

## **Water Management Consortium**

Privacy Notice (Accounts)

The Water Management Consortium consists of four Drainage Boards working in consortium who are all Data Controllers and can be contacted at the address below:

Wellington House Manby Park Manby, LOUTH Lincolnshire LN11 8UU

Tel: 01507 328095

The Boards have a Data Protection Officer who can be contacted at the address above or on the following emails:

Lindsey Marsh Drainage Board – <a href="mailto:governance@lmdb.co.uk">governance@lmdb.co.uk</a>

Doncaster East Internal Drainage Board - governance@deidb.co.uk

Trent Valley Internal Drainage Board - governance@tvidb.co.uk

Isle of Axholme and North Nottinghamshire Water Level Management Board - governance@ioadb.co.uk

We process your personal data including name address, and bank details to meet our legal, statutory and contractual obligations. If you do not supply this information we will not be able to issue invoices or payment and will not be able to fulfil our contractual obligations.

Your correspondence will indicate which Board is collecting your personal data and will be shared with/processed by other members of the Water Management Consortium in line with our Data Sharing Agreement.

Your data will not generally be shared with other third parties but some data may be shared with our Board Members, used for drainage board purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

We may use the third parties listed below to provide services and business functions however they will only be provided with the minimum amount of data required to perform this function;

- Barclays, HSBC, Lloyds and/or Natwest banks
- Internal Auditor
- Sage accounting software

- Bottom Line Technologies
- External Auditor
- Exchequer accounting software

The Board is required for governance and transparency purposes to publish some information, such as payments over £500, on its website in this instance the information will be redacted prior to publication. For some payments, such as compensation, verbal and written reports may be made at Board meetings and be recorded in Board minutes.

The Board will hold accounting data for a period of 7 years in line with accounting legislation. Any information reported to the Board will be held permanently in the Board's reports and minutes.

You have the right to access your data and to rectify mistakes. In some circumstance you may also have the right to request we erase your data, restrict our processing, object to processing or move your data. Please contact the Data Protection Officer for further information or go to the

Data Protection pages of our websites where your rights are explained in more detail (<a href="https://wmc-idbs.org.uk/">https://wmc-idbs.org.uk/</a>).

If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance.

If the matter is not resolved, you can contact the Information Commissioner's Office at:

Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Tel: 0303 123 1113.