

# TRENT VALLEY INTERNAL DRAINAGE BOARD

Minutes of a Meeting of the Board held at Winthorpe Community Centre and via Microsoft Teams and Teleconference on Thursday, 28th September 2023 at 10.00am.

## Elected Members

- \* Messrs J. Miller (Chairman)
- \* T.H. Farr (Vice-Chairman)
- A. Bradley
- A. Arden
- W.J. Staunton
- N.J. Greenhalgh
- T. Hawthorne
- R.J. Jackson
- D. Loates
- D. Gash
- \* J. B Ashworth
- Vacancy

## Nominated Members

- Bassetlaw District Council
- \* Cllrs Mrs S. Shaw
- J. Slater
- L. Stanniland
- Newark and Sherwood District Council
- Cllrs Mrs S. Michael
- \* A. Freeman
- \* K. Melton
- \* Mrs L. Dales
- Rushcliffe Borough Council
- \* Cllrs Mrs T. Combellack
- \* J. Billin
- G. Fletcher
- \* T. Wells
- Gedling/Melton Borough Councils
- Mr J. Evens
- West Lindsey/North Kesteven District Councils
- Vacancy

\* *Present*

## Staff

- \* Mr A. McGill (Chief Executive)
- \* Dr D. Hickman (Executive Officer)
- \* Messrs M.S. Everett (Operations Manager)
- \* A.J. Malin (Senior Operations Manager)
- \* R. Brown (Senior Engineer)
- \* Mesdames N. Hind (Finance Manager)
- \* C.B. Davies (Corporate Services Manager)

\* *In attendance*

The Chairman welcomed new members to the meeting.

## 1. APOLOGIES

Apologies were received from Messrs A. Arden, A. Bradley, D. Gash, R. Jackson, D. Loates, W.J. Staunton, T. Hawthorne, N. Greenhalgh and Cllrs J. Slater, L. Stanniland, G. Fletcher and Mrs S. Michael.

## 2. DECLARATIONS OF INTEREST

None.

## 3. NOTIFICATION OF ITEMS OF ANY OTHER BUSINESS

None.

## 4. BOARD MINUTES (Pages 564 to 578)

RESOLVED

That the minutes of the meeting of the Board held on 26th June 2023 be confirmed as a correct record subject to it being noted that Cllrs A. Freeman and K. Melton had sent their apologies, and Mrs S. Shaw had joined via Teams.

#### 4. MATTERS ARISING

##### 4:1 Minute 1, Page 564, Vacancy

In response to Mrs T. Combellack, Officers confirmed that there was a vacancy for an elected member in the Fosse sub district which covered the Kingston and Fairham Brooks Area.

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##### 4:2 Minute 11:3, Page 570, Cash Balances and Borrowings

The Finance Manager explained that the Board had five bank accounts in order to comply with the Board's Financial Regulations which stipulated a limit of £500,000 to be invested with any one provider in order to spread the risk.

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##### 4:3 Minute 16:1, Page 575, The Environment Act 2021 - Biodiversity Duty Guidance - New Guidance

In response to a question by Cllr Mrs T. Combellack, the Chief Executive confirmed that the board did not maintain canals. The reference in the minutes was to the Environment Act 2021 which was applicable to a number of different agencies.

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##### 4:4 Minute 16:3 Sheepwash Brooke in Meadow Park - East Leake

Cllr Mrs T. Combellack stated that, if the project had not progressed because of Severn Trent Water (STW), they should be asked to explain why. The Operations Manager was liaising with STW as they were awaiting installation of a pipeline for the Meadow Park Development before the project could progress. The Chief Executive reported that work had been done in the area by the Board. The Senior Engineer understood that STW had applied for funding and suspected that it was this process which may be delaying the work; he would contact STW for an update and report back to the next Board meeting.

RESOLVED

That an update be presented to the next meeting.

##### 4:5 Minute 17:1 Discharge of treated effluent into watercourses within the Board's District

Cllr Mrs T. Combellack raised a concern in respect of discharge into the Fairham Brook from a development at Widmerpool - a section of the Brook not maintained by the Board. The Senior Engineer explained any discharge increasing flow into a Board maintained watercourse would require the Board's consent and that the Environment Agency was responsible for water quality. He confirmed that the use of attenuation ponds by many developers often meant that there was no increase in flow.

Mr T.H. Farr commented that this was always going to be a challenge with the pressure to build and was an example of some of the issues the Board faced. He explained that there was a Statutory Instrument ready to be signed within government which would make it easier for IDB's to extend their districts if this could be justified.

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4:6 Investment Policy

Cllr K. Melton raised a question in respect of the Board's Investment Policy and whether it was possible to look at investing with local authorities looking to raise funds for projects/developments. The Finance Manager confirmed that the policy stated that all investment providers must have an A credit rating from at least one of the recognised credit rating agencies.

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5. JOINT NEGOTIATING COMMITTEE

Minutes of meetings held by the Joint Negotiating Committee on 25th July 2023 and 23rd August 2023 were circulated for members approval.

The Corporate Services Manager presented the minutes of the JNC meetings held on 25th July and 23rd August 2023 together with the new DRAFT Terms and Conditions Booklet which would replace the ADA Lincs Branch Wages and Salaries and Conditions of Service Handbook (the White Book). She explained that the White Book did not accurately reflect many of the terms and conditions in place across the Consortium and, as the Water Management Consortium boards had agreed to move away from the Pay and Conditions Committee and consult directly with their staff, the opportunity had been taken to prepare a new Booklet which accurately reflected the terms and conditions in place across the Consortium and to bring these in line as far as possible for the four Consortium boards.

As the new Booklet would be contractual, a consultation process had commenced with all employees who had been asked to feedback any concerns about proposed changes. Only one response had been received regarding the reimbursement of training costs, and the extension of notice periods for managers to two months. The Corporate Services Manager stated that there were still some areas that required further review, e.g. start of the working week to ensure alignment across the DLO and with the duty rotas, holiday purchase scheme, sick pay to include days, confirmation of amount of the prolonged sickness absence payment when moving to half pay, addition of rates for higher essential users, and review of pensions by the AX, TV and DE boards. The new Booklet detailed the new terms already in place for the DLO. It was noted that there would be an increase to the WMC Duty Officer payment but this would be offset by the removal of days off in lieu for working on bank holidays (except Christmas and new year).

Once complete, the new Booklet would clarify all the terms and conditions in place for the Consortium, making it easy for employees to understand and for payroll to administer. Once the document had been finalised, new contracts would be issued to all staff and would include reference to the new Booklet so it was important to get this right. Officers asked for delegated authority to be given to the Chairman and Vice-Chairman to approve the final Booklet at the Consortium Committee once the above points had been reviewed.

It was noted that the next meeting of the JNC had been postponed until the end of October until the CPI figures for September had been published, so the pay negotiations for 2024/25 could be considered.

RESOLVED

- (a) That the minutes of meetings of the committee held on 25th July and 23rd August 2023 be approved.
- (b) That the DRAFT Terms and Conditions booklet be approved in principle subject to a final check by Officers and clarification of the points detailed above with delegated authority the Chairman and Vice-Chairman to approve and sign off the final document.
- (c) That a report on pension provision for employees be brought to the next meeting.

## 6. MEMBERSHIP OF COMMITTEES

The Chairman asked members to consider membership of the Standards, Finance and Plant and Consortium Committees and the Conservation Advisory Group following new appointments to the Board.

Cllr S. Michael expressed an interest in the Consortium Committee vacancy, the Chairman would discuss this with her outside of the meeting.

### RESOLVED

That the membership be updated as follows:

- (a) Standards Committee - The Chairman and Vice Chairman, Mr R.J. Jackson, Cllrs A. Freeman, Mrs S. Shaw and Mrs L. Combellack.
- (b) Finance and Plant Committee - The Chairman and Vice Chairman, Cllrs G. Fletcher, T. Wells, Mrs S. Michael and Mrs L. Dales, Messrs N.J. Greenhalgh and T. Hawthorne.
- (c) Consortium Committee - The Chairman and Vice Chairman of the Board. (Vacancy for Substitute)
- (d) Conservation Advisory Group - The Chairman and Vice Chairman, Cllrs T. Wells and Mrs T. Combellack, Messrs N. J Greenhalgh and D. Loates.

## 7. HEALTH AND SAFETY

The Senior Operations Manager reported that there had been no changes to legislation since the last meeting.

A summary of the 2022/23 work related fatality figures published by the Health and Safety Executive was presented for members information. This highlighted that of 135 work related deaths in 2022/23 the highest numbers were in the Construction and Agriculture, forestry and fishing industries which was most comparable to the Board. The three most common causes of fatal injuries nationally were falls from height (40), being struck by a moving object (29), and being struck by a moving vehicle (20).

The Senior Operations Manager reported on four incidents and one near miss across the Consortium since the last meeting; two of which were in the TV area. One incident had involved an item of clothing catching on the shuttle valve of the tractor whilst an employee was getting into the cab causing the vehicle to jolt backwards causing minor damage to the Spearhead mower which was parked behind. The Senior Operations Manager reported that all incidents were investigated, the Safe Systems of Works reviewed and staff updated through Tool Box Talks. The Chairman stated that new machines were fitted with a dead man's handle. Cllr T. Wells queried the loose clothing if PPE was provided. The Operations

Manager confirmed that this was the old tractor and there was no safety cut off. Staff would be made aware of the need to isolate the machine before exiting.

The annual review of the Consortium's Health and Safety Policy had been undertaken and was ready for approval by the Chief Executive.

The Health and Safety Committee had recently approved the introduction of a new accident/incident form and near miss form for use across the Consortium. This had been designed to simplify the reporting process and it was hoped that it would result in an increase in submissions.

It was reported that an annual review of the Consortium's Health and Safety Policy had been undertaken and approved by the Chief Executive Officer. A new near miss form had also been approved by the Health and Safety Committee. The new documentation had been specifically designed to simplify the reporting of incidents and it was hoped that the introduction would lead to an increase in submission.

In response to Cllr T. Wells, The Chief Executive confirmed that the Board kept an asbestos register and all asbestos was labelled and inspected regularly.

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#### 8. COMPENSATION

The Chairman explained the Compensation procedure. Officers would liaise with Chairman and Vice-Chairman regarding amendments to rates of compensation for to grain and forage maize.

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#### 9. OPERATIONS REPORT

The Senior Operations Manager confirmed that 60% of the summer flail mowing work had been completed equating to approximately 393km of the Boards 770km area. Contractors had carried out flail mowing of 70km of watercourses south of the A52 in the Vale of Belvoir and Orston area. Flail mowing had also been carried out on the Fairham and Kingston Brooks by a different contractor who would also be undertaking tree and bushing works in the coming months. The operations team intended to undertake flail mowing on all the Boards watercourses. Analysis of the performance figures suggested that the DLO would be on target to complete flail mowing of the entire area by the end of the season. 38% of the summer weedcutting had been completed on the Boards watercourses amounting to approximately 173km of the Boards 589km area. Due to low staffing levels, weedcutting of the Boards watercourse had been prioritised with critical and pumped watercourses taking priority. It was confirmed that it would be unlikely that all the Boards watercourses would be weed cut this season.

Additional works including removal of fallen trees and spraying had taken place on watercourses in the villages of Thurgarton, Sutton on Trent and Hoveringham. Strimming and spraying in three locations where Japanese Knotweed had been found and other routine maintenance had also been undertaken.

In respect of winter works 32% of the 2023/24 work had been completed. Analysis of this season's job cards was currently ongoing with any issues identified to be added to the 2024/25 works programme. Selection of works would be based on watercourse condition and priority. Details of the remaining winter works programme was presented to the Board.

It was reported that planning for the forthcoming winter tree and bushing works which included excavator works on the Fairham and Kingston Brooks to improve access and conveyance was ongoing.

31% of the planned access improvements programme had been completed with the installation of gates and side dyke culverts, repairing headwalls and levelling bank tops to improve access along watercourses.

In respect of rechargeable works, it was reported that due to staff shortages, only works requested by Newark and Sherwood District Council for flail mowing on the Oxton bypass channel would be considered this year, however, officers were still awaiting a formal request from NSDC to undertake this work. Work under the PSCA Agreement on behalf of the Environment Agency continued and included the Cocker Beck, Mill Dam, River Greet and Slough Dyke together with monthly bridge and debris checks. The DLO continued to assist the Environment Agency during heavy rainfall events via the agreed callout arrangement.

An update on plant and equipment confirmed that the new JCB 140X LC excavator had been delivered. A replacement Bomford 81-81 rear mounted flail had been fitted to the Case CVX 150 tractor and would be working in the Orston Area. A narrower bespoke ditching bucket had been manufactured and supplied to be used on some of the smaller watercourses. All major plant purchases, apart from the purchase of an excavator mulching head, had been completed for the financial year. Officers had started looking forward to the 2024/25 financial year and consideration was being given to replacing the Southwell based JS 160 16t tracked excavator with a smaller more mobile 14t excavator and a low loader with a view to increasing productivity and efficiency. Due to the extended delivery times for plant and machinery, officers considered it prudent to undertake an early assessment of equipment, requesting tenders so that approvals and orders could be processed in advance of the next cutting season.

Cllr K. Melton queried what the Board was doing to reduce its carbon footprint and whether consideration had been given to electric vehicles, solar panels or other sources of renewal energy, use of hydroelectricity, etc. In response, Officers reported that two electric vehicles were used by Officers, however, these were not suitable for use at the moment by the DLO who needed to cover a large area and be able to respond quickly; the additional purchase cost and lack of charging points throughout the area did not make this viable. Officers reported that the use of variable speed drives did reduce the amount of electricity used by the Board's pumps and consideration was also given to the use of gravity wherever possible. The Chief Executive stated that if the main rivers were properly maintained and conveyance improved, it would mean less pumping.

The Chief Executive reported that the Association of Drainage Authorities was producing a carbon calculator for the use of IDBs. He stated that the Board did not have the resources to investigate this properly at the moment but suggested that other IDBs may be interested in looking at this jointly.

In response to Cllr Melton, Officers explained the Board's policy for dealing material dredged from watercourses.

In response to a question raised by Cllr Mrs T. Combellack, the Operations Manager confirmed that staff were fully trained in spraying and that the Board used Round Up Bioactive which had been designed for use in watercourses; this was environmentally friendly but the downside was that it was often necessary to spray more than once.

Members felt that it would be very beneficial if the Board's Environmental Officer could attend the next Board Meeting and give a presentation on the Board's Policies and some of the issues raised at the meeting.

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**10. ASSET RENEWAL AND REFURBISHMENT PROJECTS.**

Officers presented the following updates:

**10:1 Moor Lane Pumping Station (TV19300) and Bole Ings Pumping Station (TV21307) - Pump Refurbishment / Replacement**

Purchase orders had been issued for the refurbishment of the pumps at both stations. It was anticipated that work would commence during the end of October/early November 2023.

**10:2 Sturton Pumping Station - Pump Refurbishment (TV16019)**

Since the last meeting, the second pump had been fully refurbished, reinstalled and commissioned. All works were complete.

The contractor had advised of additional costs amounting to £3,916 in respect of refurbishment works. The costs were brought to Officer's attention after the work had been completed. Officers were challenging these costs as the correct procedure under the clauses of the NEC4 Contract had not been adhered to. An update would be given at a future meeting.

Costs to date were £58,837.72 against the approved budget of £62,75.72.

**10:3 Church Laneham Pumping Station Refurbishment (TV21308) and Fledborough Pumping Station Refurbishment (TV22306)**

The pumps at both Church Lane and Fledborough Pumping Stations had been reinstalled following a full refurbishment. No issues had been encountered during the installation and both stations were now running at full capacity.

Costs to date were: Church Laneham - approved budget £25,000.00, cost to date £30,091.82, and Fledborough - approved budget £40,000, cost to date £27,837.58.

**10:4 Weir Dyke Pumping Station - Pump Replacement (TV21309)**

Replacement pumps had been installed and the old pumps taken away and recycled. No issues had been encountered and the project was now complete. Committed costs to date were £34,143.15 against the approved budget of £30,000.00.

**10:5 Sutton on Trent (TV21310) and Thurgarton (TV20505) Flood Alleviation Schemes**

Both schemes had required additional modelling work to manage the scale and cost of developing proposals. In each case, to achieve a reasonable level of benefit to the local community, it would be necessary to consider complementary works downstream of the main structures proposed. At Thurgarton this would include additional work to widen the Beck and create greater water storage, and at Sutton on Trent there was an opportunity to provide greater retention capacity in the channel leading up to the pumping station. The impact of providing such capacity had been included in the modelling for each scheme, and Officers were in a position to meet the respective landowners on site to seek their approval in advance of submitting planning permission. A site meeting had taken place at Thurgarton on the 21st September 2023. Ecological survey work had been completed at both sites. Subject to landowner agreement and securing funding, both schemes remained scheduled for delivery during 2024.

Chairman asked Officers to ensure that they kept the parish councils up to date with the progress of the schemes.

10:6 Beckingham Pumping Station Refurbishment (TV11018)

A meeting had been held at the site with Ecopower Construction to review the condition of the access track to the pumping station and discuss options for repair. They had provided a quotation for repairs but suggested that this would likely only last 6-12 months depending on usage and advised to leave the track until the condition worsened.

10:7 Capital Works Programme Update

An update was presented on the Capital Works Programme. Work on the North Scarle Flood Alleviation Works, and Weir Dyke, Church Laneham, Fledburgh and Sturton Pumping Stations had now been completed and Beckingham, Bole Ings and Moor Lane Pumping Stations, and Egmonton Flood Alleviation Scheme were due to be completed by the end of the financial year.

Sutton-on-Trent and Thurgarton Flood Relief Schemes were being packaged together and contracted out to Scape.

Planned projects included Marton, Burton Road, Sturton, Hams Dyke and Fenton Marsh Pumping Stations, and South Clifton. Recommendations on the reprofiling of these projects would be reported at the November Board meeting, together with project outturn and thereafter more regular, robust reporting. The Executive Officer stated that, realistically, four to five major projects could be delivered inhouse across the Consortium in any one year.

In response to a question raised by the Chairman, the Chief Executive confirmed that the sale of the land at Egmonton had almost been completed.

For the benefit of new members, the Executive Officer explained that Scape was a framework contractor providing services for local authorities and using them avoided going through the usual procurement process. Although this may not be cost effective for delivery of smaller schemes, their appointment for design and delivery of some of the larger projects would enable these to be delivered on time and their costs would be included in the grant-in-aid application for the scheme.

In response to Cllr Mrs T. Combellack, the Chief Executive explained that in an emergency event, resources would be diverted where required. If additional work was required following an event, then the programme would be reviewed and work prioritised based on the risk. The Chairman stated that the Board kept all assets regularly maintained to minimise breakdowns and maintained sufficient reserves to be able to respond effectively to an emergency event.

10:8 Electricity Contracts

The electricity supply contract for 50% of the Board's pumping stations was due to end in July 2024 and Officers would start reviewing suppliers six months before. The remaining stations were currently on a fixed rate contract through ESPO which was due to end this month and these would then move to a flexible rate. Confirmation of the variable rate was awaited and Officers would update at the November Board Meeting.

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*Mr T.H. Farr left the meeting.*

## 11. FINANCE

### 11:1 Management Accounts and variance report for year ending 31st August 2023

The Finance Manager presented the attached management accounts up to the 31st August 2023 together with the Income and Expenditure accounts detailing the variance of actual income and costs to estimates. It was confirmed that any income/expenditure relating to Engineering schemes had been removed and would be reported separately.

The Finance Manager reported a positive variance of £128,164.01 for the period. The Outturn report indicated that after allowing for the noted overspends and savings, this surplus would increase to £390,183.93. This was an improvement to the estimated surplus position by £97,490.93, the majority of increase related to additional income from agricultural drainage rates. Any outturn surplus would boost the General Reserves.

Reports on the Plant Reserves, Engineering Scheme and Capital Receipts Unapplied Reserves were presented.

It was reported that the predicted outturn for the Surplus Cash as at 31st March 2024 would be £882,025.44. The Finance Manager commented that this surplus would equate to 35.72% of the Net Operating Costs. The Boards Policy was to hold a reserve of 30% of Net Operating Costs.

#### RESOLVED

That the Management Accounts for the period ending 31st August 2023 be approved.

### 11:2 Conclusion of Audit

The Finance Manager confirmed that the audit had been concluded for the year ending 31st March 2023, with an unqualified report and no matters of concern from the external auditor.

#### RECEIVED

### 11:3 Cash Balances and Borrowings

It was reported that the Board currently had five accounts with a total balance of £2,247,596.77. The Board had one loan outstanding for the value of £511,406.53.

#### RECEIVED

### 11:4 Payments over £500

The attached schedule of payments over £500 totalling £1,032,443.56 was presented for Board approval.

#### RESOLVED

That the attached schedule of payments over £500 be approved.

## 12. INVESTMENTS

The Finance Manager confirmed that the broker BGC were undertaking due diligence checks on the Board and that the sum of £75,000 agreed at the June Board Meeting would be invested into a short-term investment before the November Board Meeting.

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13. DRAINAGE RATES AND SPECIAL LEIVES

The Finance Manager reported that drainage rates and special levies collected to the 31st August 2023 totalled 87%. She confirmed that the total amount outstanding at 31st March 2023 was £7,233.16 and since that date a further £849.36 had been collected.

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14. ENVIRONMENT AGENCY (EA) AND PARTNERSHIP MATTERS

The Chief Executive stated that the EA seemed to be more engaged at the operational level, although Officers continued to challenge at the highest levels of the EA and with DEFRA as. The EA operations teams appeared to understand what needed to be done but were held back by internal regulation.

A meeting had been held with the Chairman, EA IDB Liaison Officer, NFU, Mr R. Jenrick and some landowners to discuss some of the issues regarding the main rivers and the River Devon in particular.

The Chief Executive stated that positive steps had been made: the EA had established a post of IDB liaison officer and provided a list of precept works. The new IDB Liaison Officer would be invited to attend the next Board meeting and was keen to liaise regarding PSCA works. As TV was already providing emergency response for the EA this assisted with liaison. Work had already been undertaken to repair the breach on the Saunby Beck and work on the Devon and Smite was starting earlier this year. The Chief Executive felt that the relationship with the EA had improved following appointment of the IDB Liaison Officer and some significant steps had been made, he hoped the relationship would continue to develop and see more action on the ground in the future. The Board was asked to consider releasing the remainder of the precept for payment

The Chairman was pleased with progress made, stating that it had taken many years to get to this point.

RESOLVED

That the remainder of the precept payment be released to the Environment Agency.

15. ENVIRONMENTAL REPORT

Officers presented the following updates:

15:1 Mink Control

The Nottinghamshire Wildlife Trust had secured funding from Natural England's Species Recovery Programme for mink control in the Erewash, and Idle Valleys. The work would include:

- (a) Mink control at scale working outwards from their reserves with farmers and landowners, who would be loaned traps with remote monitoring.
- (b) Habitat creation along those rivers focussed on clusters of new ponds, scrapes, reedbeds and sinuous ditches and back channels to mimic natural features and optimise new water vole habitat.

- (c) The establishment of a water vole ark site in the beaver enclosure where a captive-bred population would recolonise the reserve and the river. Surveys indicated that there were no water voles remaining in the reserve or on the associated stretch of the Idle. Mink, however had been present there for many years.
- (d) Three staff were being recruited by the Wildlife Trust to support this project: Nottinghamshire Water Vole Recovery Project Manager and two Nottinghamshire Water Vole Recovery Project Officers.

The Waterlife Recovery Trust had applied for funding via Natural England's Species Recovery Programme to extend their working area northwards to Lincoln.

The Board's contribution of £1,000 pa and co-operation had been instrumental in developing mink control in Lincolnshire. Officers would continue to work with partners to ensure the money was spent as efficiently as possible.

#### 15:2 Barn Owl Monitoring

Monitoring the barn owl nest boxes produced very disappointing results this year. Chicks were found with one ringed. The poor results were almost certainly due to the cyclic nature of the field vole numbers and it was expected that recovery would occur in 2023-24. Other birds found were kestrels, four chicks all ringed.

#### 15:3 Electronic Recording

The electronic recording of environmental sightings was going well with just a few teething problems such as duplicate records when an operative was unsure if a record had saved. A simple verification process was in place where the Environmental Officer would review and validate each record before it was uploaded to the Board's system. This took place midweek and allowed time for the records to be reviewed and made available in a timely manner.

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### 16. BYELAW APPLICATION - STAPLE LANE FEEDER SOUTH (TV23008)

Officers reported on an application received for the diversion of 233 metres of the Board maintained Staple Lane Feeder South and subsequent infilling, together with the relinquishment of the remaining 306 metres. These works were part of a development to create a new link road between the A46 and A1.

Officers had been in discussions with Urban and Civic who were leading the development. The proposed works would form part of a larger highway drainage scheme. To alleviate flows received from the new highway infrastructure, a large attenuation pond was proposed which would take flows from the new proposed highway drainage, as well as the Environment Agency's Lowfield Drain. Upon completion, Nottinghamshire County Council Highways would take responsibility for future maintenance of the watercourse which would serve as drainage to the new highway infrastructure.

Officers had been asked to provide information on the Lowfield catchment and how Lowfield Pumping Station interacted with the local Environment Agency watercourses. The proposed attenuation pond would provide benefit to the area, resulting in reduced pumping at Lowfield Station. Officers recommended that the application as detailed be approved.

RESOLVED

That the Board grant consent for the relinquishment of the Boards Staple Lane Feeder South, the subsequent diversion of 223 metres of the watercourse and the infilling of the remaining 306 meters.

## 17. PLANNING AND BYELAW UPDATE

Officers updated on their involvement in the following large projects ongoing within the Board's area:

(a) TV22011 Cottam Solar

This project involved the creation of four solar array areas outside of the Board's district, with energy storage, a cable corridor and eventual connection to the former Cottam power station. A number of Board maintained watercourses existed within the site boundary as the corridor crossed the river Trent to the south of Marton and made its way west, to Cottam.

Officers had attended two public meetings and would be submitting comments directly to the Planning Inspectorate. The developers were aware of the Board's Planning and Byelaw Policy and Officers would be liaising with them directly regarding any necessary consents which would be reported back to the Board.

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(b) TV22012 Gate Burton Energy Park

The scheme for the construction of a solar and energy storage park at Gate Burton, would connect into National Grid's compound at Cottam, following the same cable route as the above-mentioned Cottam Solar. Several Board maintained watercourse crossings had been identified in association with this project.

Discussions were ongoing with the developers and Officers would make it clear that horizontal directional drilling (HDD) was the acceptable method for any watercourse service crossings.

Several DRAFT versions of a Statement of Common Ground had been shared with Officers and approval for the current version was being sought by the developer. It was noted that this had not been accepted as the developers had highlighted a number of watercourses which were proposed to be open cut crossings and this was not acceptable.

(c) TV22013 West Burton Solar

Located to the south-east of Gainsborough, this project comprised three proposed solar array sites outside the Board's district, with a cable route corridor crossing the River Trent and a number of Board maintained watercourses before connecting to National Grid's substation at the former West Burton A Power Station.

Officers had provided the developer a copy of the Board's Planning and Byelaw policy and a plan of Board maintained watercourses. A meeting had been requested with the developer to discuss the consents required.

Again, any comments would be provided to the Planning Inspectorate.

(d) TV22025 A46 Works, Winthorpe to Farndon

The Board's officers had been involved in ongoing discussions with representatives of National Highways relating to the proposed duelling of the A46 Newark bypass between Winthorpe Roundabout to the North and Farndon Roundabout to the South.

The proposal was being considered by the Planning Inspectorate through a Development Consent Order (DCO) process. The applicants were undertaking hydraulic modelling and developing design principles including flood compensation areas. At this time there were limited details of the impact on the Board's network around the scheme, however, discussions were developing and included increases in flow, new culverts, culvert extensions, Byelaw distance considerations and potentially the realignment of watercourses.

The Board had been issued with a Statement of Common Ground but there details needed to be clarified before this was signed.

The Board's officers would continue to liaise with National Highways and their agents regarding the any necessary consents.

(e) TV22026 Tillbridge Solar

This project covered 1,400 hectares, with the proposed solar arrays once more connecting to the larger network via cable route, to National Grid's substation at Cottam.

Officers had provided the developer a copy of the Board's Planning and Byelaw policy and a plan of Board maintained watercourses and Officers had met with to clarify the Board's requirements for service crossings and other activities. Discussions were ongoing.

Officers further reported that early discussions had also commenced regarding Clifton Solar Park. They asked members to let them know if they were aware of any developments regarding the above projects.

In response to Cllr K. Melton who expressed concern regarding (d) above, the Senior Engineer stated that land change would be under the remit of the EA - the Board's powers were limited to conveyance, increase in the flow and maintenance of watercourses.

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18. DELEGATED MATTERS - PLANNING, BYELAWS AND SUPERVISORY ROLE

18:1 Byelaw Applications

The following consents had been granted under delegated authority since the last Board meeting:

TVIDB/LDC/2023/024 Installation of a headwall and outfall structure for combined discharge of surface water and treated foul water to the Board maintained Stroom Dyke, installation of boundary fences within nine metres on site of Former Builders Yard, Cropwell Road at national grid reference 472162 334341 within in the parish of Langar cum Barnstone.

TVIDB/LDC/2023/003 Discharge of treated foul water into the Board maintained Plotts Drain, at Greenfield Cottage, Aubourn Farm, Wigsley Road, at national grid reference 485407 368310 in the parish of North Scarle.

TVIDB/LDC/2023/001 Discharge of surface water to the Board maintained Border Drain via a headwall and spillway at Nutrel Products Limited, Park Farm, Park Farm Road at national grid reference 485584 374531 in the parish of Kettlethorpe.

TVIDB/LDC/2023/005 Installation of a HV electricity supply cable by HDD method, crossing the Board maintained Carlton/Caunton Beck Pt. 1, at land to the West of the A1 at national grid reference 479929 362811, in the parish of Norwell.

TVIDB/LDC/2023/006 Installation of a HV electricity supply cable by HDD method, crossing the Board maintained Willoughby Drain, at land to the West of the A1 at national grid reference 479779 363300, in the parish of Norwell.

TVIDB/LDC/2023/009 Replacement of an existing free span footbridge crossing the Board maintained Fairham Brook at Bunny Footpath Number 7, land to the North of Gotham Road, national grid reference 456634 329835, in the parish of Bunny.

TVIDB/LDC/2023/013 HDD service crossing of the Board maintained Corner House Farm Drain, at land to the east of the A46, national grid reference 477943 351728 in the parish of Farndon.

#### 18:2 Section 23 Applications

The following Section 23 consent had been granted since the last meeting.

TVIDB/LDC/2023/007 Installation of 12 linear metres of 750mm culvert and vertical realignment of riparian watercourse, land off Stephenson's Way at national grid reference 481636 355199 within the parish of Newark.

No applications had been dealt with on behalf of the Lead Local Flood Authority.

RECEIVED

#### 18:3 Planning Applications.

The Board had not objected to any planning applications since the last meeting. application since the last meeting.

The Senior Engineer reported that 21 planning applications had been reviewed by Officers since the last Board meeting and appropriate comments made.

RECEIVED

### 19. ASSOCIATION OF DRAINAGE AUTHORITIES (ADA)

The Chief Executive confirmed that he had been invited to brief the All Party Parliamentary Group for Sustainable Flood and Drought Management on 17th October 2023 at Westminster. Mrs C. Marshall from East Lindsey District Council would be giving a presentation on the impact of the IDB special levies on local authorities.

The next meeting of the ADA Trent Branch would be on 15th November 2023 at Newark Showground and the ADA Annual Conference was to be held on the 21st November 2023 in London.

RECEIVED

20. STAFFING

The Corporate Services Officer gave an update on staff changes which included the appointment of a new Environmental Officer to work alongside the current postholder until his retirement in April 2024, and a new Planning and Byelaw Officer who would be starting in October. There were currently two vacancies and advanced notice of retirement in April 2024 had been given by the Accounts Assistant.

RECEIVED

21. ANY OTHER BUSINESS

The Chief Executive confirmed that members' training and tour of the Board's area would be arranged.

CHAIRMAN

FOR MEMBERS' INFORMATION ONLY

<b>TRENT VALLEY INTERNAL DRAINAGE BOARD</b>	File Ref:	Agenda Item: <b>11</b>
	Meeting: Board Meeting Date: <b>28th September 2023</b>	
Subject: <b>FINANCE</b>		

Recommendations:

- To review and approve the Management Accounts for the period ending 31st August 2023.
- To receive an update on the year end audit.
- To note the Board's cash balances and borrowings.
- To approve the schedule of payments over £500 made since the last meeting.

1. Method of Accounting

- 1:1 The costs recorded within the Board's Annual Financial Statements, AGAR and IDB1 forms include both the external costs (money leaving the organisation), but also an element of Absorbed costs, which we allocate to our schemes and work programmes based upon a time mechanism and the rate we apply to an hour charge for a man or a piece of plant.
- 1:2 The monthly management variance reports forwarded to Officers and the Chair and Vice Chairmen, are prepared excluding these absorbed costs, so that only the external costs that represent real funds leaving the Board are reported.
- 1:3 To align with these monthly reports, the Board Report Management Variance Accounts, will also now only report what is actual external costs and directly relatable to the funds the Boards must raise from rating but also those costs that directly affect the Cash Surplus Reserves of the Board.

2. Management Accounts for the Period ending 31st August 2023

- 2:1 The Management Accounts for the 5-month period ending 31st August 2023 is shown below, summarising the variance of actual income and costs to the approved estimates. The report also shows the Annual Budget amounts for information.

Any income and expenditure relating to Engineering schemes has been removed and will be reported separately, as the movements on the Engineering schemes (expenditure and income movements) do not directly affect the General Cash Reserves, so this enables us to predict the cash funds position that will be available to the Board for any overspends or to meet any extra-ordinary expenditure that a flooding event may create.

The report is a summary of the main Income and Expenditure headings, a more detailed report of the breakdown of those headings can be found at the end of the finance report.

**Trent Valley Internal Drainage Board**  
**Variance to Estimates Report - For the 5 months to 31st August 2023**

	Note	Whole Yr Estimate	31.08.23 Variance	31.08.23 Estimate	31.08.23 Actual
<b>The following income &amp; expenditure is not related to Engineering Schemes</b>					
Total Income including Rates/levy/Consenting Income		2,917,286.00	93,565.51	1,767,978.00	1,861,543.51
Absorption Income relating to costs in Schemes		76,240.00	(49,864.93)	50,114.00	249.07
Total Maintenance Costs for Drains/PS/Consenting		(520,075.00)	7,098.83	(107,313.00)	(100,214.17)
Total Supportive expenditure incl Salaries, Plant Running, Precept, Admin & IT		(1,667,995.00)	36,780.78	(641,953.00)	(605,172.22)
		805,456.00	87,580.19	1,068,826.00	1,156,406.19
<b>Adjustment to Reserves</b>					
Prior Yr Costs rated for in current year to add to reserves		(113,410.00)	0.00	0.00	0.00
Add the intended transfer to Plant Renewals Fund -trf in reserves (rated for)		32,500.00	0.00	32,500.00	32,500.00
Funds transferred from plant reserve to meet expenditure		0.00	0.00	0.00	0.00
Plant/Vehicle planned net expenditure not occurred in year - held		0.00	0.00	0.00	0.00
<b>Adjustments for Balance Sheet Budget Entries</b>					
<b>Fixed Asset Adjustments</b>					
Vehicle additions		0.00	0.00	0.00	0.00
Vehicle disposals		0.00	5,833.33	0.00	5,833.33
Plant additions		(206,995.00)	26,250.00	(191,995.00)	(165,745.00)
Plant disposals		22,500.00	8,500.00	22,500.00	31,000.00
<b>Loan Capital Adjustment</b>					
PWLB Loan repayments - Existing		(33,926.00)	0.49	(16,840.00)	(16,839.51)
PWLB Loan repayments - Future		(12,932.00)	0.00	0.00	0.00
<b>Balance of Income over Expenditure To General Reserves at 31/08/2023</b>		<b>493,193.00</b>	<b>128,164.01</b>	<b>914,991.00</b>	<b>1,043,155.01</b>
<b>Board Funding towards schemes</b>		<b>(200,500.00)</b>	<b>0.00</b>	<b>(200,500.00)</b>	<b>(200,500.00)</b>
<b>Surplus/(deficit) to be taken from General Reserves as at 31st August 2023</b>		<b>292,693.00</b>	<b>128,164.01</b>	<b>714,491.00</b>	<b>842,655.01</b>
<b>Unplanned adjustments to Reserves during period:</b>					
Additional Funds Required for Engineering Schemes to be taken from Applied Reserves			0.00		0.00
Engineering/Ops Scheme funds transferred back to General Reserves			0.00		0.00
<b>Surplus/(deficit) to be taken from General Reserves as at 31st August 2023</b>		<b>292,693.00</b>	<b>128,164.01</b>	<b>714,491.00</b>	<b>842,655.01</b>

The above shows, that for the period to 31st August 2023, including Scheme Transfers to and from Reserves, resulted in a positive variance for the period of **£128,164.01**.

Notes on other overspends and underspends are included on the detailed report.

## 2:2 Predicted Outturn of Income and Expenditure for the financial year to 31st March 2024

The 2023/24 Estimates allowed for a surplus budget of **£292,693** where the funds would boost general reserves.

The agricultural rates and special levies for 2023/24 were increased by 35% to boost the levels in General Reserves to within a tolerable distance of the required 30% General Reserve level and to allow for the estimated increase in costs during 2023/24 and to allow for the estimated 2022/23 overspends of £113,410, relating to electric, which could not be sustained within the General Reserves.

	Note	31.03.24	31.03.24	Notes
<b>Outturn Report to Increase / decrease general reserves</b>		<b>Annual Approved Budget</b>	<b>Expected Outturn</b>	<b>The Expected Outturn values include the Full year budgets PLUS any overspends (or less any underspends) that are not to be reversed by the end of the financial year</b>
Total Income including Rates/levy/Consenting Income		2,917,286.00	3,041,067.46	Agricultural Rates outturn additional income of <b>£88367.28</b> . Mileage Reimbursement <b>£414.18</b> . Bank interest <b>£35k</b>
Absorption Income relating to costs in Schemes		76,240.00	6,240.00	The use of own labour & plant in Budgeted schemes benefits the Cash Surplus Position
Total Maintenance Costs for Drains/PS/Consenting		(520,075.00)	(531,318.86)	Consenting Costs outturn <b>£10k</b> overspend. Stock variance <b>£1243.86</b>
Total Supportive expenditure incl Salaries, Plant Running, Precept, Admin & IT		(1,667,995.00)	(1,621,125.00)	Consumables overspend <b>£1130</b> . DLO wages/oncosts underspend <b>£6k</b> . Plant Exp & fuel overspend <b>£10k</b> Consortium costs underspend <b>£52k</b>
<b>Adjustment to Reserves</b>				
Prior Yr Costs rated for in current year to add to reserves		(113,410.00)	(113,410.00)	This will be an adjustment back to reserves, a planned boost to reserves, no costs will occur in 23/24
Transfers from Plant Reserves back to General to cover expenditure		32,500.00	59,300.00	Will be transferred out of Plant reserves back to general reserves when Plant additions take place
<b>Adjustments for Balance Sheet Budget Entries</b>				
Fixed Asset Adjustments		(184,495.00)	(203,211.67)	Disposal proceeds <b>£5,833.33</b> increase Reserves. Underspend on 23/24 planned Plant additions <b>£26,250</b> . Increased disposal proceeds on 23/24 planned disposals <b>£8,500</b> . Planned renewals to be funded from Plant reserve <b>£59,300</b>
Loan Capital Adjustment		(46,858.00)	(46,858.00)	
<b>Expected Outturn - Increase / (decrease) to General Reserves before Transfer of Budgets</b>		<b>493,193.00</b>	<b>590,683.93</b>	
<b>Board Funding to Schemes</b>		<b>(200,500.00)</b>	<b>(200,500.00)</b>	
<b>See Transfer of Budgets:</b>				
Additional Funds Required for Engineering Schemes to be taken from General Reserves		0.00	0.00	
Engineering Scheme funds transferred back to General Reserves		0.00	0.00	
<b>Expected Outturn - Increase / (decrease) to General Reserve:</b>		<b>292,693.00</b>	<b>390,183.93</b>	

The above Outturn report indicates that, after allowing for the noted expected overspends and savings, this surplus will increase to **£390,183.93**.

This is an improvement to the estimated surplus position by **£97,490.93**; the majority of this positive outturn relates to the agricultural rates received of £88,367.28.

Any Outturn surplus will boost the General Reserves.

## 2:3 Plant reserves

The following report shows the Plant Reserve and the planned movements in the 2023/24 year.

	31.03.2024		31.03.2024
	<i>Budget held in Plant fund</i>		<b>Actual</b>
<b>Plant Reserve</b>			
Balance at 01/04/23			59,300.00
Trf from Plant Reserve to General Reserves - planned in estimates	(32,500.00)		(32,500.00)
<b>Earlier Years Budgets - Acquisitions &amp; Disposals made</b>			
	0.00	0.00	0.00
<b>This Years Budgets - Acquisitions &amp; Disposals NOT made so cfwd</b>			
	0.00	0.00	0.00
<b>Balance of Plant Reserve cfwd 31/08/23</b>			26,800.00
Planned budget on Plant not yet spent in year - cfwd to cover purchases in the following period			
lfor Williams c/w hiab (Southwell)	Disposal	(200.00)	
Strimmer	Addition	1,000.00	
Strimmer	Addition	1,000.00	
Livlink Lite for flailmowers	Addition	5,000.00	
Fuel management system	Addition	20,000.00	
<b>Balance of Plant Reserve cfwd 31/03/24</b>		<u>26,800.00</u>	<u>0.00</u>

The Board currently hold £26,800 in the Plant Reserve fund, which originates from unspent budgets brought forward from 2022/2023. It is expected that this reserve will be depleted in the current year, once all the intended items of plant have been purchased or sold.

## 2:4 Capital Receipts Unapplied Reserves

The Board held funds within a Capital Receipts Unapplied Reserve to the value of £227,640. These funds originated from the disposal of Board owned assets, such as Castlegate.

Capital Receipts Unapplied are not used for Revenue expenditure and cannot be used to boost general cash reserves. Capital Receipts Unapplied are used to acquire new assets or can be used in the betterment of an existing asset.

Due to the 5-year work programme and the pressure on the rate, the Board approved the use of the Reserve on a number of schemes as follows:

	31.03.2024	31.03.2024
<b>Capital receipts Unapplied</b>		<b>Actual</b>
Balance at 01/04/20		227,640.00
2020/21		
Allocated to TV20305 Marton PS	(30,000.00)	(30,000.00)
Balance at 31/03/21		<u>197,640.00</u>
2021/22		
Allocated to TV21305 Burton Round PS	(10,000.00)	
Allocated to TV21307 Bole Ings	(10,000.00)	
Allocated to TV21310 Bulham Lane Drain	(55,000.00)	
		<u>(75,000.00)</u>
Balance at 31/03/22		<u>122,640.00</u>
2022/23		
Allocated to TV21305 Fledborough PS	(40,000.00)	
		<u>(40,000.00)</u>
Balance at 31/03/23		<u>82,640.00</u>
2023/24		
Allocated to TV21305 Burton Round PS	(80,000.00)	
		<u>(80,000.00)</u>
Balance at 31/03/24		<u>2,640.00</u>

## 2:5 General Reserves – Surplus Cash

The General Reserves, as shown on the Balance Sheet, shows the equity of the Board, and these funds are made up of both cash and non-cash assets/liabilities, such as any fixed assets the Board holds in its balance sheet.

Within those General reserves we identify the cash element so that we can ensure we have sufficient funds in the form of cash to meet our everyday expenditure and keep enough in reserve to enable the Board to meet any unplanned expenditure caused by an increase in costs or a flooding event.

The Surplus Cash element of the Reserves is after we have taken account of any other Reserves the Board holds for specific future expenditure, such as Plant Reserves or Capital Receipts Unapplied Reserves.

It is this Surplus Cash reserve we aim to hold a reserve of 30% of Net Operating Costs. Whilst 30% is the Board's policy, we must also take note of the monetary amount to ensure that this is also sufficient.

The predicted outturn for the Surplus Cash at 31st March 2024 is as follows:

Surplus Cash Position at 1st April 2023	£378,431.51
Add: Funds in year to be held in the Plant Reserves for future use	£0.00
Add: Funds in year to be held in the Capital Rcpts Unapplied Reserves for future use	£2,640.00
Add: Costs rated for in 23/24 occurring in 2022/23 included in Predicted outturn	£113,410.00
Add: Predicted Outturn for 23/24	£390,183.93
Predicted Cash Position at 31st March 2024	£884,665.44
Deduct: Predicted Plant Reserve Value at 31st March 2024	£0.00
Deduct: Capital Receipts Unapplied Value at 31st March 2024	-£2,640.00
Predicted Surplus Cash Position at 31st March 2024 - for general use	£882,025.44
Surplus cash as a % of Net Operating Costs	35.72%
<i>Surplus Cash Position as predicted following 22/23 update</i>	<i>£784,535.00</i>
<i>Surplus Cash Position % as predicted following 22/23 update</i>	<i>30.56%</i>

## 2:6 Engineering Schemes

In addition to the income and expenditure that reduces or improves the general reserves, the Board also incurs expenditure in relation to Engineering Schemes.

Due to the nature of those schemes the life of the project can take place over a number of years and therefore any funds are held separately to those of the General Reserve to ensure that these funds are available when the expenditure is required.

A summary of the movement on the Scheme reserves is detailed below for the period to 31<sup>st</sup> August 2023.

### **Engineering Earmarked funds**

	Current Year
Balances at 1st April 2023	623,143.77
Board funding as agreed in Estimates	200,500.00
Engineering Income Received	0.00
Transfers (to) / from reserves or OPS projects	80,000.00
Engineering Expenses paid	(155,491.68)
Loan Funds received for Projects	0.00
Balances at 31st August 2023	748,152.09

<u>Project</u>		<u>Remaining Budget</u>
TV11012	Egmanton FRS	5,723.76
TV11018	Beckingham PS	54,590.11
TV13021	Swinderby Area Catchment Study	3,099.69
TV13026	Lowdham/Caythorpe & Gunthorpe Flood Relief Works	30,821.60
TV16002	Torksey PS	-249,373.64
TV16019	Pumping Station Refurbishment & Replacement Strategy	4,045.43
TV17011	Bottesford Sewer	19,977.95
TV18014	Car Dyke, Caythorpe	9,976.43
TV19300	Moor Lane Pumping Station Refurbishment	28,672.71
TV19304	South Clifton Pumping Station Refurbishment	150,049.43
TV19504	Ferry Drain Improvements	0.00
TV20303	Telemetry Replacement	2,107.60
TV20304	Hams Dyke PS refurbishment study	93,113.29
TV20305	Marton PS Refurbishment	71,519.83
TV20306	Low Marnham PS Concept	7,309.44
TV20505	Thurgaton Beck Alleviation Scheme	12,151.47
TV20901	Sheepwash Brook Diversion Partnership scheme	9,558.13
TV21305	Burton Round PS Refurb	239,723.97
TV21307	Bole Ings Mechanical Refurbishment	48,998.89
TV21308	Church Laneham Pump Refurb	-4,917.02
TV21309	Weir Dyke Pump Refurb	-4,143.15
TV21310	Cuckstool PS & Bulham Lane Flood Relief - Sutton On Trent	70,003.47
TV21803	North Scarle / Eagle Road Flood Alleviation Scheme	-10,539.26
TV21900	Partnership Schemes	17,712.17
TV22305	Fenton Marsh PS Refurbishment	34,932.50
TV22306	Fledborough PS Pump Refurbishment	12,162.42
TV22310	Fenton Marsh New Penstock	2,321.05
TV22801	Drain Investigations	21,388.19
TV23302	Emergency Pump Repairs	6,455.18
TV23451	Asset Renewals	35,876.83
TV23600	Barn Owl Programme	833.62
TV23601	Mink Control	4,000.00
TV23800	Catchment Reviews	20,000.00
ENGINEERING PROJECTS		<u>748,152.09</u>

The above Balance relates only to the funds that have been received less any expenditure to date, it does not reflect the Outturn position of the open schemes.

2:7 The Balance Sheet as at 31st August 2023 is also attached for information:

## Trent Valley Internal Drainage Board

### Balance Sheet Report

All Values are shown in Pound Sterling

Selected Period 5 ending 31/08/2023

	Current Year	Previous Year
<b>FIXED ASSETS</b>		
LAND & BUILDINGS	261153.24	261153.24
PUMPING STATIONS	1585308.40	1585308.40
PLANT & EQUIPMENT	982163.05	816418.25
MOTOR VEHICLES	88119.43	90119.43
<b>TOTAL FIXED ASSETS</b>	<u>2916744.12</u>	<u>2752999.32</u>
<b>CURRENT ASSETS</b>		
BANK ACCOUNT	2247596.77	1313977.27
STOCK	27256.86	28854.72
DEBTORS CONTROL ACCOUNT	2438.23	23067.44
OTHER DEBTORS	109423.57	9666.88
<b>TOTAL CURRENT ASSETS</b>	<u>2386715.43</u>	<u>1375566.31</u>
<b>CURRENT LIABILITIES</b>		
TRADE CREDITORS & SUPPLIER RETENTIONS	317914.97	151978.34
OTHER CREDITORS	11106.74	9694.09
ACCRUALS		3830.00
VAT LIABILITY	(38409.08)	(23764.48)
PAYE CONTROLS	17840.55	10729.44
LOANS	17086.20	33925.71
DEFERRED INCOME & COMMUTED SUMS	79583.64	79583.64
<b>TOTAL CURRENT LIABILITIES</b>	<u>405123.02</u>	<u>265976.74</u>
<b>NET CURRENT ASSETS</b>	<u>4898336.53</u>	<u>3862566.89</u>
<b>LONG TERM LIABILITIES</b>		
PENSION PROVISION	648000.00	648000.00
LOANS DUE AFTER ONE YEAR	494320.33	494320.33
<b>TOTAL LONG TERM LIABILITIES</b>	<u>1142320.33</u>	<u>1142320.33</u>
	<u>3756016.20</u>	<u>2720268.56</u>
<b>RESERVES:</b>		
<b>EARMARKED</b>		
PLANT RESERVES	26800.00	59300.00
CAPITAL PROJECTS RESERVE	748152.09	623143.77
CAPITAL RECEIPTS	2640.00	82640.00
<b>TOTAL EARMARKED</b>	<u>777592.09</u>	<u>765083.77</u>
P & L RESERVES	1273822.07	1235992.83
CURRENT PERIOD SURPLUS / (DEFICIT)	1035747.64	50337.56
<b>TOTAL UN-EARMARKED</b>	<u>2309569.71</u>	<u>1286330.39</u>
<b>NON-DISTRIBUTABLE</b>		
REVALUATION RESERVES	1316854.40	1316854.40
PENSION RESERVES	(648000.00)	(648000.00)
<b>TOTAL NON-DISTRIBUTABLE</b>	<u>668854.40</u>	<u>668854.40</u>
<b>TOTAL RESERVES</b>	<u>3756016.20</u>	<u>2720268.56</u>

### 3. Conclusion of Audit

3:1 The audit has been concluded for the year ending 31st March 2023, with an unqualified audit report and with no matters for concern from the external auditor.

### 4. Cash and Bank Reserves as at 31st August 2023

#### 4:1 Schedule of Balances

	<i>Amount</i>	<i>Interest Rate</i>
Nat West Current	£10,020.28	0.00%
Beverley B Society	£4,604.57	1.60%
Nat West Business	£1,454,172.86	1.70%
Nat West Direct	£262,096.91	1.35%
Santander Deposit	£516,662.15	3.21%
Cash Rates	£40.00	
<b>TOTAL</b>	<b><u>£2,247,596.77</u></b>	

#### 4:2 External Borrowing

The following annuity loans are outstanding with the Public Works Loan Board:

<i>Loan Number</i>	<i>Loan Amount</i>	<i>Commenced</i>	<i>Period (years)</i>	<i>Interest Rate</i>	<i>Balance Outstanding</i>
504465	£740,000	02 Dec 2015	20	2.93%	£511,406.53

**TOTAL OUTSTANDING £511,406.53**

### 5. Payments over £500

5:1 A schedule of payments over £500 made by the Board since the last meeting is attached for approval.

**Schedule of payments over £500 submitted to the Trent Valley Internal Drainage Board on**  
**28th September 2023**

Trans Date	Account	Narrative	Payment Value	Notes
			£	
19/05/2023	P.A.Y.E.	PAYE & Pension Payments	10,748.13	
23/05/2023	Woldmarsh Producers Ltd	PP/WOLD001	714.59	
25/05/2023	ID Spares and Service Ltd	PP/IDSP001	1,159.09	
25/05/2023	Eco Power Civil Engineers	PP/WEST001	3,411.95	Supply and install black keeklamp at Torksey pumping station
25/05/2023	Net Wages	PAYE & Pension Payments	24,823.95	
30/05/2023	Allstar Business Solutions Ltd	PP/ALLS001	946.48	
30/05/2023	Credit Cards	IAT	4,934.65	
02/06/2023	Public Works Loan Board	PWLB PW504465	24,578.31	Loan repayments
05/06/2023	Newark and Sherwood District Council	PP/NSDC001	1,359.60	Office rental
09/06/2023	Farmstar Ltd	PP/FARM001	1,344.46	
09/06/2023	Lindsey Marsh Drainage Board	PP/LMDB001	1,933.89	Disbursement recharges April 23
09/06/2023	JH Pickup & Co	PP/PICK001	660.00	
09/06/2023	Plastech	PP/PLAS001	3,420.00	Twinwall pipes
12/06/2023	Allstar Business Solutions Ltd	PP/ALLS001	714.56	
15/06/2023	T.C Harrison JCB	PP/HARR001	104,791.20	New JCB 140LX Excavator
15/06/2023	Net Wages	PAYE & Pension Payments	5,016.81	
16/06/2023	Salaries	PAYE & Pension Payments	6,599.66	
19/06/2023	Newark and Sherwood District Council	PP/NSDC001	1,460.68	Office rental and postage
19/06/2023	Pension Fund	NEST	1,916.41	
20/06/2023	P.A.Y.E.	PAYE & Pension Payments	12,361.81	
20/06/2023	Woldmarsh Producers Ltd	PP/WOLD001	4,781.64	Fuel and materials
21/06/2023	Total Energies	PP/TOTG001	74,414.47	Electricity February - May 23
21/06/2023	Total Energies	PP/TOTG001	5,000.00	Electricity
22/06/2023	Net Wages	PAYE & Pension Payments	23,270.14	
23/06/2023	AIM Electrical Services Ltd	PP/AIME001	584.14	
23/06/2023	FenFlow Ltd	PP/FENF001	15,841.98	Refurbishment of pump no. 1 at Sturton pumping station
23/06/2023	K and W Mechanical Services Ltd	PP/KWMS001	642.00	
23/06/2023	Listers Timber & Builders Merchants Ltd	PP/LIST001	503.16	Cement for Torksey pumping station
23/06/2023	Longcliffe Quarries Limited	PP/LONG001	1,963.57	Limestone for Moor Drain
23/06/2023	NCC Pension Fund	PP/NCCP001	672.00	
23/06/2023	Sunbelt Rentals Ltd	PP/SUN001	581.28	
27/06/2023	NatWest Company Credit Card	IAT	825.00	Various materials
28/06/2023	Allstar Business Solutions Ltd	PP/ALLS001	844.63	
30/06/2023	FenFlow Ltd	PP/FENF001	1,425.67	
30/06/2023	Lindsey Marsh Drainage Board	PP/LMDB001	18,444.54	Engineering, consenting and disbursement recharges Apr-May 23
30/06/2023	Longcliffe Quarries Limited	PP/LONG001	3,842.33	Limestone for Moor Drain
05/07/2023	Newark and Sherwood District Council	PP/NSDC001	1,359.60	
06/07/2023	National Insurance	Class 1 A NIC P11Db 2022/23	623.05	
13/07/2023	Allstar Business Solutions Ltd	PP/ALLS001	707.68	
14/07/2023	Besa Property Services Ltd	PP/BESA001	1,274.40	Building works at Orston Depot
14/07/2023	Lindsey Marsh Drainage Board	PP/LMDB001	55,724.04	Consortium recharges Apr-May 23
14/07/2023	North Lincs Engineering Ltd	PP/NLEN003	2,952.00	
14/07/2023	Salaries	PAYE & Pension Payments	6,597.92	
17/07/2023	Pension Fund	PAYE & Pension Payments	1,692.20	

19/07/2023	Total Energies	PP/TOTG001	1,360.33 Electricity
19/07/2023	Total Energies	PP/TOTG001	625.72 Electricity
19/07/2023	Total Energies	PP/TOTG001	2,700.40 Electricity
19/07/2023	Total Energies	PP/TOTG001	2,102.37 Electricity
19/07/2023	Total Energies	PP/TOTG001	2,025.28 Electricity
19/07/2023	Total Energies	PP/TOTG001	1,050.70 Electricity
19/07/2023	Total Energies	PP/TOTG001	1,557.75 Electricity
19/07/2023	Total Energies	PP/TOTG001	525.51 Electricity
20/07/2023	Net Wages	PAYE & Pension Payments	4,908.10
20/07/2023	Net Wages	PAYE & Pension Payments	25,495.57
21/07/2023	Farmstar Ltd	PP/FARM001	1,119.44
21/07/2023	Longcliffe Quarries Limited	PP/LONG001	982.30
21/07/2023	R C Setchfield Ltd	PP/SETC	10,285.92 500 hour service on various plant
24/07/2023	P.A.Y.E.	PAYE & Pension Payments	11,293.33
24/07/2023	Total Energies	PP/TOTG001	984.94 Electricity
24/07/2023	Total Energies	PP/TOTG001	751.89 Electricity
24/07/2023	Total Energies	PP/TOTG001	2,053.83 Electricity
24/07/2023	Total Energies	PP/TOTG001	1,571.64 Electricity
24/07/2023	Total Energies	PP/TOTG001	2,130.86 Electricity
24/07/2023	Total Energies	PP/TOTG001	829.19 Electricity
24/07/2023	Total Energies	PP/TOTG001	655.19 Electricity
24/07/2023	Scottish Hydro Electric	PP/SCOT001	779.18 Electricity
28/07/2023	Inter-Lec Ltd	PP/INTL001	2,904.00
			Consortium, consenting, disbursements and engineering
28/07/2023	Lindsey Marsh Drainage Board	PP/LMDB001	38,396.19 recharges June 23
28/07/2023	Longcliffe Quarries Limited	PP/LONG001	943.85
28/07/2023	A & V Squires Plant Co Ltd	PP/SQUI001	1,224.00 Inspections for trailers
28/07/2023	Via East Midlands	PP/VIAE001	810.00
28/07/2023	Allstar Business Solutions Ltd	PP/ALLS001	807.78 Fuel for vehicles
04/08/2023	T.C Harrison JCB	PP/HARR001	4,531.20 Bespoke ditching bucket and hydraulic service for excavator
04/08/2023	NCC Pension Fund	PP/NCCP001	1,182.30
07/08/2023	Newark and Sherwood District Council	PP/NSDC001	1,359.60 Office rental
07/08/2023	Scottish Hydro Electric	PP/SCOT001	545.01 Electricity
11/08/2023	ID Spares and Service Ltd	PP/IDSP001	614.88
11/08/2023	Lindsey Marsh Drainage Board	PP/LMDB001	38,966.61 Consortium, consenting and engineering recharges July 23
11/08/2023	Recon Survey & Safety	PP/RECO001	522.00
11/08/2023	Towergate Insurance	PP/TOWE001	676.33
11/08/2023	Salaries	PAYE and Pension Payments	7,125.16
14/08/2023	Allstar Business Solutions Ltd	PP/ALLS001	844.92 Fuel for vehicles
17/08/2023	Net Wages	PAYE & Pension Payments	5,105.14
17/08/2023	Net Wages	PAYE & Pension Payments	32,656.42
18/08/2023	R C Setchfield Ltd	PP/SETC	38,400.00 New Bomford hedgecutter
18/08/2023	Sharmans Agricultural Ltd - Grantham	PP/SHAR002	675.25
21/08/2023	P.A.Y.E.	PAYE & Pension Payments	12,882.14
21/08/2023	Woldmarsh Producers Ltd	PP/WOLD001	9,057.04 Fuel and materials
21/08/2023	Pension Fund	NEST	1,951.37
23/08/2023	Total Energies	PP/TOTG001	950.04 Electricity
23/08/2023	Total Energies	PP/TOTG001	634.29 Electricity
23/08/2023	Total Energies	PP/TOTG001	2,661.36 Electricity
23/08/2023	Total Energies	PP/TOTG001	1,659.83 Electricity
23/08/2023	Total Energies	PP/TOTG001	2,057.76 Electricity

23/08/2023	Total Energies	PP/TOTG001	788.18	Electricity
23/08/2023	Total Energies	PP/TOTG001	523.27	Electricity
25/08/2023	FenFlow Ltd	PP/FENF001	15,841.98	Pump refurbishment at Sturton pumping station
25/08/2023	Irelands Farm Machinery Ltd	PP/IREL001	1,473.22	
25/08/2023	Reedman Services	PP/REED001	4,505.10	
25/08/2023	R C Setchfield Ltd	PP/SETC	5,077.69	Repairs to Case tractor and other plant
29/08/2023	Allstar Business Solutions Ltd	PP/ALLS001	601.65	
01/09/2023	Irelands Farm Machinery Ltd	PP/IREL001	1,163.90	
01/09/2023	PKF Littlejohn LLP	PP/PKFL001	3,024.00	Annual audit review 2022-23
01/09/2023	A & V Squires Plant Co Ltd	PP/SQUI001	612.00	
				Supply of pumps and pump overhaul at Church Laneham, Weir
01/09/2023	Torishima Service Solutions Eur Ltd	PP/TORIS001	101,040.00	Dyke and Fledborough pumping station
05/09/2023	Newark and Sherwood District Council	PP/NSDC001	1,359.60	Office rental
				Weedscreen surveys at Cottam, Church Laneham and Sturton
15/09/2023	AIM Electrical Services Ltd	PP/AIME001	3,523.49	pumping station
15/09/2023	City Electrical Factors	PP/CEFL001	582.16	
15/09/2023	T.C Harrison JCB	PP/HARR001	13,869.72	JCB bucket repair
15/09/2023	Lindsey Marsh Drainage Board	PP/LMDB001	49,194.54	
15/09/2023	North Lincs Engineering Ltd	PP/NLEN003	4,710.00	Emergency repairs at Torkey pumping station
15/09/2023	North Lincs Engineering Limited	PP/NORT004	4,620.00	Manufacture of 50" flap valve at Torksey pumping station
15/09/2023	Schneider Electric Systems UK Limited	PP/SCHN001	3,389.44	Telemetry support
15/09/2023	Towergate Insurance	PP/TOWE001	93,146.04	Annual insurance premiums 2023-24
	<b>Total</b>		<b><u>1,032,443.56</u></b>	

For data protection purposes some information may be excluded from this report, for example where payments have been made to individuals.

## 6. Management Accounts detailed report

### Trent Valley Internal Drainage Board

#### Variance to Estimates Report - For the 5 months to 31st August 2023

	Whole Yr Estimate	31.08.23 Variance	31.08.23 Estimate	31.08.23 Actual	Notes
<b>INCOME</b>					
Where the Income variance is negative this shows that the income received is less than estimated for					
The following income is not related to Engineering Schemes					
Agricultural drainage rates	642,552.00	88,367.28	642,552.00	730,919.28	Increase in annual value of land revalued has increased drainage rates to be received by £88k compared to estimates
Special levies	2,217,184.00	0.00	1,108,592.00	1,108,592.00	
Rental, wayleaves & grazing income	1,434.00	599.92	543.00	1,142.92	Includes rental of Nissan Navara to Lindsey Marsh DB
Income from PSCAs	28,000.00	(9,728.80)	10,219.00	490.20	The PSCA Costs are yet to be invoiced to EA
Income from rechargeable works	5,000.00	(1,835.00)	1,835.00	0.00	No rechargeable works done so far this year
Income from consenting	13,000.00	1,623.95	4,059.00	5,682.95	Inc Surface Water fee of £5,132.95
Income from recharge of disbursements	0.00	0.00	0.00	0.00	
Contributions to PS expenditure	0.00	0.00	0.00	0.00	
Contributions to other costs	9,016.00	414.18	0.00	414.18	Mileage reimbursement
Deferred income, commuted sums & contributions	0.00	0.00	0.00	0.00	
Other income	0.00	0.00	0.00	0.00	
Investment interest	1,100.00	14,123.98	178.00	14,301.98	Increase in interest rates has increased interest received
<b>TOTAL INCOME - not including absorption income</b>	<b>2,917,286.00</b>	<b>93,565.51</b>	<b>1,767,978.00</b>	<b>1,861,543.51</b>	<b>Positive Variance on Monetary Income</b>
<b>Absorption Income - offset to costs</b>					
<b>Own use of plant recharged (absorption) to Schemes</b>	<b>37,820.00</b>	<b>(22,314.00)</b>	<b>22,314.00</b>	<b>0.00</b>	Use of own plant within schemes improves the General Surplus Cash Position of the Board
<b>Own use of labour recharged (absorption) to Schemes</b>	<b>38,420.00</b>	<b>(27,550.93)</b>	<b>27,800.00</b>	<b>249.07</b>	Use of own DLO labour within schemes improves the General Surplus Cash Position of the Board.
<b>TOTAL INCOME - including absorption income in schemes</b>	<b>2,993,526.00</b>	<b>43,700.58</b>	<b>1,818,092.00</b>	<b>1,861,792.58</b>	Positive Variance on Income - will increase General Cash Reserves. Mainly due to use of own labour & plant on Schemes

**Trent Valley Internal Drainage Board**

**Variance to Estimates Report - For the 5 months to 31st August 2023**

	Whole Yr Estimate	31.08.23 Variance	31.08.23 Estimate	31.08.23 Actual	Notes
<b>EXPENDITURE</b>					
Where the expenditure variance is negative this shows that the expenditure is more than estimated for					
<b>MAINTENANCE &amp; DEVELOPMENT EXPENDITURE - EXTERNAL COSTS ONLY</b>					
The following expenditure is not related to Engineering Schemes					
Drain maintenance expenditure	98,025.00	9,988.97	29,915.00	19,926.03	Materials lower <b>£5.3k</b> . Contractors <b>£5.6k</b>
Pumping station expenditure	398,309.00	4,021.46	70,299.00	66,277.54	
PSCA Recharge expenditure	2,471.00	780.49	834.00	53.51	External costs only
Recharge expenditure	1,270.00	465.00	465.00	0.00	External costs only
Consenting time expenditure	20,000.00	(6,913.23)	5,800.00	12,713.23	Consenting costs over, negated by lower consortium costs
Disbursement Costs	0.00	0.00	0.00	0.00	
Cost of goods sold & stock variances	0.00	(1,243.86)	0.00	1,243.86	
<b>TOTAL MAINTENANCE &amp; DEVELOPMENT EXPENDITURE</b>	<b>520,075.00</b>	<b>7,098.83</b>	<b>107,313.00</b>	<b>100,214.17</b>	
<b>SUPPORTIVE EXPENDITURE</b>					
DLO costs	635,004.00	23,894.53	238,768.00	214,873.47	Overtime costs under <b>£11.4k</b> . Travel costs under <b>£3.8k</b> . Training costs under <b>£5.1k</b>
Other direct expenses	950.00	(1,412.68)	187.00	1,599.68	Grass seed £1,130
Environment Agency precept	185,634.00	0.00	92,817.00	92,817.00	
Support & establishment costs	807,943.00	14,656.26	301,685.00	287,028.74	Consortium costs under <b>£22k</b> . Plant reps over by <b>£13k</b> , reps on YT69JVN JCB bucket reps £10.5k
Finance costs	37,509.00	(113.74)	8,303.00	8,416.74	This is a non-monetary accounting adjustment.
Depreciation costs	0.00	0.00	0.00	0.00	
Bad debt costs	0.00	0.00	0.00	0.00	
Biodiversity & environmental costs	955.00	(243.59)	193.00	436.59	
<b>TOTAL SUPPORTIVE EXPENDITURE</b>	<b>1,667,995.00</b>	<b>36,780.78</b>	<b>641,953.00</b>	<b>605,172.22</b>	
<b>TOTAL EXPENDITURE</b>	<b>2,188,070.00</b>	<b>43,879.61</b>	<b>749,266.00</b>	<b>705,386.39</b>	
	805,456.00	87,580.19	1,068,826.00	1,156,406.19	
<b>EXCEPTIONAL INCOME</b>	0.00	34,833.13	0.00	34,833.13	This is a non-monetary accounting adjustment
<b>INCOME OVER EXPENDITURE</b>	<b>805,456.00</b>	<b>122,413.32</b>	<b>1,068,826.00</b>	<b>1,191,239.32</b>	

**Trent Valley Internal Drainage Board**  
**Variance to Estimates Report**

	<b>Whole Yr Estimate</b>	<b>31.08.23 Variance</b>	<b>31.08.23 Estimate</b>	<b>31.08.23 Actual</b>	
<b>INCOME OVER EXPENDITURE</b>	805,456.00	122,413.32	1,068,826.00	1,191,239.32	
<b>ADJUSTMENTS TO THE FINANCIAL STATEMENTS TO ADJUSTMENTS FOR NON MONETARY ITEMS</b>					
Remove the effects of Depreciation costs	0.00	0.00	0.00	0.00	This is a non-monetary accounting adjustment
Remove the effects of Profit on Disposal - exception income	0.00	(34,833.13)	0.00	(34,833.13)	This is a non-monetary accounting adjustment
	805,456.00	87,580.19	1,068,826.00	1,156,406.19	
<b>ADJUSTMENTS FOR BALANCE SHEET ENTRIES</b>					
<b>Adjustments for Reserves Movements</b>					
Prior Yr Costs rated for in current year to add to reserves	113,410.00	0.00	0.00	0.00	
Add the intended transfer from Plant Renewals Fund	(32,500.00)	0.00	(32,500.00)	(32,500.00)	
Plant/Vehicle net expenditure occurred in year - funded from Plant reserve	0.00	0.00	0.00	0.00	
Plant/Vehicle planned net expenditure not occurred in year - held over to Plant reserve	0.00	0.00	0.00	0.00	
	80,910.00	0.00	(32,500.00)	(32,500.00)	
<b>Fixed Asset Adjustments</b>					
<b>Motor additions</b>					
	0.00	0.00	0.00	0.00	
Motor additions	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
<b>Vehicle disposals</b>					
Nissan Navara FT64 BYA PLN7441	0.00	(5,833.33)	0.00	(5,833.33)	
	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
	0.00	(5,833.33)	0.00	(5,833.33)	
<b>Plant additions</b>					
Strimmer	0.00	0.00	0.00	0.00	Held in plant reserve £1k
Strimmer	0.00	0.00	0.00	0.00	Held in plant reserve £1k
Livelihood Lite for flailmowers	0.00	0.00	0.00	0.00	Held in plant reserve £5k
Fuel management system	0.00	0.00	0.00	0.00	Held in plant reserve £20k
Portacabin	13,995.00	0.00	13,995.00	13,995.00	
Flail mower	45,000.00	(4,000.00)	45,000.00	41,000.00	
Excavator	130,000.00	(22,000.00)	130,000.00	108,000.00	08/06/2023
Ditching bucket	3,000.00	(250.00)	3,000.00	2,750.00	18/07/2023
Mulching head	15,000.00	0.00	0.00	0.00	
		0.00			
	206,995.00	(26,250.00)	191,995.00	165,745.00	
<b>Plant disposals</b>					
Ifor Williams & hiab PLN7519	0.00	0.00	0.00	0.00	Held in plant reserve £200
Flail	(2,500.00)	(6,500.00)	(2,500.00)	(9,000.00)	31/07/2023
Excavator YT15 BZH PLN7055	(20,000.00)	(2,000.00)	(20,000.00)	(22,000.00)	08/06/2023
		0.00			
	(22,500.00)	(8,500.00)	(22,500.00)	(31,000.00)	
<b>Loan Capital Adjustment</b>					
PWLB Loan repayments - Existing	33,926.00	(0.49)	16,840.00	16,839.51	
PWLB Loan repayments - Future	12,932.00	0.00	0.00	0.00	
	46,858.00	(0.49)	16,840.00	16,839.51	
<b>Non I&amp;E (Costs) &amp; Income</b>	312,263.00	(40,583.82)	153,835.00	113,251.18	
<b>Variance at 31/08/2023</b>	493,193.00	128,164.01	914,991.00	1,043,155.01	
Planned Board Funding towards schemes	(200,500.00)	0.00	(200,500.00)	(200,500.00)	
<b>Surplus/(deficit) to be taken from General Reserves as at 31st August 2023</b>	292,693.00	128,164.01	714,491.00	842,655.01	
Additional Funds Required for Engineering Schemes to be taken from General Reserves	0.00	0.00	0.00	0.00	
Engineering Scheme funds transferred back to General Reserves	0.00	0.00	0.00	0.00	Transfer of budgets
<b>Surplus/(deficit) to be taken from General Reserves as at 31st August 2023</b>	292,693.00	128,164.01	714,491.00	842,655.01	

Mrs N. Hind FCCA  
Finance Manager