

Minutes of a Meeting of the Board held via Microsoft Teams and Teleconference on Tuesday, 22nd June 2021, at 10.00 a.m.

<u>Elected Members</u>		<u>Nominated by North Lincolnshire Council</u>	
*	Messrs J. Coggon	*	Cllr R. Allcock
*	P. Cornish		Mr I. Bint
*	R. Adam	*	Cllr J. Briggs
	H. Barton		Mr A. Catherall
	P. Bradwell	*	Mr T. Mitchell
	J.H.T. Bramhill	*	Mr M.D. Pilkington
	Vacancy		Cllr Mrs J. Reed
	J. Fretwell	*	Cllr D. Robinson
*	M.A. Harris	*	Cllr D.J. Rose
	R. Mason		Two Vacancies
*	M. Wagstaff		
*	M.T. Smith		
			<u>Nominated by Bassetlaw District Council</u>
		*	Cllr Mrs H. Brand
		*	Cllr Mrs J.M. Sanger

*	<i>Present</i>	
	Messrs	A. McGill (Chief Executive) N. Kemble (Engineer) A. Malin (Senior Operations Manager) D. Braddy (Operations Manager)
	Mesdames	N. Hind (Finance Manager) C.B. Davies (Corporate Services Manager)
		Mr C. Harris (Internal Auditor)

\* *In attendance*

#### 1. APOLOGIES

Apologies were received from Messrs I. Bint, P. Bradwell, A. Catherall, and Cllr Mrs J. Reed.

#### 2. DECLARATIONS OF INTEREST

The Chairman declared an interest on page 93, Planning Application PA/2021/378.

Mr M.A. Harris declared an interest on page 80, item 13:12, Heckdyke.

Cllr J. Briggs and Cllr Mrs J. Reed declared an interest in the following Planning Applications which were located within their respective districts; PA/2020/1880,1917,2026 and PA/2021/001, 192, 195, 196, 243, 276, 313, 332, 37, 373, 463, 479, 82.

#### 3. NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS

None.

#### 4. BOARD MINUTES (Pages 544 to 553)

RESOLVED

That the minutes of the meeting of the Board held on 23rd March 2021 be confirmed as a correct record.

#### 5. MATTERS ARISING

In response to Cllr J. Briggs, the Chairman reported that a strategy meeting would be arranged for later in the year, this meeting would also consider the climate change policy.

## 6. CONSORTIUM COMMITTEE MEETING

The Chief Executive reviewed the attached minutes of the Consortium Committee meeting held on 10th June 2021.

### RESOLVED

That the attached minutes of the meeting of the Consortium Committee be accepted as a correct record and the recommendations be adopted by the Board.

## 7. HEALTH AND SAFETY

The Senior Operations Manager provided an update on Covid-19. With the suggestion that restrictions may be lifted on the 21st June, staff were continuing to follow the policy set in place by the Consortium as well as Government guidance. Lateral flow tests had been introduced for all departments and staff had been asked to use these before attending face to face meetings as well as working in any of the offices, on the basis that they had received a negative result. There had been three enquiries from the Health and Safety Executive (HSE), to ascertain how the Consortium was implementing Covid-19 safety measures. HSE had been satisfied with the measures which had been put in place.

There had been a total of three incidents across the Consortium since the last meeting, with one of these taking place in the Isle of Axholme area. No injuries had been sustained.

The risk assessments for Field Working and Weedboat Operations had been reviewed following an incident in Lindsey Marsh. Amendments had been made, reviewed and accepted by the Health and Safety Committee and an updated version of this risk assessment would be circulated shortly.

An audit of the Health and Safety Policy was underway, focusing on Pumping Stations, Depots, Construction Sites, Contractors and Field Based Staff.

### RECEIVED

## 8. DRAINAGE RATES AND SPECIAL LEVIES

The Finance Manager reported that as of 31st March 2021 £483,981.50 had been collected, with special levies paid in full. £5,167.67 remained outstanding. For the 2021/22 period, £139,353.40 (28.45%) of rates had been collected, along with £432,385.50 (50.09%) of special levies.

### RECEIVED

## 9. FINANCE

### 9:1 Management Accounts and Variance Report for the year ending 31st March 2021

It was reported that the annual income for the financial year ending 31st March 2021 was lower than expected with a negative variance of £134,456.07. This was due to PSCA works which had not yet been undertaken and the matching Plant and Labour costs for these works. DLO labour had been put to use elsewhere, as seen in the absorption of own use of recharged labour, with a positive variance of £3,554.55. Own use of Plant in both Operations and Engineering was lower than expected, by £126,370.47.

Maintenance and Development Expenditure was also lower than expected, with a positive variance of £139,261.19. This was mostly due to under-absorbed plant costs relating to Drains Maintenance, totaling £77,578. There were also underspends of £56,818 in Pumping Station electricity costs and £14,515 to external contractor/supplier costs, this was due to higher stock use as well as hire of contractors and plant (no budget for this) as well as Emergency Drain repairs had brought an overspend of £30,248.

Supportive Expenditure was higher than expected, resulting in a negative variance of £109,354.17. It was noted that the majority of this variance was due to depreciation costs of £109,980.54. This was a non-monetary accounting adjustment, which was reversed further into the report. In October it had been estimated that the Consortium costs overspend would be £51,750 but instead, at the close of the year, the overspend stood at £39,450. This was £21,638.12 cheaper than costs for the 2019/20 financial year.

It was noted that the expected purchase of Pole Saws and a Weedbasket did not take place before the end of the 2020/21 financial year. Funds for these had been transferred across to the 2021/22 Plant reserve. An insurance payout of £4,245 had also been transferred across to the same budget, bringing the total amount to £12,425. Loan capital repayments were currently low, as the planned loan had not been drawn before the year's end. Mr R. Adam asked whether the two Isuzus had sold and it was confirmed that they had sold for approximately £5,000 and £6,000.

Without the inclusion of Engineering Schemes, this left the Board with a positive variance of £47,198.81, which was only a £157.01 difference from what had originally been estimated.

Grants received for Engineering Schemes were detailed, with the following having been received: £30,000 for Heckdyke, £40,000 for Carr Dyke, £25,000 for Wiseton and £48,859.94 for the Telemetry Replacement. A total of £580,634.40 had been allocated to specific schemes, a list of which was provided for information. On this list, it was noted that AX16014 South Street PS, AX16019 Kelfield and AX18001 were still awaiting funds.

The Finance Manager brought attention to the Board's reserve policy of holding 30% of the net operating expenditure, to cover unexpected costs. The Board currently only held 8.57% of surplus cash reserves, as a percentage of net operating expenditure. If a flood event were to occur, this meant that the Board would necessarily turn to funds held in plant reserves and capital receipts.

RESOLVED

That the Variance report for the year ending 31st March 2021 be approved by the Board.

9:2 Management Accounts for the Year Ending 31st March 2021

The Finance Manager presented the Final Accounts for the financial year 2020/21. A typing mistake was noted at the top right of page 3, where the date should have read 31.03.2020, instead of 31.03.2012.

Mr R. Adam queried an amount of £40,000 in relation to Carr Dyke, Retford. It was confirmed that this was a grant towards this scheme.

Cllr Mrs H. Brand gave thanks for the detailed report but noted concern at the amount of funds held for surplus cash reserves, stating that members should carefully consider the impact of their decisions. The Finance Manager added that members had been made aware that Board policy of holding 30% net operating costs was not being met, at the Estimates meeting.

The Chairman stated that Engineering Schemes had not slowed down, which was good to see.

RESOLVED

That the attached Management Accounts for the year ending 31st March 2021 be approved and the Chairman sign page 2 of the accounts.

9:3 Audit of Accounts for the Year Ending 31st March 2021

The Internal Auditor presented the attached report on the accounts for the year ending 31st March 2021 and was pleased to report a Substantial Assurance and no actions to be taken.

RESOLVED

That the attached audit report be noted.

9:4 Annual Governance Statement and Review of Internal Controls

The results from the 2020/21 Annual Governance Statement and Review of Internal Controls were presented for information. The Internal Auditor noted that recommendations from the previous year had all been applied.

RESOLVED

That the attached Annual Governance Statement for 2020/21 be approved and signed by the Chairman and Chief Executive.

9:5 Accounting Statements of the Annual Governance and Accountability Return

The Accounting Statements for 2020/21 were presented for information.

RESOLVED

That the attached Accounting Statements for 2020/21 be approved and signed by the Chairman.

9:6 Cash Reserves and Investments as at 31st March 2021

Current cash reserves and external borrowing were presented for information and noted.

RECEIVED

9:7 Payments over £500

The attached schedule of payments over £500 made since the previous Board meeting were presented for approval.

RESOLVED

That the schedule of payments over £500 be approved.

10. OPERATIONS REPORT

The Operations Manager presented an update and reported that planning for the Summer Works Programme was underway and they would be ready to commence work on 19th July 2021.

10:1 Winter Works Programme

(a) Lound Hall – AX640200

250m of trees had been removed to provide increased access and visibility along the watercourse. Installation of a culverted section had been delayed due to weather conditions but would be completed as soon as possible.

(b) Woodhouse Branch – AXD390203

310m of reforming and 345m of tree and bushing had been undertaken, along with the introduction of a new access culvert. Two further culverts were to be added, to prevent silt build up. Only 80m of culverting and 95m of tree and bushing works remained before works would be complete.

(c) Medley Drain – AXD390500

160m of reforming and 350m of reprofiling had been completed, along with the installation of 100m of toe boarding and one access culvert.

(d) Belshaw Lane Drain – AXD390600

540m of reforming and 630m of tree and bushing works, along with the addition of three access culverts had been undertaken.

(e) North Ferry Lane Drain – AXD390601

150m each of reforming and tree and bushing had been completed. 150m of culverting were still to be done, due to the proximity of a BT structure to the Board watercourse. Enquiries were being made to ascertain whether the structure was redundant or still in use.

(f) Smeath Lane Drain – AXD611100

825m of reforming work had been completed. The original scheme had included replacement of the existing culverted section, however, close inspection had yielded that the condition was not as bad as originally thought and that conveyance of water was not being affected. This would save a considerable cost to the Board. 75m of tree and bushing works remained, due to the start of bird nesting season.

(g) Common Carrs Outfall Drain – AXD054000

Ongoing works to install a three-way bespoke access culvert were expected to take two to three days to complete. Mr R. Adam asked whether the Environment Agency had given any grants for these works to be completed.

(h) Little Carr Drain – AXD490300

Work would shortly commence and include reforming and de-silting of the watercourse, along with installation of a low-level culvert, to be complete by the end of the winter work season.

Any incomplete works from the 2020/21 season would be drawn over into the 2021/22 Winter Works Programme, which was currently being planned by the Operations Manager and Foreman.

10:2 Engineering Scheme Work

The DLO had assisted the Engineering Team with delivery of the following schemes:

(a) South Street Pumping Station/Drain Head Pumping Station

<i>Works undertaken</i>	<i>Remaining works</i>
<ul style="list-style-type: none"> <li>• 30m tree and bushing</li> <li>• Excavation of kiosk base</li> <li>• Trench exaction across to Drain Head for new power supply and cabling</li> <li>• Installation of draw pit</li> <li>• Coring through Drain Head PS for cables</li> </ul>	<ul style="list-style-type: none"> <li>• Dam installation</li> <li>• De-silting of South Street basin</li> <li>• De-silting of South Street sump</li> <li>• Concreting of South Street basin</li> <li>• Coring through South Street PS for cables</li> <li>• Installation of 2.4m of palisade fence to South Street boundary</li> </ul>

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|--|--|
| <ul style="list-style-type: none"><li>• Pulling new £20,000 power cable with electrical supplier</li></ul> |  |
|--|--|

(b) Gringley Pumping Station

Works to resolve pipework damage (cracks to an internal pipe) caused by a sub contractor, had been undertaken.

(c) Carr Dyke Throttle

A flow restriction device had been installed, to alleviate flooding to Darrel Road, Retford. The raising of watercourse banks by 200mm was planned next. £40,000 had been provided for a survey and model which would go up to the Morrisons in Retford. Local newspaper headlines were provided, revealing that residents were relieved with the Board's work at Retford. Mr R. Adam asked that Officers clarify details included in a recent article, as some of the facts that had been conveyed were incorrect; the Operations Manager would review this. He also asked for confirmation that the £40,000 contribution for the Carr Dyke Scheme had been received from Nottinghamshire County Council; it had.

RECEIVED

10:3 PSCA Works

Officers had planned to meet representatives at the Environment Agency (EA) onsite at the River Idle, East of the Bailey Bridge and downstream of Gringley Pumping Station. However, this had been postponed due to meetings regarding Carr Dyke, Retford. The Senior Operations Manager was currently discussing PSCA works with the EA and would be meeting with them tomorrow.

It was noted that, as instructed by the Board, the Chief Executive had written to the EA stating that the Board would be withholding further Precept payments.

RECEIVED

10:4 Clayworth Scheme

Details of this scheme, which would consist of two phases of work at Toft Dyke, Clayworth, were presented. Phase 1 would include a cutwater installation, 25m of tree and bushing and 70m of toe boarding installation, 30m rebuild of a concrete channel and silt removal. Phase 2 was dependent on the outcome of phase 1 but included installation of a culvert and weedscreen upstream of phase 1. A breakdown of contributions from Clayworth Parish Council, Bassetlaw District Council, Nottinghamshire County Council and the Board were presented. It was proposed that the Board contribute £599.21 to the scheme as well as providing labour and machinery, for which the Board would be paid. The Chairman considered that the Board should re-assess its contribution, to provide a larger figure to the scheme.

RESOLVED

That the Board's contribution to the Clayworth Scheme be re-assessed, and that the Chairman and Vice-Chairman be delegated the authority to reach a decision, for a sum no higher than £5,000.

## 10:5 Plant and Equipment

The Senior Operations Manager presented details of plant/vehicle downtime. The small van had incurred downtime of 30 days due to two separate occurrences of clutch and starting issues.

It had previously been reported that the Volvo wheeled excavator had reports of high aluminum content in the engine oil. Once replaced the next oil sample was clean yet the following sample had contained aluminum but within a normal range. SMT Volvo had been contacted regarding this issue. If any work was needed to remedy the situation, it would be undertaken under warranty, at no cost to the Board.

A replacement for the van FV15 BXK, which had been written off, was discussed. The Senior Operations Manager provided options for consideration:

(a) Purchase of a second-hand van

A second-hand vehicle was unpredictable and came with minimal warranty.

(b) Hire arrangement

Details for 3 year and 5 year plans were shared, with these costing £9,852 and £14,496 respectively. This included a 20,000 annual mileage limit and initial payments of £2,112 and £1,896 per option. It was added that maintenance costs were unpredictable and that damage penalties upon return were something to be considered.

(c) Purchase of three new vans

Remaining vans in the Board's fleet were approaching the Board's replacement policy of 7 years/75,000 miles although they were not scheduled for replacement until 2023/24. If replacement was to be brought forward, the disposal value would be £2,000 per vehicle as opposed to £500 in future. Maintenance risks would be reduced and if the Board was to purchase the new vans it would reduce plant outlay costs of £2,500 for the next three years.

A cost comparison of the purchase of a new van (£12,650) versus hire rental (£16,296) was provided.

Cllr Mrs H. Brand stated that this was too much information to be presented at the meeting and should have been provided for consideration beforehand; the detail would usually have been considered by the Plant and Compensation Committee. The Vice Chairman questioned the figures quoted for lease and asked for additional prices to be obtained.

### RESOLVED

That delegated authority be granted to the Chairman, Vice Chairman and Messrs M.A. Harris and R. Adam to consider the details and approve purchase/lease of the vans should this be cost-effective for the Board.

## 10:6 Review of replacement for Herder mower head.

The Senior Operations Manager reported that conveyors were no longer being made on the requested model and as they enhanced protection to water vole habitat, they were deemed necessary for working in-line with environmental standards. Mr M.A. Harris queried this, stating that other boards did not use them. In response, the Senior Operations Manager had discussed this with the Board's Environmental Officer who explained that water vole populations were higher in areas where this equipment was used and the use of conveyors was included in the Board's Class Licence. Mr R. Adam suggested that Natural England be challenged, particularly as the use of conveyors did cause damage from objects being ejected. The Senior Operations Manager also stated that an added benefit of the conveyor

was that it ejected weed onto the banks, saving removal costs. The Chief Executive agreed that contacting Natural England would be beneficial and that this matter needed to be escalated quickly as the cutting season was nearly upon us. A non-conveyor flail would also bring considerable savings, being £7,000 cheaper than one with a conveyor. Messrs M.A. Harris and R. Adam, along with the Chairman and Vice Chairman would be involved with the decision making process.

RESOLVED

That delegated authority be granted to the Chairman, Vice Chairman and Messrs M.A. Harris and R. Adam in reaching a decision regarding a replacement for the Herder mower head.

Mr J. Coggon stated that the purchase of a new mobile pump, approved in November, would be considered at the same time.

The Chief Executive advised the Board to use caution when delegating decisions, stating that it was essential for good Governance to include the whole Board in the decision making process. In future, information would be sent out in good time for members to consider fully and raise any questions before the meetings.

10:7 Rainfall

Rainfall data was provided for information.

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11. ENVIRONMENT AGENCY AND PARTNERSHIP MATTERS

Officers had been in contact with Greg Oakes at the Environment Agency. The Chief Executive highlighted the importance of discussion surrounding Main Rivers maintenance and mentioned that he would be speaking about the River Steeping at the Keeping Our River Flowing Summit, hosted by ADA and the CLA.

RECEIVED

12. ENVIRONMENTAL REPORT

12:1 Eel Regulations

As administrators of Eel Regulations, the EA had designed a project meant to simplify the approval process for pumping stations. Due to Covid, the implementation of this project had been delayed, causing delays in new pumping stations being approved.

ADA's Technical and Environmental Committee was currently writing a paper to be shared with Government Ministers. It had been originally thought that the 20-year costs (which were assessed in 2009) of implementing Eel Regulations would be £74.6 million, however, taking into account costs paid by the relevant industries, it was understood to be much more than this. Research conducted investigating eel passage at pumping stations had offered solutions other than fish friendly pumps and screens, which only offered partial passage.

RECEIVED

12:2 IDB Biodiversity Action Plan (BAP)

The development of the BAP had been put on hold by ADA while they focused on the creation of an Environmental Good Governance Guide. This delay would allow the BAP to include requirements of the Environment Bill which was at its second reading in the House of Lords. This new bill would include legally binding targets for species and protect 30% of terrestrial land by 2030. The updated BAP would ensure that the Board reached these targets as well.



RECEIVED

12:3 River Idle Management Partnership

Partnership discussions would shortly recommence, with the Board's Environmental Officer standing as Chairman. The Board had submitted its concerns that the Partnership was not meeting its targets due to the EA's management of the Main River.

RECEIVED

12:4 Keadby Warping Drain

Negotiations were currently taking place with a tenant to take on the remainder of the six-year Farm Business Tenancy, which had commenced on 1st January 2019. Cllr J. Briggs mentioned complaints of barbed wire being used at Keadby and asked for assurance that alternative measures could be used.

RECEIVED

12:5 Snow Sewer

The land had been let on a two-year grazing license at a sum of £5,521.60 per annum. The Chief Executive stated that the transfer agreement did not allow the Board to make a profit from grazing and the income received would be used to offset maintenance costs.

Mr M.A. Harris asked whether access for maintenance purposes would be an issue, considering the presence of livestock. The Chief Executive responded that access would not be an issue and that maintaining the watercourse through grazing was the most cost effective method. Officers would also walk the banks to assess their condition. Mr M. Pilkington reported that water levels may need to be raised downstream.

The Operations Team and Environmental Officer had met on site and were preparing a maintenance plan to ensure that the Board met all its objectives

RECEIVED

12:6 Introduction of Beavers

Mr R. Adam asked for an urgent update, stating that the Board must know what actions could rightfully be taken if any beavers escaped and created blockages in Board watercourses. Officers had been in contact with Nottinghamshire Wildlife Trust. The Chief Executive replied that he would ask the Environmental Officer to contact Mr R. Adam directly to provide him with a response. Cllr H. Brand recalled the article in the ADA Gazette which Mr R. Adam had encouraged members to read and questioned whether it was sensible to place beavers in close proximity to residential areas.

RECEIVED

13. ASSET RENEWAL AND REFURBISHMENT PROJETS

13:1 Cow Lane Pumping Station Refurbishment (AX16003)

All three pumps at Cow Lane had been refurbished and reinstalled, rendering the station fully operational. Replacement of the surge chamber covers and refurbishment of the penstocks had been delayed due to the added costs in conjunction with pump refurbishment. The unexpected failure of pump 3 had been responsible for these extra costs. The Engineer sought approval for the transfer of £22,222 from the Access Improvements budget (AX20500) to fund the remainder of works needed at Cow Lane Pumping Station.

RESOLVED

That £22,222 be transferred from the Access Improvements budget (AX20500) to fund the remainder of works at Cow Lane Pumping Station.

### 13:2 Crowle Flood Alleviation - Wrays Drain Relief (AX21505)

An update was provided, detailing that during modelling undertaken by Severn Trent Water (STW), it was identified that Wrays Drain would not have the capacity to allow discharge for surface water sewers within Crowle. This placed STW's plan to invest £7M in Crowle at risk. It followed that North Lincolnshire Council (NLC) was planning to upgrade the highway in an effort to resolve drainage issues along Godnow Road.

It was proposed that a restriction to the discharge through Wray's Drain culvert from the downstream point of Godnow Road highway connection be put in place. This would increase the storage of surface water between Godnow Road and Board maintained Wray's Drain in the section upstream of Godnow Road. To maintain the standard of protection afforded to the area, it was required that Wray's Drain be upgraded by adding an additional one meter to the bed width of the channel.

Works to the upstream channels had not been undertaken for some years and it was proposed that these channels be included in the planned reforming works programme. Improvements would provide alleviation to flooding issues around Axholme Avenue and Lindholme Grove, however, this still left a number of issues which concerned STW, to the degree that it might discourage their participation in this scheme.

The creation of a new relief drain to the south of Crowle which would take water upstream of Godnow Road, was presented as a remedy to the remainder of the flooding issues in the town. This would involve the adoption and upgrade of existing riparian watercourses, as well as adding a culverted section to connect the existing channels. Within this relief drain was a proposed crossing which passed under NLC's highway. If accepted, construction of this crossing would be NLC's contribution to the delivery of this project. This route allowed the possibility of a connection from Axholme Avenue, if upgrades to highway drainage were planned in future.

The following contributions breakdown was presented, which had been submitted to the Environment Agency's Project Application Funding Service (PAFs):

IDB	£34,000 (£26,000 reforming and £8,000 scheme development)
NLC	£85,000
FDGiA	£299,000
FDGiA Contingency -	£41,000
Total project costs -	£459,000

A contribution from the STW Community Fund had still to be confirmed. Officers had spent a significant amount of time liaising with STW and NLC to comprehend the impacts of each body's scheme in relation to the Board's network.

Cllrs J. Briggs and R. Allcock shared their support for this scheme, stating that it would transform Crowle and that it was critical work. Mr M.A. Harris agreed and asked for clarity as to which riparian watercourses would become Board maintained. The Vice Chairman asked whether adoption of the aforementioned riparian watercourses would involve compensation payments to landowners, which the Engineer replied would be a possibility but that the scheme was still in the planning stages.

#### RESOLVED

- (a) That £8,015.69 be transferred from the Drain Investigations budget (AX20801) to AX21505 (Wrays Drain Crowle) to fund works undertaken so far and to develop the project further.

- (b) That the Board upgrade watercourses which would be funded using the reforming works budget and that progress towards the Wrays Drain Relief scheme continue in partnership with North Lincolnshire Council and the Environment Agency.
- (c) That the Board adopt the riparian watercourses shown in green and purple on the attached plan.

*Cllr T. Mitchell left the meeting.*

13:3 Replacement Security Doors at Cow Lane and Derrythorpe Pumping Stations (AXPS0101 and AXPS4301)

The security doors at Cow Lane and Derrythorpe pumping stations were in a poor condition, which was also the case for fourteen of Lindsey Marsh's pumping stations. A package for replacing the doors at all sixteen sites had been distributed to five suppliers and quotes received, all of which were presented in detail. It was proposed that the Board approve funding being taken from reserves for replacement doors at Derrythorpe Pumping Station, at an estimated cost of £4,800. Approval was also requested for funding to be drawn from the 2021/22 Asset Renewal budget for the transformer room doors at Cow Lane Pumping Station, for an estimated £12,500.

RESOLVED

That £4,800 be drawn from reserves and £12,500 be drawn from the 2021/22 Asset Renewal budget, for replacement doors at Derrythorpe PS and Cow Lane PS.

13:4 Gringley Pumping Station Pipework repairs (AX19304)

Repairs to pipework which had been damaged during demolition of the Station had been undertaken by H. Mell and Sons. Preventative works had also been put in place, to prevent any further issues. The Engineer was extremely pleased with the quality of the work, which came to a total of £10,272. It was proposed that funds for the overspend on this project be taken from the Asset Renewals and Refurbishments budget (AX20451) and Emergency Drain Repair budget (AX20501). The final cost figures relating to this project would be shared at a future Board meeting, as these had not yet been confirmed. The DLO would be undertaking final concreting works shortly.

RESOLVED

That funding for the overspend on the original demolition works contract at Gringley Pumping Station be taken from the Asset Renewals and Refurbishments budget (AX20451) and Emergency Drain Repair budget (AX29501)

13:5 South Street Pumping Station (AX16014)

The new control panel for operating the pumps at South Street Pumping Station had been installed in Drain Head Pumping Station. The contractor and the Board's DLO had worked together to install the mains cable from the transformer at South Street, bringing it across to Drain Head. A draw pit and ducting had been set in place in preparation for the new pump connection at South Street.

A wayleave agreement between the Board and Northern Power in relation to the land on which the transformer was being sited was currently being finalised. Once the agreement was signed, a disconnection date could then be arranged for the old transformer and connection of the new one.

The new pump was due to be installed the week commencing 19th July 2021. In preparation for this, the station first needed to be dammed off, the pump basin de-silted, weedscreen

bars straightened, a flow splitter for the new pump installed, repair of leaks to the outfall pipe and shotblasting and painting of piles.

The motor on the refurbished pump had been inspected, following reports of excessive noise and vibration. This revealed a bearing failure, along with carbon build up on the coils. The coils were being acid washed to remove the build up and a replacement bearing would follow. The offer of a replacement motor for the sum of £9,000 had been made but this would need reconditioning beforehand.

Mr M.A. Harris asked if this pump had been refurbished and it was confirmed that it had been, six months ago. Mr M.A. Harris mentioned that in the past, he had informed Officers that the pump was in a bad state.

RESOLVED

That delegated authority be granted to the Chairman and Vice-Chairman to decide a replacement for the motor on the refurbished pump at South Street Pumping Station.

13:6 Southfield Pumping Station Refurbishment (AX18001)

The following additional works had been identified:

- (a) Relocation of greaser from old building location and refurbishment, including supply and installation of GRP cubicle
- (b) Syphon valve and solenoid valve refurbishment
- (c) Painting of discharge pipework
- (d) Modifications to pipework to allow mobile pump connection.

With these works in mind, the project had been reviewed and it was expected to cost £380,000 against the budget (including contingency) of £392,000. An additional £9,000 had been sought and received from the Environment Agency, as administrators of the DEFRA budget.

RECEIVED

13:7 Common Carrs Pumping Station (AX20307)

Quotations had been sought from five companies. Some of these had been received and following site visits commencing 14th June 2021 to consolidate specifications, the remainder would follow.

It was originally thought that the necessary works to this station involved a pump replacement, repairs to civils works and de-silting. However, investigations have revealed that in the past the pump capacity had been decreased. This resulted in the need to install a pump which was double the capacity of the current one, bringing capacity up to 250 L/s. Further, it had been determined that the catchment protected by this station was much larger than thought and that a new control panel was also needed. It was proposed that the budget for this project be increased from £38,269 to add an additional £30,000 which would be drawn as a loan. This loan would not add to the net increase of loans, as it would, in aggregate, be reduced by the same amount. The replacement pump would be the maximum that could be accommodated with the available power supply.

RESOLVED

- (a) That delegated authority given to the Chairman and Vice Chairman to approve the tender for the new pump which needed to be installed before winter 2021.

- (b) That a loan be drawn down to fund the additional £30,000 required for the work.

13:8 Telemetry System Replacement (AX20303)

Installation of the new telemetry system was progressing well, with 10 of the Board's 21 pumping stations having been brought across to the new system. Officers were meeting with the telemetry provider on 9th June 2021 to discuss and develop pump control modules. The remainder of the Board's pumping stations would be incorporated into the new system by 31st July 2021. Training for the new telemetry system had been provided to the relevant employees. It was added that the Engineering Team and telemetry provider were working very well together.

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*Cllrs J. Briggs, D. Robinson and Mr M. Smith left the meeting.*

13:9 Demolition of Southfield and Gringley Carr Pumping Stations (AX16014 and AX19304)

Both pumping stations had been demolished.

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13:10 Kelfield Pumping Station Refurbishment (AX16019)

Planning permission for a replacement palisade fence had been granted by North Lincolnshire Council. Quotations for materials were being sought and the works would be completed by the Board's DLO. Outstanding works which had been reported at the May Board meeting would be completed as soon as resources were available.

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13:11 Emergency Pump Repairs (AX19302)

Pump no. 2 had been removed from Derrythorpe Pumping Station for repair, with a suspected bottom bearing issue. It was thought that Pump no. 1 might also need attention as water had been found seeping through the top bearing. This would be reported in detail at the next Board meeting.

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13:12 Heckdyke, Three and Four Bridges Pumping Stations Rationalisation/Refurbishment (AX20305)

*Mr M.A. Harris declared an interest in this item.*

Completion of the Outline Business Case was progressing well, with an estimated submission date by the end of June 2021.

An order for the geotechnical investigation had been placed. The Chairman stated that this would inform the Board's decision on whether to proceed or not and he confirmed that landowners in the area would be consulted once the results were received and any concerns would be taken into account by the Board when making a decision.

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13:13 Wiseton Pumping Station Refurbishment (AX19305)

Modelling work had identified flows travelling from highland catchments, making their way to the pumping station. In effect, the catchment divided itself into three areas, with Guns Beck and Toft Dyke able to gravitate through the pumped catchment area. It had been calculated that 75% of water passing through the pumping station was highland flow. This made it possible to apply for 25% of refurbishment costs to be covered by a capital grant through the

Highland Water claim process. An application had been submitted to the Environment Agency for the amount of £325,000 which was currently being considered. If granted, this would prevent the need for additional Board revenue or loans to be drawn for this scheme. Mr R. Adam was very pleased with this update.

A breakdown of the scheme costs was provided, totaling £1.334M; £334,000 of which was IDB funded, £75,000 EA Local Choices, £25,000 Local Levy, £575,000 FDGiA and £325,000 Highland Water. If the Highland Water Claim was successful, this would prevent the need for any further Board funds or loans to be taken and would close the funding gap for this project. Confirmation of receipt of this claim was necessary before moving forward.

The Engineer added that adjusting Wiseton PS to become a screw pumping station was being investigated. This would provide a long-life solution and be easy to run. A model with this style of pump had been created and was currently working; with an estimated completion date of 18th June 2021.

Mr M.A. Harris queried the ownership of land and whether the Board should look into this. It was noted that the Technical Engineering Manager was currently investigating this.

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#### 13:14 DEFRA GiA funding and PAFs Refresh

The following GiA allocations for 2021/22 had been confirmed by the Environment Agency:

Trentside Pumping Station Refurbishment - £201,000  
Heckdyke, Three and Four Bridges Pumping Station Refurbishment - £390,000  
Wiseton Pumping Station Refurbishment - £650,000

A review of upcoming projects and funding had taken place with the Environment Agency and there was little change to the plan.

In response to Cllr Mrs H. Brand's query at the start of the meeting, officers reported that the CCTV investigation at Misterton culvert would take place next week.

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#### 14. SCHEDULE OF TRANSFERS OF BUDGETS

Details of proposed transfers of budgets were presented for consideration, these had already been approved.

RESOLVED

That the attached Schedule of Transfers of Budgets be signed.

#### 15. PLANNING AND BYELAW POLICY UPDATE

The Engineer reported that the new Planning and Byelaw Policy was being implemented and that associated fees were being charged. Advice notes for applicants had been adjusted to be identical across the Consortium and a single application form had also been created for the use of all four Boards. Members could access all of these via the Consortium website.

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**16. DELEGATED MATTERS – PLANNING, BYELAWS AND SUPERVISORY ROLE**

**16:1 Byelaw Applications**

Officers reported on the following Byelaw consents which had been granted under delegated authority since the last meeting:

Consent No	Works Schedule
IOANN/LDC/2021/002	Improvement of existing farm track parallel to and within 9m of the Board maintained Folly Drain. Access Roads to North Moore Farm, Crowle at national grid reference 480681 409820.
IOANN/LDC/2021/004	Installation of protective concrete canvas in the Board maintained Welham Hall Drain. Works to include the temporary damming and over pumping of the watercourse. Land to the North of Welham Road, Welham, Retford at national grid reference 472431 382308.
IOANN/LDC/2021/006	Installation of protective concrete canvas in the Board maintained Welham Drain. Works to include the temporary damming and over pumping of the watercourse. Land to the South of Welham Road, Welham, Retford at national grid reference 472086 381850.
IOANN/LDC/2021/007	Installation of 9 linear metres of 900mm diameter pipe inside existing culvert within the Board maintained Bagsby Road Drain off Blackdykes Road at national grid reference 481366 401343 in the parish of Owston Ferry.

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**16:2 Section 23 Applications**

Officers reported on the following Section 23 consents which had been granted under delegated authority since the last meeting:

Consent No	Works Schedule
IOANN/LDC/2021/001	Laying of 70 linear metres total of 225mm diameter porous pipe into riparian watercourse on the North and South Eastern boundaries of site. Land South West of the Retreat, 80 Godnow Road, Crowle, national grid reference 476774 412140.
IOANN/LDC/2021/003	Installation of culvert to riparian drain to facilitate crossing for new access track. access roads to North Moore Farm, Crowle at national grid reference 480887 409821.
IOANN/LDC/2021/005	Installation of protective concrete canvas in riparian watercourse. Works to include the temporary damming and over pumping of the watercourse. Land to the South of Bone Mill Lane, Welham, Retford at national grid reference 472636 382578.

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### 16:3 Planning Applications

Officers reported on 68 Planning Applications which had been dealt with since the last Board meeting. Appropriate comments relating to surface water drainage had been made.

The Board had objected planning application number PA/2020/1862 at Haxey as the proposed development was in close proximity to the Board maintained Lound Rates Drain Branch culvert and did not comply with the Board's policy regarding new development.

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### 17. ELECTION

The Register of Electors had been prepared for the nine electoral districts, and notice published on the Board's website on 7th June 2021, with a deadline of 24th June 2021 for receipt of any claims or objections. Any claims or objections would be shared at the next Board meeting.

It was proposed that should it be needed, an election would be held on 19th October 2021. It was also proposed that Andrew McGill be appointed Returning Officer and that Amy Quirke be appointed as Deputy Returning Officer.

RESOLVED

- (a) That the Register of Electors be approved
- (b) That, if necessary, the Election be held on 19th October 2021.
- (c) That Andrew McGill be appointed as Returning Officer and Amy Quirke as Deputy Returning Officer.

### 18. ADA TRENT BRANCH

Notice was given of the upcoming ADA Trent Branch meeting on 6th July 2021.

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### 19. ANY OTHER BUSINESS

Mr R. Adam asked if Officers could arrange to have a room made available for the next Board meeting, rather than a virtual meeting. The Chief Executive hoped that the Covid situation would enable face-to-face meetings to be held soon.

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CHAIRMAN