696.43	1.70%
NatWest Direct Reserve Account	£262,096.91	1.45%
Beverley Building Society	£4,665.00	1.75%
Santander Bank	£535,797.67	3.36%
Rates Float	£40.00	
Total	£2,098,296.01	

1:1:2 Current Investments / holdings

<i>Account name</i>	<i>Invested Sum</i>	<i>Term End date</i>	<i>Interest on term end</i>	<i>Interest Rate</i>
Skipton B/soc Term Deposit	£250,000.00	6 <sup>th</sup> March 2025	£5,764.73	4.65%

1:2:1 Current Loan Position – as at 30<sup>th</sup> September 2024

<i>31<sup>st</sup> March 2024 Balance</i>	<i>30<sup>th</sup> September 2024 Balance</i>	<i>Capital Repayments in Period</i>	<i>Interest Charge in period</i>
£494,320.33	£476,983.81	£17,336.52	£7,241.79

A breakdown of individual loan amounts and interest rates can be found on **Appendix 1**

1:2:2 Future loan Position

The following loans are in the Estimates to be drawn before the end of this financial year.

<i>Scheme</i>	<i>Planned Loan amount</i>	<i>Term of Loan in Years</i>	<i>Interest Rate - estimated</i>
*Cuckstool & Bulham Lane	£200,000	20	5.24%
*Thurgaton Beck Alleviation Scheme	£228,000	20	5.24%
Total	£428,000		

\*The above loans have been reprofiled to 2025/26 in draft 25/26 estimates.

**1:3:1 Management Accounts: Actual vs Budgets – as at 30<sup>th</sup> September 2024**

<i>The accounts are prepared on an Accruals basis when income or expenditure is due rather than when cash is paid or received</i>	<i>Whole Year Budget for 2024/25 – As per Estimates approved Jan 2024</i>	<i>Variance – overall negative variance represents lower than expected position</i>	<i>Weighted Budgets for period</i>	<i>Actuals for period</i>
	£	£	£	£
Income	3,033,411	43,252.85	1,873,777.00	1,917,029.85
Own use of plant or labour on Schemes	1,540.00	- 466.73	665.00	198.27
<b>Total Funds In</b>	<b>3,034,951</b>	<b>42,786.12</b>	<b>1,874,442.00</b>	<b>1,917,228.12</b>
Maintenance costs for drains & PS etc	-461,702	-100,615.80	-135,861.00	-236,476.80
Supportive Costs	-1,778,742	8,514.12	-884,541.00	-876,026.88
Balance sheet costs incl Assets & Loans	-255,062	15,421.89	-231,337.00	-215,915.11
Board funding to schemes	-388,000	0.00	-388,000.00	-388,000.00
<b>Total Funds Out</b>	<b>-2,883,506</b>	<b>-76,679.79</b>	<b>-1,639,739.00</b>	<b>-1,716,418.79</b>
Unplanned adjustment to / (from) Reserves to Schemes	0.00	0.00	0.00	0.00
<b>Surplus / (Deficit) for the Year / Period</b>	<b>151,445</b>	<b>-33,893.67</b>	<b>234,703.00</b>	<b>200,809.33</b>

A detailed version of the Budgetary Management Accounts, including notes, can be found on **Appendix 2**

**1:4:1 Balance Sheet – as at 30<sup>th</sup> September 2024**

A detailed version of the Balance Sheet can be found on **Appendix 3**

#### 1:4:2 Fixed Asset Movements in period

<i>Additions</i> <i>Asset description</i>	<i>Asset Cost</i>	<i>Incl in Estimates</i>	<i>Funds to come from Plant Reserves</i>	<i>Variance. (Added) / Taken from General Reserves</i>
New 3.0m Herder weedbasket PLN7151	£7950.00	£11,000	£0.00	(£3,050.00)
New 2.0m Herder weedbasket PLN7152	£6,250.00	£8,000	£0.00	(£1,750.00)
Dymac Polymobile 400l Portable diesel tank - bowser PLN7945	£824.17	£0	£0.00	£ 824.17
Case Puma with front loader S/H EX22 UVL PLN7450	£65,750.00	£80,000	£0.00	(£14,250.00)
Chieftan 19T Low loader trailer PLN7538	£14,400.00	£25,000	£0.00	(£10,600.00)
Case tracked Excavator YT74VPC PLN7064	£128,659.42	£120,000	£0.00	£8,659.42
Toyota Hilux Invincible MA22GRZ PLN7449	£26,995.00	£0	£0.00	£26,995.00
Totals	£250,828.59	£244,000	£0.00	£6,828.59

<i>Disposals</i> <i>Asset description</i>	<i>Asset Disposal Proceeds</i>	<i>Incl in Estimates</i>	<i>Funds to return to Plant Reserves</i>	<i>Variance. (Added) / Taken from General Reserves</i>
Excavator JCB JS160 (YT66 PXH) PLN7056	(£27,250.00)	(£20,000.00)		(£7,250.00)
Case Tractor (FX60 EEJ) & front loader PLN7057	(£25,000.00)	(£10,000.00)		(£15,000.00)
Totals	(£52,250.00)	(£30,000.00)		(£22,250.00)

#### 1:4:3 Trade Debtors – at 30<sup>th</sup> September 2024

<i>Customer</i>	<i>Notes</i>	<i>Debt risk included in Period Balance Total</i>	<i>Period Balance Total</i>	<i>31<sup>st</sup> March 2024 Balance</i>
			<b>£36,426.37</b>	<b>£12,835.00</b>
		£0.00	No Issues to report on debtors	
Total		£ 0.00		

#### 1:4:4 Trade Creditors & Retentions – at 30<sup>th</sup> September 2024

<i>Supplier</i>	<i>Notes</i>	<i>Credit balances of note included in period balance</i>	<i>Period Balance Total</i>	<i>31<sup>st</sup> March 2024 Balance</i>
			<b>£329,221.44</b>	<b>£230,852.67</b>
Trade Creditors		£319,751.26		
Supplier Retentions	Relates to projects	£9,470.18		
Total		£329,221.44		



1:4:5 Reserves – Plant Reserve – at 30<sup>th</sup> September 2024

Plant Reserve Balance at 1 <sup>st</sup> April 2024	£41,800.00
Planned addition to Plant Reserve in 2024/25 Estimates	£0.00
Planned use of Reserve where funds are already held for a specific addition	-£0.00
Planned addition to Reserve where a disposal of specific asset takes place	£0.00
Unplanned use of Reserve for additions of new plant in period	-£0.00
<b>Remaining Balance in Plant reserve</b>	<b>£41,800.00</b>

1:4:6 Reserves – Schemes Reserve – at 30<sup>th</sup> September 2024

Scheme Reserve Balance at 1 <sup>st</sup> April 2024	£978,189.91
Board funding - Planned addition to Schemes from Rating Income in 2024/25 Estimates	£388,000.00
Board funding - Loan funding received into Schemes in period	£0.00
3 <sup>rd</sup> Party funding - Funding into the Schemes from External Sources – including grants & contributions	£0.00
Expenditure within Schemes in year to period end date	-£173,763.33
Unplanned Adjustments from / (to) general reserves	£0.00
<b>Remaining Balance in Schemes Reserve at period end</b>	<b>£1,192,426.58</b>

Within the Remaining Balance, the PS Renewal Reserve, used to fund future schemes, currently holds £300,00 in balances, the use of these funds are planned into future years, unless they are required before.

The funds held in the Schemes are earmarked for use by that scheme and only where there are transfers in or out of the schemes into General Reserves will it affect the Cash Surplus Reserve of the Board.

1:4:7

**Recommendations:**

- To approve the Budgetary Management Accounts, including Balance Sheet, for the Period to 30<sup>th</sup> September 2024

2. Overview – Forecast Position – Unforeseen Expenditure & Income  
2:1 Forecast of Outturn affecting General Reserves at 31<sup>st</sup> March 2025

Where the Board receives income or incurs expenditure not included within the 24/25 Estimates, these sums will affect the Expected Surplus or (deficit) position for the year & in turn the funds to be met from or received into General Reserves.	1	Whole Year Budget for 2024/25 – As per Estimates approved Jan 2024	Sums forecasted to improve the Board's position. Additional income or lower expenditure	Sums forecasted to worsen the Board's position. Lower income or additional expenditure	Forecasted Position for the year to 31 <sup>st</sup> March 2025
	2	£	£	£	£
<b>Income</b>	3	3,033,411			3,700,830
Tranche 1 money	4		623,419		
PSCA Income	5		15,000		
Rechargeable works	6			-4,000	
Consenting Income	7		8,000		
Interest	8		25,000		
<b>Use of plant or labour on Schemes</b>	9	1,540.00			1,540
Use of labour/plant within schemes	10		0		
<b>Total Funds In</b>	11	3,034,951	671,419	-4,000	3,702,370
<b>Maintenance costs for drains &amp; PS etc</b>	12	-461,702			-550,729
PS contractor/consultant expenditure	13			-17,000	
PS Stocks & materials	14			-2,630	
PS electrics	15			-63,000	
PS Insurances	16			-8,400	
Recharge expenditure	17		2,203		
Consenting expenditure	18		2,000		
Stock variances	19			-2,200	
<b>Supportive Costs</b>	20	-1,778,742			-1,757,060
DLO Wages & on costs	21		26,300		
Staff costs incl insurances	22			-1,980	
Depot costs – renewals & premises	23			-3,000	
Admin costs	24			-800	
Consortium costs	25		45,000		
Plant & Vehicle repairs inc fuel & ins	26			-40,000	
IT costs	27		2,000		
Employment/Professional Advice	28			-15,000	
Insurances	29			-2,200	
Loan Interest	30		11,362	-0	
<b>Balance sheet costs incl Assets &amp; Loans</b>	31	-255,062	21,556	0.00	-233,506
<b>Board funding to schemes</b>	32	-388,000			-388,000
<b>Total Funds Out</b>	33	-2,883,506	110,421	-156,210	-2,929,295
Unplanned adjustment to / (from) Reserves to Schemes	34	0	0	-251,178	-251,178
Unplanned adjustment to / (from) Reserves to Plant Reserves	35	0	0	-250,000	-250,000
<b>Surplus/(Deficit) for Year/period</b>	36	151,445	781,840	-661,388	271,897
<b>Improvement in Surplus / (deficit) position</b>	37				120,452

## 2:2 Forecast of Surplus Cash Position at 31<sup>st</sup> March 2025

Surplus Cash Reserve Balance at 1 <sup>st</sup> April 2024	£707,639.74
Funds to be withheld for Plant Reserve at 1 <sup>st</sup> April 2024	£41,800.00
Funds to be held for Capital Receipts Applied Reserve at 1 <sup>st</sup> April 2024	£2,640.00
<b>Total Cash reserves at 1<sup>st</sup> of April 2024</b>	<b>£752,079.74</b>
Expected Surplus position for the year to 31 <sup>st</sup> March 2025	£151,445.00
Forecasted difference to Surplus / (deficit) position at 31 <sup>st</sup> March 2025	£120,452.00
<b>Forecasted Total Cash Reserve at 31<sup>st</sup> March 2025</b>	<b>£1,023,976.74</b>
Forecasted funds held in Plant Reserve at 31 <sup>st</sup> March 2025	-£255,000.00
Forecasted funds held in Capital Receipts Applied Reserve at 31 <sup>st</sup> March 2025	-£2,640.00
<b>Forecasted Surplus Cash Position at 31<sup>st</sup> March 2025</b>	<b>£766,336.74</b>
Predicted net operating costs for 2024/25 (costs less rating income)	£2,681,328.00
<i>Forecasted Surplus Cash as a % of 24/25 forecasted net operating costs</i>	<i>28.58%</i>

## 2:3 Fixed Asset Future Movements

<i>Remaining Additions in the financial year as included in the estimates and or Plant reserves:</i> <i>Asset description</i>	<i>Asset Future Cost</i>	<i>Incl in Estimates</i>	<i>Funds to come from Plant Reserves</i>
Strimmer	£0.00	£0.00	£1,000.00
Strimmer	£0.00	£0.00	£1,000.00
Fuel management system	£0.00	£0.00	£20,000.00
Mulching Head	£0.00	£0.00	£15,000.00
Totals	£0.00	£0.00	£37,000.00

<i>Remaining Disposals in the financial year as included in the estimates and or Plant reserves:</i> <i>Asset description</i>	<i>Asset Future Disposal Proceeds</i>	<i>Incl in Estimates</i>	<i>Funds to return to Plant Reserves</i>
Ifor Williams & hiab PLN7519	(£0.00)	(£0.00)	(£200.00)
Totals	£ 0.00	£ 0.00	(£ 200.00)

## 2:4

### Recommendations:

- To approve the Forecast of Outturn Position to 31<sup>st</sup> March 2025.

### 3. Matters for Note

#### 3:1 Forecast of Outturn

The Tranche 2 funding or any associated costs for the work included in the Tranche 2 claim have been excluded from the Forecast position.

We have recently submitted a second Tranche 2 claim detailing the works that can be completed by the 31<sup>st</sup> March 2025, these were estimated at a total cost of £476,451.

The claim related to 10 Water Level Management sites plus drainage works within the Sutton on Trent Catchment.

Should the bid not be wholly successful, the drainage works would be able to proceed and costs can be met from current Operations budget and any overspend from the General reserves, however, the 14 Water Level Management sites would have to wait until suitable funding is available.

#### 3:2 Payments over £500

A schedule of payments over £500 made by the Board since the last meeting is attached for approval at **Appendix 4**.

#### **Recommendations:**

- To approve the schedule of payments.

#### 3:3 Internal Audit

##### 3:3:1 Internal Audit Provision

The Lincolnshire & Bedford Drainage Boards, on behalf of the WMC Boards, have sought tenders for the provision of Internal Audit Services, with the successful tender being awarded to Lighthouse UK Consultancy Limited (LHCUK). LHCUK will provide Internal Audit services for the WMC Boards for an initial 5-year term for the period 1<sup>st</sup> October 2024 to 31<sup>st</sup> July 2029, with a possible two-year extension to 31<sup>st</sup> July 2031.

██████████, previously an auditor with TIAA Ltd, is the lead auditor at LHCUK.

##### 3:3:2 Internal Audit Provision for 2024/25

Due to the appointment of a new internal auditor with effect from 2024/25, Lighthouse UK Consultancy Limited have provided the audit program of the planned areas of work to be covered in the forthcoming audit. Should the Board consider any areas of concern, these can be discussed with the Auditor and the program can be agreed and adapted.

The planned 2024/25 Internal Audit Program is attached for the Board's consideration and approval at **Appendix 5**

**Recommendations:**

- To approve the appointment of Lighthouse UK Consultancy Limited as the Board's internal Audit firm.
- To consider and approve the 2024/25 Internal Audit Program.

Mrs N. Hind FCCA  
Finance Manager

## Appendix 1

The following annuity loans are outstanding with the Public Works Loan Board

<i>Loan Number</i>	<i>Scheme</i>	<i>Original Loan amount</i>	<i>Year of Loan</i>	<i>Term of Loan in Years</i>	<i>Interest Rate</i>	<i>Balance outstanding</i>
504465	Beckingham	£740,000	2015	20	2.93%	£476,983.81
Total						£476,983.81

## Appendix 2

### Trent Valley Internal Drainage Board

#### Variance to Estimates Report - For the 6 months to 30th September 2024

	Whole Yr Estimate	30.09.24 Variance	30.09.24 Estimate	30.09.24 Actual	Notes
<b>INCOME</b>					
Where the Income variance is negative this shows that the income received is less than estimated for					
The following income is not related to Engineering Schemes					
Agricultural drainage rates	730,599.00	(9.77)	730,599.00	730,589.23	
Special levies	2,222,626.00	0.00	1,111,313.00	1,111,313.00	Melton BC £14,982 was due 31/5/24 but not was settled 12/08/24
Rental, wayleaves & grazing income	1,470.00	13.92	679.00	692.92	House rent £600. Wayleave £92.92
Income from PSCAs	28,000.00	15,460.65	14,853.00	30,313.65	Works billed to EA to 30.09.24
Income from rechargeable works	5,000.00	(2,667.00)	2,667.00	0.00	No rechargeable works done thus far
Income from consenting	6,800.00	12,094.66	1,992.00	14,086.66	Inc Surface Water fee of £11,037.06. Treated Effluent £829.60. Consent fees £2,220
Income from recharge of disbursements	0.00	0.00	0.00	0.00	
Contributions to PS expenditure	0.00	0.00	0.00	0.00	
Contributions to other costs	10,116.00	236.12	454.00	690.12	Mileage reimbursement £690.12
Deferred income, commuted sums & contributions	0.00	0.00	0.00	0.00	
Other income	0.00	5.19	0.00	5.19	HMRC supplement £5.19
Investment interest	28,800.00	18,119.08	11,220.00	29,339.08	
<b>TOTAL INCOME - not including absorption income</b>	<b>3,033,411.00</b>	<b>43,252.85</b>	<b>1,873,777.00</b>	<b>1,917,029.85</b>	
<b>Absorption Income - offset to costs</b>					
<b>Own use of plant recharged (absorption) to Schemes</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	Use of own plant within schemes improves the General Surplus Cash Position of the Board
<b>Own use of labour recharged (absorption) to Schemes</b>	<b>1,540.00</b>	<b>(466.73)</b>	<b>665.00</b>	<b>198.27</b>	Use of own DLO labour within schemes improves the General Surplus Cash Position of the Board.
<b>TOTAL INCOME - including absorption income in schemes</b>	<b>3,034,951.00</b>	<b>42,786.12</b>	<b>1,874,442.00</b>	<b>1,917,228.12</b>	

**Trent Valley Internal Drainage Board**  
**Variance to Estimates Report - For the 6 months to 30th September 2024**

	Whole Yr Estimate	30.09.24 Variance	30.09.24 Estimate	30.09.24 Actual	Notes
<b>EXPENDITURE</b>					
Where the expenditure variance is negative this shows that the expenditure is more than estimated for					
<b>MAINTENANCE &amp; DEVELOPMENT EXPENDITURE - EXTERNAL COSTS ONLY</b>					
The following expenditure is not related to Engineering Schemes					
Drain maintenance expenditure	93,979.00	(10,766.47)	26,790.00	37,556.47	External costs only - Contractors/consultants over <b>£6,478</b> , Compensation <b>£1.6k</b> , Travel <b>£2.6k</b> . Note only - Absorbed costs £406,455 against budget of £360,018
Pumping station expenditure	328,539.00	(92,232.48)	90,482.00	182,714.48	Materials <b>£3k</b> over budget incl road planings for Cottam. Electric overspend <b>£62.4k</b> . Contractors/Consultants <b>£18.9k</b> . Due to electrical inspection repairs. Insurance <b>£8.4k</b> overspent.
PSCA Recharge expenditure	1,959.00	524.68	964.00	439.32	External costs only. Note only - Absorbed costs of £26,298.73
Recharge expenditure	2,203.00	1,175.00	1,175.00	0.00	Budget External costs only. No other recharge works performed
Consenting time expenditure	35,022.00	2,823.43	16,450.00	13,626.57	Consenting costs
Disbursement Costs	0.00	0.00	0.00	0.00	
Cost of goods sold & stock variances	0.00	(2,139.96)	0.00	2,139.96	Stock variances
<b>TOTAL MAINTENANCE &amp; DEVELOPMENT EXPENDITURE</b>	<b>461,702.00</b>	<b>(100,615.80)</b>	<b>135,861.00</b>	<b>236,476.80</b>	
<b>SUPPORTIVE EXPENDITURE</b>					
DLO costs	730,253.00	23,087.11	326,199.00	303,111.89	Wages & oncosts <b>£23.2k</b> under as 2 members of staff short. Travel costs under <b>£1.3k</b> . PPE & Medicals <b>£1.2k</b> over
Other direct expenses	2,200.00	(84.86)	977.00	1,061.86	
Environment Agency precept	185,634.00	0.00	92,817.00	92,817.00	
Support & establishment costs	832,454.00	(15,042.91)	455,811.00	470,853.91	Consortium costs under <b>£24k</b> . Plant/Veh reps over by <b>£21.9k</b> , mainly due to spare parts purchased £15k, Fuel over by <b>£9.9k</b> Employ Advice <b>£4.4k</b> over. Depot/office premises costs over <b>£2.9k</b> due to electrical inspection works
Finance costs	27,251.00	55.37	8,101.00	8,045.63	
Depreciation costs	0.00	0.00	0.00	0.00	This is a non-monetary accounting adjustment.
Bad debt costs	0.00	0.00	0.00	0.00	
Biodiversity & environmental costs	950.00	499.41	636.00	136.59	
Pension Scheme costs	0.00	0.00	0.00	0.00	This is a non-cash accounting adjustment & is removed for estimate purposes
<b>TOTAL SUPPORTIVE EXPENDITURE</b>	<b>1,778,742.00</b>	<b>8,514.12</b>	<b>884,541.00</b>	<b>876,026.88</b>	
<b>TOTAL EXPENDITURE</b>	<b>2,240,444.00</b>	<b>(92,101.68)</b>	<b>1,020,402.00</b>	<b>1,112,503.68</b>	
	794,507.00	(49,315.56)	854,040.00	804,724.44	
<b>EXCEPTIONAL INCOME</b>	0.00	40,400.24	0.00	40,400.24	This is a non-monetary accounting adjustment
<b>INCOME OVER EXPENDITURE</b>	<b>794,507.00</b>	<b>(8,915.32)</b>	<b>854,040.00</b>	<b>845,124.68</b>	



**Trent Valley Internal Drainage Board**  
**Variance to Estimates Report**

**INCOME OVER EXPENDITURE**

**ADJUSTMENTS TO THE FINANCIAL STATEMENTS TO  
ADJUSTMENTS FOR NON MONETARY ITEMS**

Remove the effects of Depreciation costs	0.00	0.00	0.00	0.00	This is a non-monetary accounting adjustment
Remove the effects of Profit on Disposal - exception income	0.00	(40,400.24)	0.00	(40,400.24)	This is a non-monetary accounting adjustment
Remove the effects of Pension scheme	0.00	0.00	0.00	0.00	This is a non-monetary accounting adjustment

**ADJUSTMENTS FOR BALANCE SHEET ENTRIES**

**Adjustments for Reserves Movements**

Prior Yr Costs rated for in current year to add to reserves	0.00	0.00	0.00	0.00	
Add the intended transfer from Plant Renewals Fund	0.00	0.00	0.00	0.00	
Plant/Vehicle net expenditure occurred in year - funded from Plant reserve	0.00	0.00	0.00	0.00	
Plant/Vehicle planned net expenditure not occurred in year - held over to Plant reserve	0.00	0.00	0.00	0.00	Value of £41,800 remaining in Plant reserve

**Fixed Asset Adjustments**

**Motor additions**

Toyota Hilux Invincible MA22GRZ PLN7449	0.00	26,995.00	0.00	26,995.00	20/08/2024
	0.00	0.00	0.00	0.00	

**Vehicle disposals**

	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	

**Plant additions**

Strimmer	0.00	0.00	0.00	0.00	Held in plant reserve £1k
Strimmer	0.00	0.00	0.00	0.00	Held in plant reserve £1k
Fuel management system	0.00	0.00	0.00	0.00	Held in plant reserve £20k
Mulching head	0.00	0.00	0.00	0.00	Held in plant reserve £15k
Case tracked Excavator (Southwell) YT74VPC PLN7064	120,000.00	8,659.42	120,000.00	128,659.42	23/09/24 £120k plus 5yr warranty £8659.42
Case Puma with front loader S/H EX22UVL PLN7450	80,000.00	(14,250.00)	80,000.00	65,750.00	23/08/2024
Chieftan 19T Low loader trailer PLN7538	25,000.00	(10,600.00)	25,000.00	14,400.00	05/09/2024
New 3.0m Herder weedbasket PLN7151	11,000.00	(3,050.00)	11,000.00	7,950.00	19/06/2024
New 2.0m Herder weedbasket PLN7152	8,000.00	(1,750.00)	8,000.00	6,250.00	19/06/2024
Dymac Polymobile 400l Portable diesel tank - bowser PLN7945	0.00	824.17	0.00	824.17	25/07/2024
	0.00	0.00	0.00	0.00	

**Plant/Land disposals**

Ifor Williams & hiab PLN7519	0.00	0.00	0.00	0.00	Held in plant reserve £200
Excavator JCB JS160 (YT66 PXH) PLN7056	(20,000.00)	(7,250.00)	(20,000.00)	(27,250.00)	23/09/2024
Case Tractor (FX60 EEJ) & front loader PLN7057	(10,000.00)	(15,000.00)	(10,000.00)	(25,000.00)	23/08/2024
	0.00	0.00	0.00	0.00	

**Loan Capital Adjustment**

PWLB Loan repayments - Existing	34,927.00	(0.48)	17,337.00	17,336.52	
PWLB Loan repayments - Future	6,135.00	0.00	0.00	0.00	
	41,062.00	(0.48)	17,337.00	17,336.52	

**Non I&E (Costs) & Income**

	255,062.00	(15,421.89)	231,337.00	215,915.11	
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**Variance at 30/09/2024**

	539,445.00	(33,893.67)	622,703.00	588,809.33	
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**Planned Board Funding towards schemes**

	(388,000.00)	0.00	(388,000.00)	(388,000.00)	
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**Surplus/(deficit) to be taken from General Reserves as at  
30th September 2024**

	151,445.00	(33,893.67)	234,703.00	200,809.33	
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**Additional Funds Required for Engineering Schemes to be taken  
from General Reserves**

	0.00	0.00	0.00	0.00	
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**Engineering Scheme funds transferred back to General Reserves**

	0.00	0.00	0.00	0.00	
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**Surplus/(deficit) to be taken from General Reserves as at  
30th September 2024**

	151,445.00	(33,893.67)	234,703.00	200,809.33	
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## Appendix 3

### Trent Valley Internal Drainage Board

#### Balance Sheet Report

All Values are shown in Pound Sterling

Selected Period 6

ending 30/09/2024

	Current Year	Previous Year
<b>FIXED ASSETS</b>		
LAND & BUILDINGS	162566.48	162566.48
PUMPING STATIONS	1501871.08	1501871.08
PLANT & EQUIPMENT	1025875.05	813891.22
MOTOR VEHICLES	102347.75	75352.75
<b>TOTAL FIXED ASSETS</b>	<b>2792660.36</b>	<b>2553681.53</b>
<b>CURRENT ASSETS</b>		
BANK ACCOUNT	2348296.01	1973559.65
STOCK	23001.84	26615.18
DEBTORS CONTROL ACCOUNT	36426.37	12835.00
OTHER DEBTORS	90508.37	30590.52
<b>TOTAL CURRENT ASSETS</b>	<b>2498232.59</b>	<b>2043600.35</b>
<b>CURRENT LIABILITIES</b>		
TRADE CREDITORS & SUPPLIER RETENTIONS	329221.44	241712.51
OTHER CREDITORS	1025.26	17478.94
ACCRUALS		13259.64
VAT LIABILITY	(80234.89)	(58547.26)
PAYE CONTROLS	20897.93	14757.79
LOANS	17590.49	34927.01
DEFERRED INCOME & COMMUTED SUMS	89993.20	84669.08
<b>TOTAL CURRENT LIABILITIES</b>	<b>378293.43</b>	<b>348257.71</b>
<b>NET CURRENT ASSETS</b>	<b>4912599.52</b>	<b>4249024.17</b>
<b>LONG TERM LIABILITIES</b>		
PENSION PROVISION	335000.00	335000.00
LOANS DUE AFTER ONE YEAR	459393.32	459393.32
<b>TOTAL LONG TERM LIABILITIES</b>	<b>794393.32</b>	<b>794393.32</b>
	<b>4118206.20</b>	<b>3454630.85</b>
<b>RESERVES:</b>		
<b>EARMARKED</b>		
PLANT RESERVES	41800.00	41800.00
CAPITAL PROJECTS RESERVE	1192426.58	978189.91
CAPITAL RECEIPTS	2640.00	2640.00
<b>TOTAL EARMARKED</b>	<b>1236666.58</b>	<b>1022629.91</b>
P & L RESERVES	1319347.19	1125221.57
CURRENT PERIOD SURPLUS / (DEFICIT)	663575.35	408362.29
<b>TOTAL UN-EARMARKED</b>	<b>1982922.54</b>	<b>1533583.86</b>
<b>NON-DISTRIBUTABLE</b>		
REVALUATION RESERVES	1233417.08	1233417.08
PENSION RESERVES	(335000.00)	(335000.00)
<b>TOTAL NON-DISTRIBUTABLE</b>	<b>898417.08</b>	<b>898417.08</b>
<b>TOTAL RESERVES</b>	<b>4118206.20</b>	<b>3454630.85</b>

## Appendix 4

### Schedule of payments over £500 submitted to the Trent Valley Internal Drainage Board on 28th November 2024

Trans Date	Account	Narrative	Payment Value £	Notes
12/09/2024	Allstar Business Solutions Ltd	PP/ALLS001	775.60	Fuel for vehicles and plant
13/09/2024	P.A.Y.E.	PAYE	18,647.13	
16/09/2024	Pension Fund	NEST	3,435.99	
19/09/2024	Net Wages	Salaries Month 6	5,564.16	
19/09/2024	Pension Fund	Pension Month 6 & Unison	9,035.69	
20/09/2024	Hitachi Construction Machinery	PP/HITA001	922.80	
20/09/2024	Irelands Farm Machinery Ltd	PP/IREL001	1,252.42	Service for Spearhead Twiga
20/09/2024	H Mell & Son Service Ltd	PP/MELL001	511.70	
20/09/2024	Newark and Sherwood Locksmiths	PP/NLOC001	537.60	
20/09/2024	Sharmans Agricultural Ltd - Grantham	PP/SHAR002	3,119.02	Repairs to plant
20/09/2024	Woldmarsh Producers Ltd	PP/WOLD001	12,358.04	Fuel, materials etc.
23/09/2024	Scottish Hydro Electric	PP/SCOT001	863.77	
25/09/2024	Warwick Ward (Machinery) Ltd	PP/WARW001	121,691.30	New Case C130E Excavator
25/09/2024	Bassetlaw District Council	PP/BASS001	536.00	
27/09/2024	AIM Electrical Services Ltd	PP/AIME001	948.02	
27/09/2024	Beaconuk Group Ltd	PP/BEAC001	783.76	
27/09/2024		PP/EGGL001	30,666.24	Flailing works
27/09/2024	T.C Harrison JCB	PP/HARR001	2,799.00	
27/09/2024	Hayley Group	PP/HAYL001	7,537.68	Panolin Engineering, consenting, disbursement recharges
27/09/2024	Lindsey Marsh Drainage Board	PP/LMDB001	14,330.91	Aug 24
30/09/2024	Allstar Business Solutions Ltd	PP/ALLS001	874.75	
04/10/2024	Combine Fabs Ltd	PP/COMB001	1,395.60	
04/10/2024	Lindsey Marsh Drainage Board	PP/LMDB001	41,403.74	Consortium recharges Aug 24
04/10/2024	PKF Littlejohn LLP	PP/PKFL001	3,528.00	Annual Governance & Accountability Return 2023/24
04/10/2024	Sharmans Agricultural Ltd - Grantham	PP/SHAR002	1,382.62	
07/10/2024	Environment Agency	PP/ENVA001	46,408.50	Flood & Coastal Erosion Risk Management Levy
10/10/2024	Net Wages	Week 27	41,330.01	
11/10/2024	P.A.Y.E.	PAYE Month 6	20,697.93	
11/10/2024	Hitachi Construction Machinery	PP/HITA001	3,587.17	New air conditioning condenser on Hitachi excavator
11/10/2024	Redacted	PP/HOLM001	806.00	Compensation
11/10/2024	Mediright Limited	PP/MEDI002	800.00	Occupational health appointments
11/10/2024	Sharmans Agricultural Ltd - Grantham	PP/SHAR002	5,686.52	Repairs to plant
11/10/2024	Tanvic Group Ltd	PP/TANV002	2,598.00	Tyres and onsite charge for flail mower
11/10/2024	Eco Power Civil Engineers	PP/WEST001	26,932.86	Construction works at Cuckstool PS

17/10/2024	Net Wages	Salaries Month 7	5,771.01	
17/10/2024	Pension Fund	Pension & Unison	8,944.04	
18/10/2024	T.C Harrison JCB	PP/HARR001	805.20	
18/10/2024	Irelands Farm Machinery Ltd	PP/IREL001	2,759.40	Engine repairs to Spearhead Twiga
18/10/2024	Towergate Insurance	PP/TOWE001	1,055.65	Plant insurance - Case tractor
18/10/2024	Towergate Insurance	PP/TOWE001	113,773.35	Annual insurance premiums 01.09.24-31.08.25
25/10/2024	Farmstar Ltd	PP/FARM001	1,632.60	
25/10/2024	T.C Harrison JCB	PP/HARR001	2,200.91	Monthly plant contracts and repairs
25/10/2024	North Lincs Engineering Limited	PP/NORT004	14,798.32	Overhaul and reinstall pump no. 3 - Cottam PS
25/10/2024	Pearson Hydraulics Ltd	PP/PEAR001	618.15	
				Engineering, consenting, disbursement and
07/11/2024	Lindsey Marsh Drainage Board	PP/LMDB001	56,643.84	consortium recharges Sept 24
07/11/2024	Net Wages	Week 31	36,634.04	
11/11/2024	Turner Paint Repairs	PP/TURN003	869.83	Repairs to site caravan
<b>Total</b>			<b>680,254.87</b>	

For data protection purposes some information may be excluded from this report, for example where payments have been made to individuals.

## **Drainage Board Audits – Framework for an Audit Programme**

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the system of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts.

### **Internal audit**

(1) A relevant authority must undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.

(2) Any officer or member of a relevant authority must, if required to do so for the purposes of the internal audit—

(a) make available such documents and records; and

(b) supply such information and explanations;

as are considered necessary by those conducting the internal audit.

(3) In this regulation “documents and records” includes information recorded in an electronic form.

### **Governance**

Check a sample of Policies and Procedures and confirm these are current (in date) and have been appropriately approved. (These should all appear on the Boards web site)

Check a sample of Board and Committee meeting agendas and minutes (latest three). Confirm adequate attendance and that governance arrangements were maintained (decision items proposed, seconded and voted upon). Note penny rate approval (February meeting), approval of major items of expenditure, Health and Safety reporting, financial reporting, approving policies etc.

Web site (check)

- 1) The Board published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.
- 2) In the year covered by this AGAR, the Board correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 20xx-xx AGAR period, were public rights in relation to the 20yy-yy (previous year) AGAR evidenced by a notice on the website and/or Board approved minutes confirming the dates set).
- 3) The Board has complied with the publication requirements for 20zz/zz AGAR (see AGAR Page 1 Guidance Notes). (Sections 1 and 2 of the Annual Governance and Accountability Return; a declaration that the status of the statement of accounts is ‘unaudited’; and a statement that sets out details of how public rights can be

exercised, as set out in Regulation 15(2)(b), which includes the period for the exercise of public rights.)

(External Auditor's Review — A notice of the conclusion of the external auditor's limited assurance review of the Annual Governance and Accountability Return, together with relevant accompanying information, was published (including on the Board's website or other website) in accordance with the requirements of Regulation 16 the Accounts and Audit Regulations 2015.)

Check the website for the posting of the above AGAR requirements.

## Risk

### **1) *Significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.***

Identifying and assessing risks — The Board needs to identify, assess and record risks associated with actions and decisions it has taken or considered taking during the year that could have financial or reputational consequences.

Addressing risks — Having identified, assessed and recorded the risks, the Board needs to address them by ensuring that appropriate measures are in place to mitigate and manage risk. This might include the introduction of internal controls and/or appropriate use of insurance cover.

Examine the risk management policy, procedures and reporting to the Board.

Examine the current risk register – to include controls and mitigations.

Examine the management and monitoring arrangements for risk management.

## Financial

### ***Appropriate financial records have been kept.***

Request the following documentation at the start of the audit:

- Current trial balance;
- Latest balance sheet;
- Latest income and expenditure summary
- Latest Aged Debtors
- Latest Aged Creditors

Confirm accounting records are in order and up to date.

The Board needs to have satisfied itself that its Responsible Finance Officer (RFO) has determined a system of financial controls and discharged their duties under Regulation 4 of the Accounts and Audit Regulations 2015. The RFO needs to have put in place effective procedures to accurately and promptly record all financial transactions and maintain up to date accounting records throughout the year, together with all necessary supporting information. The accounting statements in Section 2 of the Annual Governance and Accountability Return need to agree to the underlying records.

- 2) Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.**

Check previous years accounting statement and, in particular, the brought, and carried forward totals.

- 3) Complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.**

Check creditors (to include a sample of payments for large purchases which demonstrates compliance with Financial Regulations). Sample size 3 – 5.

Obtain aged creditor listing for old invoices. Establish action being taken with these.

Confirm from the sample selected that payments were supported by invoices, expenditure was approved and VAT correctly accounted for.

- 4) The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.**

Check the penny rate approved for the year and that this has been correctly applied.

Check the procedure for the rating process – invoicing, reminders, collection of debt.

Check budget for year is in place and monitored.

Check reserves remain within the sums approved by the Board.

Check 5 or ten year financial forecast to determine that rate rises are proportionate year on year and therefore maintain a balanced budget.

- 5) Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.**

Check a sample of debtors both rates and general income. Sample size 3-5.

Request an aged debtors report (both rates and general) and establish what action is being taken regarding old debts.

- 6) Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.**

Most Boards no longer have a petty cash. For those that do confirm reconciled balance for year end purposes. Confirm accuracy of petty cash and that VAT, where appropriate, has been correctly dealt with.

- 7) Salaries to employees and allowances to members were paid in accordance with this Board's approvals, and PAYE and NI requirements were properly applied. (To include pension arrangements)**

Select a month and test the accuracy of the payroll and that HMRC and pension deductions have been correctly and timely made.

**8) *Asset and investments registers were complete and accurate and properly maintained.***

Examine the asset register. Confirm it is up to date and in order.  
If appropriate, sample verify that the asset exists.

**9) *Periodic bank account reconciliations were properly carried out during the year.***

Check bank reconciliations and that these are undertaken on a regular basis. Also check the end of the financial year bank reconciliation.

**10) Miscellaneous**

To include any other governance, risk, control or financial matter that the Board/Chief Executive raise and require an audit opinion. (This might require an additional fee depending upon the request and how long it might take to audit. Such additional fee to be discussed and negotiated with the Chief Executive at the time of being requested.)

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End of year work.

Obtain end of year trial balance, balance sheet and income and expenditure statement.  
Obtain end of year bank reconciliation  
Complete section 3 (Internal Audit) of the AGAR.



FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>  Meeting: Board Meeting  Date: <b>28th November 2024</b>	File Ref:	Agenda Item: <b>21</b>
	Subject: <b>PLANT REPLACEMENT PROGRAMME</b>	

Recommendations:

- To note budget brought forward, plant purchases and disposals for 2024/25 as detailed in Appendix 1.
- To make a provision of £371,750 in the 2025/26 estimates for replacement of plant as detailed on Appendix 2.
- To note the predicted future major plant requirements up to 2030/31 as detailed in Appendix 3.
- To receive update on all major plant and equipment currently owned by the Board as detailed in Appendix 4.

1. Plant Purchased/Sold During 2023/24

- 1:1 Appendix 1 shows the plant and equipment purchased and sold during the 2024/25 budget year.
- 1:2 The new CASE CX130E tracked excavator purchased from Warwick Ward was delivered in September at a cost of £128,659.42 including a 5yr/5000hr warranty package. Trade in of the Boards JCB JS160 (YT66 PXH) (PLN7056) returned disposal funds of £27,250. The original purchase cost for the excavator was estimated at £120,000 coupled with an estimated disposal of £20,000 for the Boards existing excavator.
- 1:3 Delivery was taken of the CASE Puma 150 tractor c/w front loader in September purchased from Sharmans Agricultural Ltd. The estimated purchase cost was £80,000 with an estimated disposal of £10,000 for the Boards CASE Maxxum tractor (FX60 EEJ) (PLN7057). The actual purchase costs were £65,750 less disposal proceeds of £25,000.
- 1:4 Delivery was taken of the Chieftain low loader trailer in October at a cost of £14,400 including delivery. The purchase cost was estimated at £25,000
- 1:5 Delivery was taken of a Toyota Hilux 4x4 pickup in September at a cost of £26,995. The vehicle was purchased for the newly created Pump Attendant role previously approved by the Board.
- 1:6 Delivery was taken of two new Herder weedcutting baskets in September at a total cost of £14,200. The original purchase cost was estimated at £19,000
- 1:7 From the 2024/25 estimates the excavator mulching attachment and the two strimmers purchases are still to be undertaken. The current net spend is £250,828.59 against an original estimate of £244,000. Should the purchase of the excavator mulching attachment and strimmers be undertaken at the estimated cost of £17,000 the final net spend for the

year would be £267,828.59.

## 2. Proposed Plant Replacement Programme 2025/26

2:1 The performance of all the current plant has been reviewed and it is proposed that the following plant be replaced during 2025/26:

- (a) The Case CVX140 tractor (YN61 AZF) (PLN733) was purchased in 2011 and will be fourteen years old by the time of its disposal. The tractor has completed over 9,326 hours to date and has started to show signs of wear and tear.
- (b) The Bomford flail mowing attachment (PLN7146) currently fitted to the tractor was purchased in 2022 and will have completed four cutting seasons at the time of its disposal. The flail is currently in a fair condition and is therefore recommended for replacement.
- (c) Officers have reviewed the Boards current working practices and believe that purchasing an additional self-propelled flailmower for the Laneham area would allow for significant improvements to productivity, flexibility, and reliability. The estimated cost of purchase would be £255,000 with the disposal of the Boards Case tractor (YN61 AZF) and Bomford flail (PLN7146) returning estimated disposal proceeds of £27,000.
- (d) Officers recommend the purchase of a new ride on mower to be used for undertaking grass cutting duties at the Boards depots and pumping stations. The Boards existing Etisia ride on mower was purchased in 2014 and has recently required repairs. The current model is no longer manufactured so parts are proving difficult and costly to purchase. The purchase cost for replacing the current mower is estimated at £10,000.
- (e) The November plant review has identified several aging tools that require replacement. Items including a petrol hedge trimmer, a chainsaw and a pole pruner are now starting to become difficult to operate and maintain. The estimated costs for replacing the items are estimated at £8,000.

## 2:2 Provision of Vehicles for DLO

The current arrangement requires the DLO to supply their own vehicle to travel to their area of work unless one of the four pool vehicles is available. Recently this has led to frustration amongst members of the DLO as certain locations are off-road and difficult to access. Damage caused to vehicles while traversing difficult terrain is being paid for directly by the individual. Rising costs for repairs and insurance have been highlighted as additional areas of concern and some members of staff have stated that they are struggling to afford the additional costs of running their own vehicles. A formal request that the provision of company vehicles is considered by the Board was made at the recent Joint Negotiating Committee Meeting.

The Board currently owns seven 4 x 4 pick-ups within its suite of plant and fleet. The 4 x 4's are currently allocated to the Operations Manager, Works Foreman, Pump Attendant and one to each of the Boards four depots at Laneham, Orston, Southwell and Torksey. Allocation of the depot vehicles is currently issued based on priority and is dependent on the nature of the work activity or the location of the work site. Employees using their own vehicles are reimbursed 65p per mile for any business miles (any amounts above the 45p approved Inland Revenue rate is taxable).

Driving is one of the most dangerous work activities that people do and contributes to more work-related injuries. As employers, the Boards have a duty of care under health and safety

law to ensure that vehicles are safe and legal to be on the road and that drivers are properly licenced and insured. This includes the following:

- Ensuring that vehicles are properly taxed, MOT'd and serviced.
- That drivers have a valid driving licence.
- That appropriate insurance is in place.
- That documentary proof of the above is provided.
- That drivers conduct regular vehicle safety checks.

The risk of not complying with the above could result in a full investigation from HSE and penalties from fines to corporate manslaughter.

Benefits of providing vehicles to the DLO include increased visibility for the Board, increased productivity, and would improve staff morale by harmonising terms and conditions across the Consortium.

It is recommended that the Board purchase seven vans for use by the DLO at a cost of £18,000 each; a total cost of £126,000. The annual oncost for these additional vehicles consists of £500 insurance, £350 road fund licence, £750 servicing, £15,000 fuel. Provision has been made in the estimates.

### 3. Plant Replacement Programme 2026/27 to 2030/31

3:1 For information the predicted plant replacement for the budget years 2026/27 to 2030/31 is detailed in Appendix 3.

### 4. Plant Schedule

4:1 For information an update on the current large plant items including current mileage, hours and general condition is detailed in Appendix 4.

A. Malin  
Senior Operations Manager

M. Everett  
Operations Manager

FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>  Meeting: <b>Board Meeting</b>  Date: <b>28<sup>th</sup> November 2024</b>	File Ref:	Agenda Item: <b>22</b>
	Subject: <b>2025/2026 DRAFT ESTIMATES</b>	

1. Overview – Estimate Position

- 1:1 During the current estimate year of 2024/25, the Board has seen an improvement in the Reserve outturn position due to the funding from Tranche 1. Whilst we are yet to receive the monetary funds, the claim for £623,419.10 has been approved in full.

Whilst the amount of £251,178.19 is to return to schemes and £250,000 to be placed in Plant reserves, the remainder, £122,240.91, will replenish the cash reserves of the Board.

- 1:2 This is a welcome addition as the Board continues to face rising costs surrounding the annual costs for Pumping Stations, predicting an overspend of £63k for electricity, £17k for contractor costs & £8.4k for insurance for the current financial year.
- 1:3 The forecast of outturn for 2024/25 predicts a Surplus Cash position at the **31<sup>st</sup> March 2025** of **£766,336.74**, which equates to **28.58%** of the predicted 2024/25 net operating costs of the Board.
- 1:4 The funding claim for Tranche 2 will further boost the Board's reserve position by an estimated £96,640 as the Boards internal costs (man & machine) are met by this funding. This will place the Board firmly in the 30% reserve position and with an estimated surplus cash reserve of **£862,976.74**. This puts the Board in a healthy position when considering the potential rate increases for 2025/26 and beyond.
- 1:5 With the predicted costs and income included within the first draft estimates, the Officers recommend no increase in the rates for 2025/26 and 2026/27.
- 1:6 With a **0%** increase in the rate for 2025/26, the first draft estimates, as shown below, show that the resultant **deficit** for the year of **-£3,306** plus the use of the Plant Reserves to meet plant expenditure will provide for a surplus cash reserve of **£1,015,671** for 25/26 which equates to **34.25%** of the net operating costs of the year.
- 1:7 The 5-year plan also shows that a 0% increase in 2026/27 may be maintained, followed by a potential 4% increase in the rate in the years 2027/28 to 2030/31, to maintain a surplus cash reserve within or close to the 30% policy level.
- 1:8 Within the current 2024/25 year there have been only a number of Annual Land Value changes where land has moved from Agricultural rating into Special levy.

These changes are outside of the Board's control and are determined by the local council's planning department.

Where these changes have taken place, the Local Council will already be receiving domestic or business rates for the land change.

Special Levy Council	Land Value 24/25	Land Value 25/26	Increase
Newark & Sherwood	£6,263,745	£6,275,120	£11,375
Melton	£200,953	£200,953	£ 0

West Lindsey	£422,727	£422,727	£ 0
Bassetlaw	£4,412,422	£4,459,393	£46,971
North Kesteven	£352,708	£353,829	£1,121
Gedling	£256,711	£256,711	£ 0
South Kesteven	£0	£0	£ 0
Rushcliffe (A & B rate)	£9,590,940	£9,590,940	£ 0
Total Special Levy Value	£21,500,206	£21,559,673	£59,467

The land held within Special Levy relates to 81.00% of the Board's Annual Land Values.

1:9 A 0% increase (as shown in the draft plan) in the rate for 2025/26 would result in the following:

- The rate would be maintained at 14.911p A rate & 2.796p B rate
- An increase of 0.00p
- Due to the effects of the changes in Land Values only, this would result in additional income to the Board of £8,742

1:10 A 1% increase in the rate for 2025/26 would result in the following:

- The rate would increase from 14.911p to 15.06p A rate & 2.796p to 2.824p B rate
- An increase of 0.149 & 0.028 of a pence respectively
- This would result in additional income to the Board (after land adjustments) of £38,348

1:11 A 0.5% increase in the rate for 2025/26 would result in the following:

- The rate would increase from 14.911p to 14.986p A rate & 2.796p to 2.810p B rate
- An increase of 0.075 & 0.014 of a pence respectively
- This would result in additional income to the Board (after land adjustments) of £23,639

1:12 A 4.25% reduction in the rate for 2025/26 would result in the following:

- The rate would decrease from 14.911p to 14.2770p A rate & 2.796p to 2.6770p B rate
- A decrease of 0.634 & 0.119 of a pence respectively
- This would result in a reduction of income to the Board (after land adjustments) of - £117,206
- The Board would still maintain a 30.0% cash reserve in 2025/26, however it would require a 9.3% increase in 2026/27 rather than maintaining a 0% increase for 26/27 also.

## 2. Contents of the Estimates:

### 2.1.1 Board funding to Schemes – direct from Rating Income

	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
<b>Board Contribution to Schemes</b>	3	<b>£243,000</b>	<b>£253,000</b>	<b>£278,000</b>	<b>£258,000</b>	<b>£218,000</b>
<b>Annual Budgets:</b>	4					
• Drainage Investigations	5	10,000	10,000	10,000	10,000	10,000
• Emergency Pumping Station funds	6	35,000	35,000	20,000	20,000	20,000
• Asset renewals & refurbishment funds	7	25,000	25,000	25,000	25,000	25,000
• Culvert CCTV & Desilting	8	0	0	0	0	0
• Catchment Provisions	9	10,000	10,000	10,000	10,000	10,000
• Barn Owl funds	10	1,000	1,000	1,000	1,000	1,000
• Mink Control Funds	11	2,000	2,000	2,000	2,000	2,000
<b>Scheme Annual Budgets</b>	12	<b>£83,000</b>	<b>£83,000</b>	<b>£68,000</b>	<b>£68,000</b>	<b>£68,000</b>
<b>Scheme Contributions from Rating:</b>	13					
• Fenton Marsh PS refurb	14	60,000				
• Cottam Pump refurb	15	100,000				
• Wheatley Beck PS refurb	16		20,000	120,000		
• Sturton PS refurb	17			40,000	140,000	
• Drinsey Nook PS refurb	18			20,000	20,000	
• Lowfield Pump refurb	19			30,000		
• Torksey Pump refurb	20				30,000	
• PS Renewal reserve	21	0	150,000	0	0	150,000
<b>Specific Scheme Funding:</b>	22	<b>£160,000</b>	<b>£170,000</b>	<b>£210,000</b>	<b>£190,000</b>	<b>£150,000</b>
<b>Total Board funding to schemes from Rating</b>	23	<b>£243,000</b>	<b>£253,000</b>	<b>£278,000</b>	<b>£258,000</b>	<b>£218,000</b>

### 2.1.2 Board funding to Schemes – taken from Pumping Station Reserve Account

	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
<b>Balance of PS Reserve account expected at 1<sup>st</sup> April</b>	3	<b>300,000</b>	<b>200,000</b>	<b>350,000</b>	<b>170,000</b>	<b>0</b>
<i>Additions to PS Reserve from Rating Income (line 21 above)</i>	4	0	150,000	0	0	150,000
<i>Use of the PS reserve Account for Schemes to lessen burden on the Rate</i>	5					
• Beckingham Pump refurb	6	-100,000	0	0	0	0
• Wheatley Beck PS refurb	7	0	0	-180,000	0	0
• Torksey Pump refurb	8	0	0	0	-30,000	0
• Drinsey Nook PS refurb	9	0	0	0	-140,000	0
<b>Balance of reserve at end of year</b>	10	<b>£200,000</b>	<b>£350,000</b>	<b>£170,000</b>	<b>£ 0</b>	<b>£150,000</b>



The Pumping Station Renewal Reserve balance, used to fund future schemes, currently holds £300,000; should this be required for emergency purposes or to meet any expenditure in excess of the funding for the Sutton on Trent or Thurgaton schemes, including any land purchases, those future uses will need to be funded either by loans or from reserves.

### 2.1.3 Board funding to Schemes – new loans to be taken

	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
<i>Capital Loan taken in year:</i>	3					
• Cuckstool & Bulham Lane	4	200,000				
• Thurgaton Beck	5	228,000				
• Marton PS refurb	6			470,000		
• Burton Round PS refurb	7				550,000	
• Drinsey Nook PS refurb	8				120,000	
•	9					
•	10					
<b>New Loan Debt taken in year:</b>	11	<b>428,000</b>	<b>0</b>	<b>470,000</b>	<b>670,000</b>	<b>0</b>
<b>Existing Loan repayments (capital &amp; Interest) to be met from Rating</b>	12	<b>49,157</b>	<b>49,156</b>	<b>49,156</b>	<b>49,157</b>	<b>49,157</b>
<b>New Loan repayments (capital &amp; Interest) to be met from Rating</b>	13	<b>17,497</b>	<b>34,994</b>	<b>34,994</b>	<b>54,208</b>	<b>95,906</b>
<b>Total Loan repayments to be met from Rating Income</b>	14	<b>66,654</b>	<b>84,150</b>	<b>84,150</b>	<b>103,365</b>	<b>145,063</b>
<b>Prior years rating Income - assuming increase as per line 42 a Point 3</b>	15	<b>2,953,225</b>	<b>2,961,967</b>	<b>2,961,968</b>	<b>3,080,381</b>	<b>3,203,517</b>
<b>New loan repayments as a % of the rating income</b>	16	<b>0.59%</b>	<b>1.18%</b>	<b>1.18%</b>	<b>1.76%</b>	<b>2.99%</b>
<b>Total loan repayments as a % of the rating income</b>	17	<b>2.26%</b>	<b>2.84%</b>	<b>2.84%</b>	<b>3.36%</b>	<b>4.53%</b>
<b>Note Only: Planned increase in rate:</b>	18	<b>0%</b>	<b>0%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>

The annuity rate incorporated into the 2025/26 Estimates is calculated at 5.24% for 20-year loans.

The above demonstrates that the planned rate increases (line 18) are largely to cover the new loan repayments (line16).



### 2.2.1 Board contribution to Plant renewals (Line 5 & 6)

	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
<b>Plant:</b>	3					
<i>Estimated cost of new plant in the year</i>	4	273,000	230,000	250,000	270,000	250,000
<i>Estimated disposal proceeds of existing plant to be replaced</i>	5	-27,250	-32,000	-30,000	-32,500	-52,000
<i>Net funds to be met by the Board</i>	6	245,750	198,000	220,000	237,500	198,000
<b>Vehicles:</b>	7					
<i>Estimated cost of new vehicles in the year</i>	8	126,000	58,000	0	0	50,000
<i>Estimated disposal proceeds of existing vehicles to be replaced</i>	9	-0	-8,000	-0	-0	-6,000
<i>Net funds to be met by the Board</i>	10	126,000	50,000	0	0	44,000
	11					
<i>Total Net funds to be met by the Board</i>	12	371,750	248,000	220,000	237,500	242,000
<i>Funds to be met from Plant Reserve</i>	13	-156,000	0	-50,000	0	-20,000
<i>Funds to be added to Plant Reserve from Rating Income</i>	14	0	0	0	0	0
<i>Net costs to be met by the Board from Rating income</i>	15	215,750	248,000	170,000	237,500	222,000
<b>Note Only: Planned increase in rate:</b>	16	0%	0%	4%	4%	4%
<i>Predicted funds held in Plant reserve at beginning of the year</i>	17	255,000	99,000	99,000	49,000	49,000
<i>Net adjustment to Plant reserve (line 13 + line 14)</i>	18	-156,000	0	-50,000	0	-20,000
<i>Funds held in Plant reserve at the end of the year</i>	19	99,000	99,000	49,000	49,000	29,000

### 2.2.2 New provision of DLO small vans

The above provision within the 25/26 estimates at line 8, for £126,000 is the estimated cost of providing 7 small vans for the use of the Board's DLO. Along with the Board's current fleet, it will provide all existing DLO employees with a Board maintained vehicle.

The acquisition cost in the year will be met fully from the Plant reserve and not be rated for.

Additional costs relating to the annual maintenance, insurance and fuel is included within the Supportive costs and is estimated to be £26,200 in 2025/26.

### 2.2.3 Double Cab Pick-Ups – Tax reclassification

Prior to the recent Labour Budget Autumn update, Double Cab Pick-ups were classified as vehicles predominantly designed to carry goods and therefore the tax and benefit in kind rules followed those of the VAT classification.

During the budget it was announced that Double Cab Pick-ups would now be reclassified as cars for tax and benefit in kind purposes from April 2025.

This change will result in higher tax charges (benefit in kind) for any employee using such vehicles, irrespective of whether there is any private use of the vehicle, and also any employer providing such vehicles.

Where we hold these vehicles currently there are transitional arrangements, where we can apply the old rules until April 2029.

It is not known at this time if the reclassification for Benefit In Kind will affect the classification for VAT purposes, assuming that the VAT reclassification follows suit, then the VAT on Double Cab pick-ups will no longer be reclaimable and will follow the current rules for cars.

Whilst the provision within the estimates is to replace the current 4x4 Double Cabs with similar, it will be a consideration at the point of replacement that an alternative commercial vehicle, such as a single cab 4x4, will be considered.

### 2.3.1 Activity costs - Pumping Stations annual costs (external costs) (Line 10)

	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
Activity Expenditure:	3					
<b>Pumping Station Costs</b>	4	<b>479,664</b>	<b>493,415</b>	<b>507,564</b>	<b>522,118</b>	<b>537,093</b>
• <i>Contractors/suppliers</i>	5	30,733	31,501	32,289	33,096	33,923
• <i>Consultants/suppliers</i>	6	15,842	16,238	16,644	17,060	17,487
• <i>Specific PS expenses</i>	7	20,000	20,500	21,013	21,538	22,076
• <i>Travel &amp; other costs</i>	8	186	191	196	201	206
• <i>Electricity incl meter chgs</i>	9	355,558	366,206	377,173	388,468	400,102
• <i>Insurances</i>	10	36,088	36,990	37,915	38,863	39,835
• <i>Ins Inspections</i>	11	7,017	7,192	7,372	7,556	7,745
• <i>Rates/Water/Rent</i>	12	200	205	210	215	220
• <i>Telemetry</i>	13	11,340	11,624	11,915	12,213	12,518
• <i>Stocks</i>	14	2,700	2,768	2,837	2,908	2,981

- The above costs exclude any absorbed costs relating to Trent Valley employees or use of own plant.
- The above constitutes real funds that are expected to leave the Board and therefore must be rated for.
- All of the Board's Pumping Stations source their electricity from Total Energies (ESPO)
- Insurance costs are based upon the renewal costs for 24/25 plus a 5% increase.
- The specific PS costs include:
  - Burton Round - £10k roof flashing repairs
  - Fledborough PS - £10k roof repairs



### 2.3.2 Activity costs – Drains Maintenance annual costs (Line 11)

	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
Activity Expenditure:	3					
Drains Maintenance External Costs – rated for	4	101,455	0	0	0	0
• Stocks / Materials	5	29,403				
• Contractors	6	58,890				
• Consultants	7	3,440				
• Compensation	8	6,779				
• Travel & other costs	9	2,943				
Note Only – Absorbed Costs	10					
• DLO labour	11	288,890				
• Plant use	12	380,648				
Activity – External costs only:	13					
• Flailing	14	27,430	28,116	28,819	29,539	30,277
• Weedcutting	15	18,337	18,795	19,265	19,747	20,241
• Emergency Drain	16	1,508	1,546	1,585	1,625	1,666
• Other incl reforming	17	54,180	55,535	56,923	58,346	59,805
Total External	18	101,455	103,992	106,592	109,257	111,989

### 2.4.1 Supportive Costs – DLO Wages £781,406 (Line 18)

- Wages & Salary costs have been increased for the 25/26 estimates for the following:
  - Pay increase of £500 plus a 5.1% increase per employee.
  - Following the 2024 Labour budget, employers' national insurance has been increased by:
    - 1.2 % from 13.8% to 15% rate.
    - Lowering of the Threshold by £4,100 from £9,100 per employee to £5,000 per employee, equating to an increase in the NI bill of £615 per DLO employee (£7,995 total).
- Included within the provision is £139,846 relating to DLO overtime payments.
- Pension costs are included at 21.3% for those in the Local Government Pension scheme or 6% for those with NEST (£74,589)
- The DLO wages provision is for 1 Foreman plus 12 Operatives.

### 2.4.2 Supportive Costs – Support & Establishment Costs £816,488 (Line 21)

- Other employment costs including Pension Ex employees, Employee insurances **£25,225** (£20,920 for 24/25).
- Consortium costs **£337,721** (£341,796 for 24/25).
- Office costs including electric, rent, rates, insurances, repairs: **£14,915** (£15,000 for 24/25)
- Depot costs including electric, rates, insurances, health & safety, repairs: **£51,525** (£21,970 for 24/25).
  - A provision of £8k per depot site (£32k) is included to allow for specific repairs at the depot including resurfacing, yard lights & heaters
- Motor vehicle costs (vans, cars, 4x4) **£57,560** (£28,225 for 24/25).
  - A provision of an additional £26,200 is included for the potential 7 new vans
- Motorised plant costs (tractors, excavators) **£175,100** (£162,000 for 24/25).
- Travelling costs of **£370** (£305 for 24/25)

- Administrative costs including phone, postage, stationery of **£14,744** (£13,879 for 24/25)
- Advertising costs of **£750** (£600 for 24/25)
- Shows & Promotions costs of **£250** (£250 for 24/25)
- IT costs of **£32,593** (£25,568 for 24/25)
- Legal & professional costs **£33,500** (£14,950 for 24/25) – includes:
  - £18k for employment advice
  - £6k for H&S consultant costs
- Board & meeting costs of **£8,600** (£7,704 for 24/25)
- Small Tools costs of **£2,000** (£2,250 for 24/25)
- Non-motorised Plant repairs - **£38,000** (£26,000 for 24/25)
- Board subscriptions costs of **£75** (£114 for 24/25)
- ADA membership & meeting fees of **£7,500** (£6,500 for 24/25)
- Liability Insurance **£15,500** (£12,550 for 24/25)

#### 2.4.3 Supportive Costs – Salary Staff Costs – gross costs £134,415 (Line 22)

- Wages & Salary costs have been increased for the 25/26 estimates for the following:
  - Pay increase of £500 plus a 5.1% increase per employee.
  - Following the 2024 Labour budget, employers' national insurance has been increased by:
    - 1.2 % from 13.8% to 15% rate.
    - Lowering of the Threshold by £4,100 from £9,100 per employee to £5,000 per employee, equating to an increase in the NI bill of £615 per head office employee (**£1,230 total**).
- Pension costs are included at 21.3%

#### 2.4.3 Supportive Costs – Other Costs £2,250 (Line 25)

- Consumables such as gases, sprays etc **£1,500** (£1,200 for 24/25).
- Buyers' fees **£750** (£1,000 for 24/25).

### 2.5 Income

#### 2.5.1 Income – Other Income £65,501 (Line 30)

- Investment Interest **£53,800** (£28,800 for 24/25).
- Rentals (house £1,300) & Wayleaves **£1,435** (£1,470 for 24/25).
- Private mileage reimbursement income **£1,250** (£1,100 for 24/25)
- Standby costs recharged to EA **£9,016** (£9,016 for 24/25)

#### 2.5.2 Income – Consenting Income £9,500 (Line 34)

- Consenting Application Fees **£4,500** (£2,800 for 24/25).
- Surface Water fees **£5k** (£4k for 24/25).
  - The timing of surface water fee income is not certain & is very much determined if the planning goes ahead, it is therefore prudent to not include large income sums within the estimates and these will be recognised in the year of receipt and added to the reserves.



### 3. Draft detailed 5-year plan for consideration

<i>External Costs only.</i>	1	Estimates 2025/26	Estimates 2026/27	Estimates 2027/28	Estimates 2028/29	Estimates 2029/30
	2	£	£	£	£	£
<b>Board Contribution to Schemes –</b>	3	<b>243,000</b>	<b>253,000</b>	<b>278,000</b>	<b>258,000</b>	<b>218,000</b>
<b>Balance Sheet expenditure:</b>	4					
• <i>Plant renewals</i>	5	371,750	248,000	220,000	237,500	242,000
• <i>Plant reserve funds</i>	6	-156,000	0	-50,000	0	-20,000
• <i>Loan Capital Repayment</i>	7	42,093	49,782	49,782	58,299	75,310
<b>B/S Expenditure Total</b>	8	<b>257,843</b>	<b>297,782</b>	<b>219,782</b>	<b>295,799</b>	<b>297,310</b>
<b>Activity Expenditure - external:</b>	9					
• <i>Pumping Station</i>	10	479,664	493,415	507,564	522,118	537,093
• <i>Drains Maintenance</i>	11	101,455	103,992	106,592	109,257	111,989
• <i>PSCA costs</i>	12	1,577	1,577	1,577	1,577	1,577
• <i>Recharge costs</i>	13	0	0	0	0	0
• <i>Disbursement costs</i>	14	0	0	0	0	0
• <i>Consenting Costs</i>	15	23,781	23,781	23,781	23,781	23,781
<b>Activity Expenditure Total</b>	16	<b>606,477</b>	<b>622,765</b>	<b>639,514</b>	<b>656,733</b>	<b>674,440</b>
<b>Supportive Expenditure:</b>	17					
• <i>DLO Wages</i>	18	781,406	800,941	820,965	841,489	862,526
• <i>DLO costs</i>	19	19,220	19,701	20,195	20,700	21,218
• <i>Biodiversity &amp; Environmental Costs</i>	20	600	615	630	646	662
• <i>Establishment costs</i>	21	816,488	819,512	841,415	901,827	917,616
• <i>Staff costs</i>	22	134,415	137,911	141,498	145,180	148,961
• <i>Finance costs</i>	23	1,630	1,672	1,714	1,756	1,800
• <i>Loan Interest costs</i>	24	24,561	34,368	46,158	70,878	88,529
• <i>Other costs</i>	25	2,250	2,307	2,364	2,423	2,483
• <i>EA Precept</i>	26	185,634	185,634	185,634	185,634	185,634
<b>Support Expenditure Total</b>	27	<b>1,966,204</b>	<b>2,002,661</b>	<b>2,060,573</b>	<b>2,170,533</b>	<b>2,229,429</b>
<b>Total expenditure</b>	28	<b>3,073,524</b>	<b>3,176,208</b>	<b>3,197,869</b>	<b>3,381,065</b>	<b>3,419,179</b>
<b>Income:</b>	29					
• <i>Other Income</i>	30	-65,501	-65,504	-65,507	-65,511	-65,515
• <i>PSCA income</i>	31	-32,200	-32,200	-32,200	-32,200	-32,200
• <i>Recharge income</i>	32	-0	-0	-0	-0	-0
• <i>Disbursement income</i>	33	0	0	0	0	0
• <i>Consenting income</i>	34	-9,500	-9,500	-9,500	-9,500	-9,500
• <i>DLO &amp; Plant absorption</i>	35	-1,050	-1,050	-600	-24,200	-600
<b>Income Total</b>	36	<b>-108,251</b>	<b>-108,254</b>	<b>-107,807</b>	<b>-131,411</b>	<b>-107,815</b>
<b>Expenditure less Income – to be funded from rates/levy</b>	37	<b>2,965,273</b>	<b>3,067,954</b>	<b>3,090,062</b>	<b>3,249,654</b>	<b>3,311,364</b>
<b>Rates &amp; Levy Income:</b>	38					
<i>Using a rate of:</i>	39	14.911p & 2.796p	14.911p & 2.796p	15.507p & 2.908p	16.127p & 3.024p	16.772p & 3.145p
<b>An increase on prior year of:</b>	40	<b>0%</b>	<b>0%</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>
• <i>Agricultural Rates</i>	41	-730,474	-730,474	-759,673	-790,044	-821,643
• <i>Special Levy</i>	42	-2,231,493	-2,231,494	-2,320,708	-2,413,473	-2,510,003
<b>Total Rates &amp; Levy</b>	43	<b>-2,961,967</b>	<b>-2,961,968</b>	<b>-3,080,381</b>	<b>-3,203,517</b>	<b>-3,331,646</b>

<b>Net Surplus / (Deficit)</b>	<sup>44</sup>	<b>-3,306</b>	<b>-105,986</b>	<b>-9,681</b>	<b>-46,137</b>	<b>20,282</b>
<b>Surplus Cash Reserve:</b>	<sup>45</sup>					
Forecasted Total Cash Reserve at 1 <sup>st</sup> April 2025	<sup>46</sup>	1,120,616.74	1,117,310.74	1,011,324.74	1,001,643.74	955,506.74
Reserved Funds:	<sup>47</sup>					
• <i>Plant Reserve</i>	<sup>48</sup>	-99,000.00	-99,000.00	-49,000.00	-49,000.00	-29,000.00
• <i>Other Reserves</i>	<sup>49</sup>	-2,640.00	-2,640.00	-2,640.00	-2,640.00	-2,640.00
<b>Forecasted Surplus Cash Position at 31<sup>st</sup> March</b>	<sup>50</sup>	<b>1,018,976.74</b>	<b>1,015,670.74</b>	<b>959,684.74</b>	<b>950,003.74</b>	<b>923,866.74</b>
Surplus or (Deficit) as per above	<sup>51</sup>	-3,306.00	-105,986.00	-9,681.00	-46,137.00	20,282.00
<b>Forecasted Surplus Cash Position at end of estimate year</b>	<sup>52</sup>	<b>1,015,670.74</b>	<b>909,684.74</b>	<b>950,003.74</b>	<b>903,866.74</b>	<b>944,148.74</b>
<b>Forecasted Surplus Cash Position as a % of Expenditure (line 37)</b>	<sup>53</sup>	<b>34.25%</b>	<b>29.65%</b>	<b>30.74%</b>	<b>27.81%</b>	<b>28.51%</b>

3:2 The above 5-year plan demonstrates that with a 0% increase in the rate for the financial years 2025/26 and 2026/27 and a rate rise of between 4% thereafter, the Board would achieve a surplus cash reserve within or close to the Board's 30% policy.

#### 4

##### **Recommendations:**

- To consider the above 5-year plan

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